

REGULAR MEETING
WEDNESDAY MARCH 16, 2021
AGENDA

1. Minutes of March 3, 2021
2. Business Arising
3. Old Garbage Truck
4. Application to operate online home-based business at 35 Skinner's Hill
5. Foreman's Report
6. Cheque Register
7. Set a date for meeting to review Emergency Preparedness Plan Review
8. Expense Claims
9. Bills
10. New Business
11. Adjourn

BILLS

Staples (Office Expense)	\$64.71
Reprographics (Copier Expense)	\$150.67
NF Power (Hydro Expense)	\$3,260.73
McDonald's Home Hardware (Cleaning Supplies Expense)	\$35.64
EMCO (Water Infrastructure Expense)	\$274.85
City of St. John's (Fire Protection Expense)	\$33,280.00
City of St. John's (Garbage Expense)	\$1,824.50
Newfoundland Exchequer (Snow Clearing Expense)	\$2,732.40
CBCL (Sewer Expense)	\$185.28
Bell Mobility (Cell Phone Expense)	<u>\$211.60</u>
TOTAL	\$42,020.38

TOWN OF PETTY HARBOUR/MADDOX COVE

REGULAR MEETING

TUESDAY, MARCH 16, 2021

This meeting took place via the ZOOM app as all Covid protocols were in place. (The meeting was open to the public)

PRESENT: Sam Lee, Kimberly Orren, Linda Hearn, Harry Chafe, David Green, Rick Raymond and Stephanie Stack

ABSENT: Sam Stack

#	ITEM
1	Mayor Lee brought the meeting to order at 6:27 pm.
2	Minutes of March 3, 2021 were tabled. Motion #58 Harry Chafe/Kim Orren Proposed minutes of March 3, 2021 be approved. All in favor, motion carried.
	BUSINESS ARISING
3	#4 Town calendars have been sent out in the mail.
4	#16 The bathrooms at the town office have been painted. Staff will also be changing some plumbing in the upstairs and downstairs bathrooms.
5	#17 The generator for the warm room will have its regular maintenance done in the coming weeks. The company that is doing the maintenance is waiting on filters to be shipped.
6	#19 The foreman is in the process of getting quotes to have the repairs done to the outside of the town office.
7	#21 The foreman is in the process of getting a quote to have the back of the garbage truck cut down.
	TONIGHT'S AGENDA
8	Old Garbage Truck There was some discussion regarding selling/tendering the old garbage truck. The book value on the old garbage truck is \$6,786.72. It was requested for staff to check into the process to put the truck up on auction with one of the auctioneers in the city.
9	Application to operate online home-based yoga business at 35 Skinner's Hill. This application went out to the public for comment. No comments were received. Motion #59 Lynn Hearn/Kim Orren Proposed to approve the application to operate online home-based yoga business at 35 Skinner's Hill. All in favor, motion carried.
10	The Foreman's Report was presented. It was noted that the new lift station by the Fisherman's Centre will be commissioned this Thursday March 18, 2021. The foreman requested to have the old pump (3-phase pump) that will be taken out of this station refurbished. This will serve as a spare pump for this station. Motion #60 Harry Chafe/Rick Raymond Proposed to have the 3-phase pump refurbished. All in favor, motion carried. Motion #61 Rick Raymond/ Harry Chafe Proposed to accept the foreperson's report. All in favor, motion carried.
11	The cheque register was tabled. Motion #62 Lynn Hearn/Kim Orren Proposed to approve the cheque register. All in favor, motion carried.
12	Emergency Management Plan Review Staff will set up a meeting of council for the review of the Emergency Preparedness Plan for April 14, 2021. Staff will send out the Emergency Management plan for Council to review before the meeting on April 14, 2021.
13	Expense Claims Motion #63 Rick Raymond/Lynn Hearn Proposed to approve the expense claim for Stephanie Stack in the amount of \$40.00 All in favor, motion carried.

		<p>Motion #64 Harry Chafe/Rick Raymond Proposed to approve the expense claim for Mandy Dinn in the amount of \$100.16 All in favor, motion carried.</p> <p>Motion #65 Harry Chafe/Rick Raymond Proposed to approve the expense claim for Mayor Lee in the amount of \$151.08. All in favor, motion carried. Mayor Lee abstained from voting due to conflict of interest.</p>
14		<p>Bills in the amount of \$42,020.38 were tabled.</p> <p>Motion #66 Rick Raymond/Lynn Hearn Proposed to pay bills in the amount of \$42,020.38. All in favor, motion carried.</p>
	NEW BUSINESS	
15		Councillor Green noted that the new pole light on the Main Road has been installed.
16		<p>Councillor Chafe noted that staff will be doing some plumbing over the coming weeks and should purchase a crimper to do this work instead of renting one.</p> <p>Motion #67 Harry Chafe/David Green Proposed to purchase a crimper. It was noted that the foreman should purchase the crimper that crimps both sizes. All in favor, motion carried.</p>
17		<p>Mayor Lee Regional Wayfinding Strategy Mayor Lee noted that council has agreed in principle to support this initiative. Councillor Orren noted that as per the email sent from Colin Heffernan (Economic Development Coordinator with the Town of CBS) to council last week, he was looking for a more concrete level of support. Councillor Orren noted that the amount the Town of Petty Harbour/Maddox Cove would be responsible for in this Phase (developing a location plan phase) would be \$1,070.00. This location plan has to be completed in order to be able to submit the appropriate funding applications.</p> <p>Motion #68 Harry Chafe/David Green Proposed to approve the cost of \$1,070.00 for the Regional Wayfinding Strategy. Mayor Lee, Councillor Hearn, Councillor Orren, Councillor Green in favor. Councillor Raymond and Councillor Chafe not in favor. Motion carried.</p>
18		<p>ACC AgriSpirit Fund The town will be applying for funding to have 3 mini-split heat pumps installed in the community centre.</p>
19		<p>Old Maddox Cove Road repairs The engineers have informed the town that the project should start late April or early May. The tender process for this project is ongoing.</p>
20		<p>Bidgood's Cove Property Council will meet on March 23, 2021 at 7:00pm to discuss a legal matter regarding Bidgood's Cove property.</p>
21		<p>Motion #69 Rick Raymond/David Green Proposed meeting be adjourned. All in favor, motion carried. Meeting adjourned at 7:29pm.</p>

Sam Lee, Mayor _____

Stephanie Stack, Chief Administrative Officer _____