

**REGULAR MEETING**  
**MONDAY MARCH 21, 2022**  
**AGENDA**

1. Minutes of March 7, 2022
2. Business Arising
3. 2021 Gas Tax Financial Statements
4. 2022 Municipal Symposium - May 5 to May 7, 2022 in Gander
5. Application to excavate to replace weeping tile at 73 Main Road, Maddox Cove(A2022-09)
6. Letter from resident requesting the town consider erecting a "Little Free Library"
7. Letter from resident with regard to the condition of Pack's Lane
8. Letter from resident with regard to Hannaford's Lane
9. Foreperson's Report
10. Expense Claims
11. Bills
12. New Business
13. Adjourn

## BILLS

Bell Mobility (Cell Phone Expense)	\$385.25
Bennett's Home Hardware (Cleaning Supplies)	\$11.49
Bidgood's (Office Expense)	\$11.19
CIBC Mellon (Employee Pension Expense)	\$3,359.48
GTC Training (Employee Training Expense)	\$310.50
Emco (Water Expense)	\$132.25
Impact Signs (Signage Expense)	\$56.93
Melanie Payne (Office Expense)	\$50.00
Northeast Avalon Joint Council (Membership Fees Expense)	\$300.00
MNP (Audit Expense)	\$1,509.38
NF Power (Hydro Expense)	\$3,428.91
Rogers (Office Expense)	\$91.92
APS (Water Expense)	\$782.23
Bell Aliant (Telephone Expense)	<u>\$607.19</u>
	\$11,036.72

**TOWN OF PETTY HARBOUR/MADDOX COVE**

**REGULAR MEETING**

**MONDAY MARCH 21, 2022**

**PRESENT: Ron Doyle, Rick Raymond Daphne Chafe, Agatha Stack-Balsom, Sherrylynn Rowe, Beatrice Burry, Ed Dyke and Stephanie Stack**

#	ITEM
1	Mayor Doyle brought the meeting to order at 6:33pm.
2	Minutes of March 7, 2022 were tabled. <b>Motion #54 Rick Raymond/Agatha Stack-Balsom</b> Proposed to accept the minutes of March 7, 2022. All in favor, motion carried.
	<b>BUSINESS ARISING</b>
3	#4 Condition of home at 6A Long Run Road The town received an email from the property owner stating that he is in the middle of getting the estate finalized after a death in the family. The property owner noted that the repairs should be completed by the end of the year. Council had some concerns that this was a long time to have the repairs completed. Council will place this item on the agenda for June to see what progress has been made with the repairs.
4	#10 The fridge magnets with the garbage and recycling schedules have been ordered. They will be sent out in the mail to residents along with a "Recycling Starter Kit".
5	#23 The town received a Come Home Year Grant in the amount of \$2000.00. Staff priced the cost of having the berm at the look-out in Maddox Cove hydro-seeded. The cost is .90 cents per square ft. This includes topsoil and hydro seeding. This will be completed in the spring.
6	#25 Now that all Covid restrictions are removed council will have to decide if they will be moving back to the council chambers and if they will be making masks mandatory or optional for the public meetings. Councillor Dyke stated that he would like council to recommend to people to wear mask but not to make them mandatory. Councillor Stack-Balsom noted that they will soon have to get back to normal and stated that mask wearing should be up to the individual person. <b>Motion #55 Rick Raymond/Ed Dyke</b> Proposed to move the public meetings back to the council chambers. Mask will be recommended but not mandatory. Mayor Doyle, Deputy Mayor Raymond, Councillor Chafe, Councillor Burry, Councillor Dyke and Councillor Stack-Balsom in favor. Councillor Rowe not in favor. Motion carried. Councillor Rowe noted that she will be attending council meetings virtually in the future.
	<b>TONIGHT'S AGENDA</b>
7	<b>Motion #56 Ed Dyke/Rick Raymond</b> Proposed to fix a typo on tonight's agenda. #7 on the agenda should read "Pack's Lane" not "Kennedy's Lane". All in favor, motion carried.
8	2021 Draft Gas Tax Financial Statements <b>Motion #57 Rick Raymond/Beatrice Burry</b> Proposed to approve the 2021 Draft Gas Tax Financial Statements. All in favor, motion carried.
9	2022 Municipal Symposium will be held from May 5 – 7. Council will let the CAO know if they are interested in attending in person or virtually. Council will have to get back to the CAO by Thursday March 24 at noon if they are interested in attending.
10	Application to excavate for weeping tile at 73 Main Road, Maddox Cove (A2022-09). The Inspections and Development Committee and staff investigated the area and signed off on the application. Councillor Dyke inspected the area and stated that he did not see any issue with the application. <b>Motion #58 Ed Dyke/Daphne Chafe</b> Proposed to approve the application to excavate for weeping tile at 73 Main Road, Maddox Cove (A2022-09). All in favor, motion carried.

11		<p>The town received a letter requesting the town construct a “Little Free Library”. Councillor Burry noted that she felt that this was a good idea. There was some discussion on the best location for the library. It was noted that a location can be determined if/when the library is constructed.</p> <p><b>Motion #59 Ed Dyke</b> Proposed to put a notice out to the public to see if the town could get a volunteer to construct the “Little Free Library”. This motion was not seconded so it was defeated. Councillor Raymond stated that he would volunteer his time to construct the “Free Little Library”.</p> <p><b>Motion #60 Ed Dyke/Rick Raymond</b> Proposed for the town to cover the cost of the materials to construct the “Free Little Library”. All in favor, motion carried.</p>
12		<p>Letter from resident of Pack’s Lane with regard to the condition of the laneway. The Inspections and Development Committee and staff were on site to look at the area. Councillor Dyke noted that the laneway does need some work done. He stated that there are a few rocks protruding up through the laneway and some of the resident’s grass has been torn up. Councillor Dyke asked if this is a town road or a right of way. Councillor Dyke noted that according to the survey it is a right of way. There was some discussion with regard to the town maintaining these types of right of ways. It was noted that this right of way has been plowed and maintained for a long time. Councillor Dyke asked if the town could get a quote on paving the area. Mayor Doyle stated that he could not see why we would need to get a quote on paving as this would not be something the town could afford. Mayor Doyle also noted that there are a number of unpaved roads in the town and they would all like to have them paved. Mayor Doyle stated that the town could repair the road in the spring and bring it back to its original state.</p> <p><b>Motion #61 Ed Dyke/Agatha Stack-Balsom</b> Proposed to repair the road in the spring and bring back to its original state. All in favor, motion carried.</p>
13		<p>Email from resident with regard to Hannaford’s Lane.</p> <p>Councillor Stack-Balsom noted that she visited the area and felt that the road was in very good condition. She stated that there were a few small potholes that needed to be filled in but other than that it was in good shape. Councillor Dyke noted that he also visited the area and felt the road was in good condition except for a couple of small potholes. Councillor Raymond noted that there was a large boulder in the drain in the area and asked if staff could check into this. Mayor Doyle noted that paving a road like Hannaford’s Lane would be a huge financial undertaking for the town as Capital Works Projects only cover 50% of the cost of these types of projects. Staff will send a letter back to the resident informing them that the town will be fixing up the potholes in the road but is not looking at paving this area at this time.</p>
14		<p>Foreperson’s Report The Foreperson’s Report was tabled</p> <ul style="list-style-type: none"> <li>- Repairs to lift station - The Capital Works Project for the Lift Stations has been awarded. The project will start within the next two weeks.</li> <li>- Repairs to Chlorine Station – Atlantic Technical will be installing a new pump at the chlorine station. Councillor Dyke asked what the cost of this pump would be. Staff will get back to him on this.</li> <li>- Water Quality – the foreman issued a report on the water quality testing that Service NL completed this week. As per the results from the test, it has been determined that the discoloration in the water is coming from the pond. The town is planning on doing more investigation and testing to determine if this is just being caused by the strange winter weather this year or if there is an issue with the pond. Staff will do a visual inspection of the area around the pond to see if ATV activity in the area of the pond is causing an issue with possible runoff. They will also do more testing at the pond and possibly do an inspection of the intake valve.</li> </ul> <p><b>Motion #62 Ed Dyke/Beatrice Burry</b> Proposed to accept the Foreman’s Reports. All in favor, motion carried.</p>
15		<p>Expense Claim</p> <p><b>Motion #63 Rick Raymond/Ed Dyke</b> Proposed to approve the expense claim for Stephanie Stack in the amount of \$40.00 All in favor, motion carried.</p> <p><b>Motion #64 Rick Raymond/Beatrice Burry</b> Proposed to approve the expense claim for Matthew Chafe in the amount of \$121.98. All in favor, motion carried.</p>

16		Bills in the amount of <b>\$11,036.72</b> were tabled. <b>Motion #65 Ed Dyke/Rick Raymond</b> Proposed to pay bills in the amount of <b>\$11,036.72</b> . All in favor, motion carried.
	<b>NEW BUSINESS</b>	
17		Councillor Dyke noted that the shoulders of the Main Road in Maddox Cove need to be repaired. The CAO informed Councillor Dyke that the Department of Transportation and Infrastructure were contacted about this and stated that they would be down to have repaired in the coming weeks.
18		Councillor Rowe asked if the town would be interested in applying for a grant to have a charging station installed in the town. Councillor Rowe stated that she felt it would be a great addition to the town. Councillor Rowe will send the application to staff to get the particulars on the requirements of the grant.
19		Councillor Rowe asked if council will be meeting with Cribbies Park again to go over the design concept for the park. It was noted that during the last meeting with the Development Corporation, both parties agreed that the Development Corporation will move forward with the design work for the park and they will get back to council when they have this complete.
20		Councillor Stack-Balsom asked if the Capital Works Project for Motion Bay Road Road Extension was ready to go to tender. The CAO informed council that there are a number of steps and paperwork that need to happen before this project will be ready to go out to tender. The CAO stated that currently she is waiting to hear from the Department of Transportation and Infrastructure with the Request for Proposal for engineering services that has to go out on tender. Once this goes out to tender and the engineering is awarded then the engineers will have to get the documents ready to go out to tender for the construction phase.
21		<b>Motion #66 Ed Dyke/Rick Raymond</b> Proposed meeting be adjourned. All in favor, motion carried. Meeting adjourned at 7:34pm.

**Ron Doyle, Mayor** \_\_\_\_\_

**Stephanie Stack, Administrative Assistant** \_\_\_\_\_