

TOWN OF PETTY HARBOUR/MADDOX COVE

REGULAR MEETING

MONDAY MARCH 24, 2014

PRESENT: Nat Hutchings, David Stack, Karl Chafe, Harry Chafe, Mark Kieley, Linda Doyle, Stephanie Stack and Mandy Dinn

ABSENT: Corey Lee

#		ITEM
1		Mayor Hutchings brought the meeting to order at 6:30pm
2		<p>Minutes of March 10, 2014 were read. There were no errors or omissions. Motion #254 Karl /Harry All in favor, motion carried</p> <p>Second set of Minutes for March 10, 2014 were read. There were no errors or omissions. Motion #255 David/Linda All in favor, motion carried.</p>
	BUSINESS ARISING	
3		#4 Update from staff on the survey of the chlorine station. Staff was speaking to surveyor and was advised that the surveying of the watershed area was not necessary. Staff also contacted the Department of Municipal Affairs and was told that surveying the area to have it deemed a watershed are was not necessary. The area is designated to be a watershed area in the new town plan.
4		#5 Staff gave an update as to where things stand after the meeting with the Minister of Environment and Conservation. Staff has contacted Minister Hutchings office to see if he has any new information but hasn't heard back from them. Staff will call Minister Shea's office to get a possible update.
5		#15 Staff to set up a meeting with the possible developers of the area behind Maddox Cove Ball Field.
6		#18 Proposed site of Canada Post's Super Mailboxes was deemed not appropriate by Canada Post Officials. Staff will send a letter and request that they be temporarily placed on the Church property parallel with Cribbies Road. It was suggested that the mailboxes not be placed behind the War Memorial and instead be placed closer to the road. Permission has already been granted by the Church to use the land.
	TONIGHT'S AGENDA	
7		<p>Application to Build a shed on 63 Main Road. Resident is looking for an approval in principle. Motion #256 David/ Karl Proposed to give approval in principle to build a shed at 63 Main Road Subject to the inspection and approval of the Inspection and Development Committee and Staff. Also subject to the approval of the Department of Environment and Conservation. All in favor. Motion Carried.</p>
8		<p>Application to build house on Weir's Lane. Motion #257 Mark/Harry Proposed to accept application pending approval by the road's committee. All in favor. Motion Carried.</p>
9		An email was read from a resident regarding the drainage issue from Motion Bay Road Extension. Staff informed of trees in a nearby drain that must be removed. Staff will investigate when the next thaw occurs. Letter will be sent to resident concerned about the issue stating that staff will look at the issue and keep them updated on findings.

10		Staff informed council that there were two cases of garbage being dumped up by the chlorine station. It was household waste and the RNC have been contacted.
11		Staff informed Council that they had been contacted by the Wooden Boat Museum to possibly hold its annual conference here in the community. It is a weekend event that takes place in September each year. The Art's and Heritage Committee are in the process of setting up a meeting to find out exactly what is involved.
12		<p>A parking plan from Chafe's Landing was presented to council. They have an area on the waterfront designated for staff parking and have tendered their resignation of the post office further freeing up parking spaces. They will have a parking attendant on sight to direct traffic and no parking signs will be placed on the main road again this summer.</p> <p>Motion # 258 David/Karl Proposed to accept parking plan. All in favor. Motion Carried.</p> <p>Chafe's landing presented a plan requesting approval for an extension but no increase in capacity. They requested to turn the old post office building into seating for larger groups and the newer post office building into public washrooms which would house 2 stall each.</p> <p>Motion #259 David/Karl Proposed to approve in principle the extensions and renovations Subject to the inspection and approval of the Inspection and Development Committee and Staff and the approval by the Department of Environment and Conservation. All in favor. Motion carried.</p>
13		<p>A personal loss claim in the amount of \$150.00 from a staff member was presented.</p> <p>Motion #260 David/Karl Proposed to reimburse the staff member in the amount of \$150.00 in accordance with the NAPE collective agreement. All in favor. Motion carried.</p>
14		The dates and locations were presented to council regarding the Property Assessment Training for elected officials. This year's training to be held in Marystown and Stephenville in May.
15		Parking issue at the bottom of Big Hill was discussed. A car is parking in the designated no parking area. Staff will ask Jackie to take a look and ticketing may be necessary by the police.
16		Staff gave an update on the Volunteer Night planning. The Recreation Centre is booked for April 12, 2014. Invitations have been put in all mailboxes and the heads community organizations have been contacted. The theme for this years event is "for the health of it". Music has been booked and the guest speakers. Harry will look into getting someone to present the award to the Ladies Auxiliary.
17		<p>Staff informed council that they received a call from Government stating that the town had been approved during an application process to use its Federal Gas Tax Funds on a project to upgrade Big Hill's drainage system and paving back in 2011. The project is due to expire in 2015 if council does not move forward with the project.</p> <p>Motion #261 David/Harry Council resolved to move forward with the upgrade to the drainage system and paving on Big Hill. All in Favor. Motion Carried.</p>
18		<p>Application was presented to build a house on the Main Road in Maddox Cove.</p> <p>Motion #262 Harry/Karl Proposed to approve application Subject to the inspection and approval of the Inspection and Development Committee and Staff. All in Favor. Motion Carried.</p>
19		<p>Application for Approval in Principle for a building lot on Main Road Maddox Cove.</p> <p>Motion #263 Harry/Linda</p>

		Proposed to give resident an Approval in Principle letter to use the land as a building lot in the future Subject to the inspection and approval of the Inspection and Development Committee and Staff. All in Favor. Motion Carried.
20		Community Centre renovations were discussed. A complete wheelchair accessible washroom will be built. Discussion occurred as to whether regular washrooms should have high toilets. It was decided that one higher toilet would go in the ladies washroom. New stalls will be placed in both ladies and men's washrooms and the men's will also get new taps. The electrical work will be done by the Town's electrician. All washrooms will also need to be vented. Harry will check to see if those providing quotes on the renovations are covered by the proper work insurances.
21		Bills were presented. Motion #264 Karl/Linda Propose invoices totaling \$17,880.00 to be approved for payment. All in favor. Motion Carried.
	NEW BUSINESS	
22		Discussion as to whether a donation should be made on behalf of the community to Team Broken Earth. Dr. Andrew Furey is the Honorary Chair of Volunteer Week and the Co-Founder and President of Team Broken Earth. He has agreed to attend our Volunteer Night celebrations. Motion #265 David/Linda Proposed to donate \$500.00 to Team Broken Earth on behalf of the residents of Petty Harbour/Maddox Cove. Nat, Mark, David, Linda in favor. Harry and Karl not in favor. Motion Carried.
23		Letter from resident concerned about the number of potholes on Motion Bay Road Extension. Staff will ask Jackie to look into it.
24		The Petty Harbour/Maddox Cove Museum Committee will be holding its AGM on Sunday March 30, 2014 at 2:00pm.
25		Discussion of Ocean View Boulevard being turned over to the Town. Staff will call developer regarding this matter.
26		CreAction Seminar will take place Saturday March 29, 2014 at 9:00am.
27		Staff will contact Recreation about setting up an alternate night for the meeting which had to be rescheduled. Possible date of April 1, 2014 at 7:00pm was discussed. Staff will bring a copy of the budget to the meeting.
28		It was brought to council's attention that our Town does not have a Chain of Office that the Mayor traditionally wears during official mayoral duties. Motion # 266 Linda/David Proposed to order a Chain of Office for the Town. All in favor. Motion Carried.
29		Motion #267 David/Linda Proposed meeting be adjourned. All in favor. Motion carried. Meeting adjourned at 7:48pm

Nat Hutchings, Mayor _____

Stephanie Stack, Acting Chief Administrative Officer _____