

REGULAR MEETING
MONDAY MARCH 29, 2021
AGENDA

1. Minutes of March 16, 2021
2. Business Arising
3. Old Garbage Truck – Auction
4. Application from the Harbour Authority to construct building on Northside beach. Application #A2021-07
5. Application to demolish and rebuild home at 115 Main Road, Petty Harbour. Application # A2021-06
6. Application to excavate and blast area for home at 115 Main Road, Petty Harbour. Application # A202108
7. Letter from resident regarding extra speed bump on Hamlyn Heights
8. Request for donation from the Royal Canadian Legion
9. Revised – Draft Disclosure Statement/Conflict of Interest Form
10. Letter from resident regarding water/drainage issue at 30 – 40 Cribbies Road
11. Foreman's Report
12. Expense Claims
13. Bills
14. New Business
15. Adjourn

BILLS

Xylem (Sewer Exp.)	\$3,483.15
Stewart McKelvey (Professional Fees)	\$4,476.95
SNC Lavalin (Gas Tax Account – Old Maddox Cove Road)	\$21,529.44
SNC Lavalin (Capital Works – Lift Station)	\$1,413.06
S & S Supply (Road Maintenance -Cold Patch)	\$1,029.42
Rogers (Office Expense)	\$97.67
Newfoundland Exchequer (Snow Clearing – Salt & Sand)	\$3,137.71
MFB Trucking (Road Maintenance)	\$258.75
McDonald's Home Hardware (R & M Building/Truck Exp.)	\$58.49
Kent (Tools – Engraver)	\$54.04
Emco (Water Expense)	\$1,555.18
East Chem (Water Expense)	\$68.83
Cal Legrow (Insurance)	\$26,063.55
Brenntag (Water Expense)	\$1,195.06
Bell Aliant (Telephone Expense)	\$566.09
Chandler (Cleaning Supplies)	\$294.45
Action Car & Truck (Truck Exp.)	<u>556.35</u>
TOTAL	\$65,838.19

TOWN OF PETTY HARBOUR/MADDOX COVE

REGULAR MEETING

MONDAY, MARCH 29, 2021

PRESENT: Sam Lee, Sam Stack, Kimberly Orren, Linda Hearn, Harry Chafe, David Green, Rick Raymond and Stephanie Stack

#		ITEM
1		Mayor Lee brought the meeting to order at 6:33 pm.
2		Minutes of March 16, 2021 were tabled. Motion #70 Rick Raymond/David Green Proposed minutes of March 16, 2021 be approved. All in favor, motion carried.
	BUSINESS ARISING	
3		#6 The foreman is in the process of getting quotes to have the repairs done to the outside of the town office. To date we have received two quotes and are waiting on the third.
4		#7 Staff received a quote to have the back on the new garbage truck reduced in height. The quote was in the amount of \$1000. There was some discussion on whether to have this work done or not. The CAO will check with staff to discuss the issue they are having with the height.
5		#10 The old pump at the lift station on Southside Road has been removed. Staff will have it sent out for repair/refurbishing.
6		#12 Emergency Management Plan Review – Councillor Chafe suggested that the review be left until the new council is elected in September. It was decided that council will review and send any recommendations for changes to the CAO before Friday April 2. The CAO will also review and make recommendations for changes. This item will be placed on the agenda for the next meeting.
7		#18 The application for the ACC AgriSpirit Fund has been sent in. The town will be applying for funding to have 3 mini-split heat pumps installed in the community centre.
8		#19 Mayor Lee noted that he had seen some contractors on site on Old Maddox Cove Road. The project should be starting soon.
9		#20 Bidgood Property Motion #71 Lynn Hearn/David Green Proposed to move forward with legal action pertaining to the Bidgood's Cove property. All in favor, motion carried.
	TONIGHT'S AGENDA	
10		Old Garbage Truck The town is waiting on an appraisal from Fitzpatrick's Auctioneering Services. The CAO will check with the Department of Environment, Climate Change and Municipalities to see if the town is permitted to put the old garbage truck up on auction or if it has to go to tender. Motion #72 Rick Raymond/Sam Stack Proposed for the garbage truck to go to auction. If it cannot go to auction, as per the Department of Environment, Climate Change and Municipalities, then the garbage truck will go out to tender. All in favor, motion carried.
11		Application from the Harbour Authority to construct a building on the northside waterfront area. The Inspections and Development Committee have inspected the area and signed off on the application. The Inspection and Development Committee noted that the building meets the side yard requirement for the Harbourfront Zone. It was also noted that the application would have to meet grade in order to connect to the sewer and this would be at the applicant's expense. Mayor Lee noted that he was speaking to the president of the Harbour Authority and Mayor Lee suggested having a public washroom in the building. In order to have an extra washroom in the building they would have to increase the size of the building and this size change is not reflected on their application.

12		<p>Motion #73 Sam Stack/Rick Raymond Proposed to approve the application in principle as is or with a size change as long as the size change meets the regulation in the Harbourfront Zone and it is approved by the Inspections and Development Committee. This approval in principle is given under the condition that it is approved by the Department of Environment, Climate Change and Municipalities.</p>
13		<p>Application to demolish home and build a new home at 115 Main Road, Petty Harbour. Councillor Orren noted that the home is out of character for buildings of Petty Harbour. The Inspections and Development Committee have inspected the area and signed off on the application. The application meets the requirements of the Residential Zone.</p> <p>Motion #74 Harry Chafe/Rick Raymond Proposed to approve the application to demolish home and build a new home at 115 Main Road, Petty Harbour. All in favor, motion carried.</p>
14		<p>Application to blast area for home at 115 Main Road, Petty Harbour.</p> <p>Motion #75 Rick Raymond/David Green Proposed to defer this application for blasting until council receives a blasting plan from the applicant. All in favor, motion carried. All in favor, motion carried.</p>
15		<p>Letter from resident regarding speeding and an extra speed bump on Hamlyn Heights. Mayor Lee and Councillor Hearn noted that Hamlyn Height is a short road and does not need two speed bumps. The foreman also inspected the area and noted that he did not think two speed bumps are warranted. All of council agreed. Staff will send a letter back to the resident.</p>
16		<p>Request for donation from the Royal Canadian Legion</p> <p>Motion #76 Sam Stack/Harry Chafe Proposed to donate to the Royal Canadian Legion in the amount of \$ 210.00 for a 1/10th add in the Veterans Service Recognition Book. All in favor, motion carried.</p>
17		<p>Draft Disclosure Statement The CAO presented a new draft disclosure statement. There was some discussion on the section that refers to 10% or more shares in a company. Staff will look into this and get back to council.</p>
18		<p>Letter from resident regarding water/drainage issue at 30 – 40 Cribbies Road. Councillor Raymond noted that there is water that runs down Cribbies Road and crosses the road and runs down over the bank owned by the resident who wrote the letter. Councillor Raymond noted that there may have to be a swale erected in the area to redirect the water. Mayor Lee noted that a swale would not get all the water as the road is tipped and the water will probably go over the swale. It was noted that staff will monitor the area for a possible solution as there is not a lot council could do at this time of the year.</p>
19		<p>Foreperson's Report</p> <p>Motion #77 Sam Stack/Harry Chafe Proposed to approve the Foreperson Report. All in favor, motion carried.</p>
20		<p>Expense Claims</p> <p>Motion #78 Harry Chafe/Rick Raymond Proposed to approve the expense claim for Stephanie Stack in the amount of \$40.00 All in favor, motion carried.</p> <p>Motion #79 Rick Raymond/Harry Chafe Proposed to approve the expense claim for Matthew Chafe in the amount of \$352.74 All in favor, motion carried.</p>
21		<p>Bills in the amount of \$65,838.19 were tabled.</p> <p>Motion #80 Rick Raymond/David Green Proposed to pay bills in the amount of \$65,838.19. All in favor, motion carried.</p>
	NEW BUSINESS	
22		<p>Councillor Green noted that there is a lot of garbage on the shoulders of the road throughout the community. Councillor Green noted that he would like to see more people getting involved in cleaning up the community and offered to set up a committee to oversee a community clean-up. It was suggested for Councillor Green to meet with Recreation as they currently have a community clean-up in place.</p>
23		<p>Councillor Green suggested that the town look at doing the bulk clean-up different this year. He suggested that the town only do smaller sections of the town at a time as to eliminate garbage being put out all over the town for long periods creating and major eyesore. Staff will do up a schedule for council to review.</p>

24		Deputy Mayor Stack asked if the town has heard anything back with regard to the town's Capital Works application. The CAO noted that the town has not heard anything but stated she would check again this week.
25		Deputy Mayor Stack noted that there is a dip on Old Maddox Cove Road that is collecting water and needs to be fixed. Mayor Lee noted that the easiest thing would be to trench the area to bring the water across the road. Staff will look into this and make recommendations.
26		Deputy Mayor Stack asked if there was any update on the repairs to the building at 36 and 36B Long Run Road. Staff will look into this.
27		Council will have a walk through of the community to look at the possibility of applying for funding for a walkway in the community. The walkthrough is scheduled for Friday April 2 at 10:00am.
28		Councillor Chafe noted that he may miss the next couple of meetings due to work commitments.
29		Councillor Chafe noted that recreation will be meeting this week to discuss Recreation's AGM and issues with regard to the re-opening of the community centre. Mayor Lee noted that he would not recommend re-opening town facilities at this time.
30		Ticketing Mayor Lee noted that staff has been informed that they can issue tickets if there are vehicles obstructing traffic in the town. Mayor Lee noted that there is a vehicle that parks on the Main Road next to Chafe's Landing.
31		Motion #81 Rick Raymond/Harry Chafe Proposed meeting be adjourned. All in favor, motion carried. Meeting adjourned at 8:46pm.

Sam Lee, Mayor _____

Stephanie Stack, Chief Administrative Officer _____