

REGULAR MEETING
MONDAY MARCH 6, 2023
AGENDA

1. Minutes of February 20, 2023
2. Business Arising
3. Application to excavate for a parking area at 105 Main Road, Petty Harbour A2023-06
4. Request for donation from Goulds U18 Team - Provincial Tournament
5. Results from RFP for engineering services for the splash pad project
6. Request for donation from the RNC Association
7. Gas Tax Projects
8. Ratify motion to apply for the Building Age-Friendly Communities Grant for the Public washroom at the Tourist Information Centre
9. Foreperson's Report
10. Expense Claims
11. Bills
12. New Business
13. Adjourn

BILLS

Bennett's Home Hardware (Ice Control & R&M Building Expense)	\$72.53
Bidgood's (Strategic Tourism Session	\$44.76
CBCL (Professional Services Expense)	\$2,300.00
Canoe (Office Expense)	\$521.30
Access (Office Expense)	\$22.76
Bell Aliant (Telephone Expense)	\$631.97
Cassie Rideout (Cleaning Expense)	\$200.00
NL Exchequer (Snow Clearing Expense)	\$6,025.43
NF Power (Street Lighting Expense)	\$2,502.47
Northbridge Insurance (Insurance Expense)	\$1,000.00
T & D Enterprises (Snow Clearing)	\$21,791.67
Orkin Canada (Pest Control Expense)	\$66.30
CIBC Mellon (Employee Pension Expense)	\$3,359.48
Rodco (Sewer Infrastructure Expense)	\$8,050.00
SNC Lavalin (Water Infrastructure Expense)	\$690.00
Irving Oil Marketing (Gas Expense)	\$1,837.30
Kent (Misc. Exp -Torch)	\$76.46
Babb Security (R & M Building)	\$77.86
Saltwire (Advertising Expense)	<u>\$365.07</u>
Total	\$49,635.36

TOWN OF PETTY HARBOUR/MADDOX COVE

REGULAR MEETING

MONDAY MARCH 6, 2023

PRESENT: Ron Doyle, Rick Raymond, Ed Dyke, Irene Stack, Agatha Stack-Balsom, Beatrice Burry, Melissa Pardy and Stephanie Stack

#	ITEM
1	Mayor Doyle brought the meeting to order at 6:30pm.
2	Minutes of February 20, 2023 were tabled. Motion #54 Ed Dyke/Rick Raymond Proposed to accept minutes of February 20, 2023. All in favor, motion carried.
	BUSINESS ARISING
3	#3 Staff is waiting to hear back from Department of Transportation and Works to set up a meeting.
4	#4 Dynamic Engineering is completing some calculations on the drain for the Motion Bay Road Extension Capital Works Project.
5	#6 The town has not received a follow up from the owners of The Stand General Store. Staff will contact the owners again.
	TONIGHT'S AGENDA
6	Application to excavate for a parking area at 105 Main Road, Petty Harbour A2023-06. Councillor Dyke noted that he inspected the area with the town foreperson. They informed the owner that the water & sewer lines may be close to the area that is being excavated. Councillor Dyke noted that if any damage is done to the water or sewer lines it would have to be at the owners expense. Councillor Raymond noted that there is a right of way in this area and it should not be infringed on. Councillor Dyke noted that the owner was aware of the right of way. Motion #55 Ed Dyke/Irene Stack Proposed to approve in principle with the conditions that the applicant receive a permit from the Department of Transportation and Works. It will be noted in the approval in principle letter that if any damages are done to the water and sewer lines it will be the responsibility of the home owner. It will also be noted in the letter that at no time will the right of way in the area be infringed on. All in favor, motion carried.
7	Request for a donation from Goulds U18 Hockey Team - Provincial Tournament Motion #56 Ed Dyke/Beatrice Burry Proposed to give a \$100 donation to the Goulds U18 Hockey Team for their Provincial Tournament. All in favor, motion carried.
8	Results from RFP for engineering services for the splash pad project. The town sent out the RFP to 5 different engineering firms. There was only 1 bid received from CBCL Ltd. in the amount of \$23,855.00 plus HST. Motion #57 Melissa Pardy/Agatha Stack Balsom Proposed to accept the quote from CBCL Ltd in the amount of \$23,855.00 and to award the RFP to CBCL Ltd. All in favor, motion carried.
9	Request for a donation from the RNC Association. Motion #58 Agatha Stack Balsom/Melissa Pardy Proposed not to donate to the RNC Association. All in favor, motion carried.
10	Gas Tax Projects Currently the town does not have any approved Gas Tax Projects in order to receive their Gas Tax Funding. Council noted two projects for these funds. The first project was the final upgrades to the lift stations. The second was the second phase of Motion Bay Road Extension upgrades. Motion #59 Ed Dyke/Agatha Stack Balsom Proposed to apply to the Gas Tax Secretariat for upgrades to the lift stations. All in favor, motion carried. Council will meet with Dynamic Engineering to discuss the second phase of the Motion Bay Road Extension upgrades.
11	Building Age-Friendly Communities Grant Motion #60 Ed Dyke/Irene Stack Proposed for the town apply to the Department of Municipal and Provincial Affairs

		for the Building Age-Friendly Communities Grant in the amount of \$20,000.00 to construct a public accessible washroom at the Tourist Information Centre. The town will cover their cost of the 90/10 cost share for the project. All in favor, motion carried.
12		Foreperson's Report was tabled. Councillor Dyke and Deputy Mayor Raymond noted that they visited Skinner's Hill and noted that there is a problem with water coming down over the road. Staff will put this on the list in the spring to investigate the issue. Motion #61 Agatha Stack Balsom/Beatrice Burry Proposed to approve the Foreperson's Report. All in favor, motion carried.
13		Expense Claim for Stephanie Stack in the amount of \$62.29 was tabled. Motion #62 Ed Dyke/Agatha Stack Balsom Proposed to approve an expense claim for Stephanie Stack in the amount of \$62.29. All in favor, motion carried.
14		Bills in the amount of \$49,635.36 were tabled. Motion #63 Rick Raymond/Melissa Pardy Proposed to pay bills in the amount of \$49,635.36. All in favor, motion carried.
	NEW BUSINESS	
15		Deputy Mayor Raymond noted that staff clothing should be labelled with the "town of Petty Harbour/Maddox Cove" so that staff are easily recognized. The CAO will get pricing on this and report back to council.
16		Councillor Dyke noted that he and Mayor Doyle attend the Recreation Commission's AGM. He stated that he was very excited to see so much attendance. He noted that the past Recreation Commission had done a great job.
17		Councillor Stack noted that the Development Corporation's AGM that was scheduled for February 28, 2023 was postponed. The AGM will now take place on Tuesday March 21, 2023.
18		Deputy Mayor Raymond noted that there is a lot of snow piled up by the super mail boxes. Staff will contact Canada Post to have it removed.
19		The town will be sending out their newsletter in the coming weeks. If council has anything they would like to see in the newsletter, please contact Mandy Dinn.
20		Mayor Doyle announced that the town has purchased the Community Centre parking lot in the amount of \$85,000.00. It was noted that this is great news for the town.
21		A quote to have new aerial mapping for the town's GIS Mapping System was tabled in the amount of \$300.00 plus tax. The current mapping is old (2017). The new mapping will be 2022 imagery. Motion #64 Ed Dyke/Irene Stack Proposed to accept the quote in the amount of \$300.00 plus tax to have new aerial mapping for the town's GIS Mapping System. All in favor, motion carried.
22		Motion #65 Rick Raymond/Agatha Stack Balsom Proposed meeting be adjourned. All in favor, motion carried. Meeting adjourned at 7:03pm.

Ron Doyle, Mayor _____

Stephanie Stack, Chief Administrative Officer _____