

REGULAR MEETING
MONDAY MAY 16, 2022
AGENDA

1. Minutes of May 2, 2022
2. Business Arising
3. Recreation Commission – Request for grant
4. Application to build extension to shed at 9 Big Hill Road (A2022-18)
5. Request for an extension to permit #P2021-14
6. Request for donation/sponsorship – Mini Aquarium
7. Update on Recycling
8. Foreperson's Report
9. Expense Claims
10. Bills
11. New Business
12. Adjourn

BILLS

NF Power (Street Lighting & Hydro)	\$5,641.66
Irving Energy (Propane Exp.)	\$113.85
Bennett's Home Hardware	\$143.11
CIBC Mellon (Pension Plan)	\$3,359.48
City of St. John's (Garbage Removal)	\$2,131.08
Bell Mobility (Cell Phone Exp.)	\$388.58
Multi Materials Stewardship Board (Compost Bins)	\$2,069.54
North Atlantic Supplies (Safety Supplies)	\$62.10
Practica (Poop Bags)	\$210.94
Irving Oil Marketing (Gas Expense)	\$1,576.50
Feaver's Lane (GIS Mapping)	\$215.63
Enviromasters(R & M Building- Soil for entrance)	\$172.50
Brenntag (Water Infrastructure Exp.)	\$2,075.75
CBCL Limited (Prof. Fees)	\$661.25
Reprographics (Office Exp.)	\$896.20
CIBC Visa (Postage Exp., Zoom Sub. & Parks)	<u>\$392.44</u>
TOTAL	\$20,110.61

TOWN OF PETTY HARBOUR/MADDOX COVE

REGULAR MEETING

MONDAY MAY 16, 2022

PRESENT: Ron Doyle, Rick Raymond, Beatrice Burry, Ed Dyke, Agatha Stack-Balsom, Daphne Chafe, and Stephanie Stack

#	ITEM
1	Mayor Doyle brought the meeting to order at 6:26pm.
2	Minutes of May 2, 2022 were tabled. Motion #110 Rick Raymond/Agatha Stack-Balsom Proposed to accept minutes of May 2, 2022. All in favor, motion carried.
	BUSINESS ARISING
3	#3 The repairs to the deck at Town Office/Museum have been completed. The cleaning out of the drains in the community should be done in the next week or so.
4	#9 A letter has been sent to the Minister of Municipal and Provincial Affairs to have the by-election in September. The town has not received a response yet.
5	#12 The extra speed bumps have been ordered. Councillor Dyke will show Matthew where the speed bumps will go.
6	#14 The City of St. John's have been contacted with regard to a makeshift camp being set up in the watershed area. The City of St. John's will look into this and have the camp removed.
	TONIGHT'S AGENDA
7	A request from the Recreation Commission for the \$4000.00 grant that council had budgeted for recreation. Motion #111 Ed Dyke/Beatrice Burry Proposed to give recreation the \$4000.00 grant as budgeted in the 2022 Budget. All in favor, motion carried.
8	Application to build extension to shed at 9 Big Hill Road (A2022-18). Councillor Dyke noted that the application meets all the regulations in the Heritage Zone. Councillor Stack-Balsom asked if the town goes back to inspect once the extension is erected. It was noted that the town only goes back for a second inspection on homes. This happens when the footings are in place and before they are poured. Motion #112 Ed Dyke/Agatha Stack-Balsom Proposed to approve the application to build extension to shed at 9 Big Hill Road (A2022-18). All in favor, motion carried.
9	Request for an extension to Permit # P2021-14. It was noted that the permit from the Department of Environment and Climate Change expires on December 8, 2022. Motion #113 Ed Dyke/Daphne Chafe Proposed to extend Permit #P2021-14 until December 8, 2022. All in favor, motion carried.
10	Request for donation/sponsorship from the Petty Harbour Mini Aquarium. Motion #114 Rick Raymond/Beatrice Burry Proposed to donate/sponsor a tank for the Petty Harbour Mini Aquarium in the amount of \$500.00. All in favor, motion carried.
11	Update on Recycling Petty Harbour Paper Recycling (1 day recycling) 54 houses participated and 462lbs of paper was recycled Maddox Cove Paper Recycling (1 day recycling) 62 houses participated and 1,060lbs of paper was recycled The town is very pleased with the participation in the new initiative.

12		<p>Foreperson's Report The Foreperson's Report was tabled. It was noted that an employee had a small accident in the town's garbage truck. The CAO noted that the town has not heard anything from the other vehicle involved in the accident. To date there is no insurance claim against the town. Councillor Dyke asked if the town had any procedures/policies in place for accidents. The CAO noted that the town asks the persons/people involved to do an incident report but that is the only procedure. Councillor Dyke noted that most companies have procedures in place for this. Councillor Dyke stated that the town should look into this. Councillor Dyke noted that he will forward some information that he has to the CAO to try to develop a policy. Mayor Doyle also noted that staff should be reminded to be vigilant when it comes safety. He noted there was an incident a couple of weeks ago where staff did not have a flag person when doing work on the lift station by the bridge. Mayor Doyle stated that he had to tell the foreperson to get a flag person on site. The CAO noted that staff will be having a Health and Safety meeting very soon and these issues will be brought forward.</p> <p>Motion #115 Ed Dyke/Agatha Stack-Balsom Proposed to accept the Foreperson's Report. All in favor, motion carried.</p>
13		<p>Expense claim for Glen Whitten in the amount of \$37.07 Motion #116 Rick Raymond/Agatha Stack-Balsom Proposed to pay expense claim for Glen Whitten in the amount of \$37.07. All in favor, motion carried.</p>
14		<p>Expense claim for Stephanie Stack in the amount of \$30.00 Motion #117 Rick Raymond/Beatrice Burry Proposed to pay expense claim for Stephanie Stack in the amount of \$30.00. All in favor, motion carried.</p>
15		<p>Bills in the amount of \$20,110.61 were tabled. Motion #118 Agatha Stack-Balsom/Daphne Chafe Proposed to pay bills in the amount of \$20,110.61. All in favor, motion carried.</p>
	NEW BUSINESS	
16		<p>Councillor Burry noted that the property owner at 74 Old Maddox Cove Road was inquiring as to when the drain in front of her property will be cleaned out as she is concerned about flooding. Councillor Dyke noted that a lot of the water is running down from Maddox Cove Road. He stated that the issue that this property owner had was probably a one off because of all the rain we had. The CAO noted that staff should be down in the next week or so to have this drain cleaned out.</p>
17		<p>Councillor Stack-Balsom asked if the town could look into placing recycling bins around the community. Staff will get a price on these and bring back to council.</p>
18		<p>Councillor Dyke asked when the hydroseeding will be completed at the look-out in Maddox Cove. Staff will check into this.</p>
19		<p>Deputy Mayor Raymond noted that the Recreation Commission has scheduled a First Aid Training Session on May 28th. Deputy Mayor Raymond stated that council may be interested in attending this training. Councillor Burry noted that she would be interested. Motion #119 Agatha Stack-Balsom/Rick Raymond Proposed to approve Councillor Burry to attend the first aid training. All in favor, motion carried. Staff will contact Recreation and add Councillor Burry to the list.</p>
20		<p>Summer Meeting Schedule Council will not be moving forward with a summer meeting schedule this year (every three weeks). They will continue having meeting every two weeks over the summer. The CAO and the Administrative Assistant can rotate attendance at the meetings over the summer.</p>
21		<p>The CAO asked if the town will be moving forward with hiring the Commissionaires for ticketing over the summer. It was noted that the town had budgeted to hire the commissionaires for 12 weeks – 4 days a week for 4hrs per day. Motion #120 Rick Raymond/Beatrice Burry Proposed to hire the Commissionaires this summer for 12 weeks – 4 days a week (Thursday – Sunday) for 4hrs per day (2:00pm – 6:00pm). All in favor, motion carried.</p>

22		The town has received a complaint with regard to then condition of 6A Long Run Road. Council has discussed this issue at a previous meeting and sent a letter to the property owner. The property owner noted that the property should be repaired by the end of 2022. Council requested that staff send another letter to the property owner asking for an update.
23		The town received a request from the producers of Hudson and Rex. They will be filming in Petty Harbour/Maddox Cove on May 25, 2022 and would like to temporarily modify the "Welcome to Petty Harbour" sign. They would be placing a covering over the sign and this would be done by a professional. Council noted that they did not have any issue with this as long as the sign goes back to its original state.
24		Update on Capital Works Project – Motion Bay Road Extension The PCA (Prime Consulting Agreement) has been signed by the Department of Municipal and Provincial Affairs, Dynamic Engineering and the town. Once it is accepted by the Department of Municipal and Provincial Affairs, Dynamic Engineering will start the tendering process.
25		Mayor Doyle noted that the town will be meeting with ACOA on Friday at 11:00am to discuss potential funding for an entertainment stage at Bidgood's Cove. All council is welcome to attend.
26		Councillor Dyke wanted to remind council that there is a meeting on Wednesday evening at the community centre. Cribbies Park will be discussed. Councillor Dyke and Mayor Doyle stated that they would be in attendance.
27		Motion #121 Rick Raymond/Agatha Stack-Balsom Proposed meeting be adjourned. All in favor, motion carried. Meeting adjourned at 7:18pm.

Ron Doyle, Mayor _____

Stephanie Stack, Chief Administrative Officer _____