

**REGULAR MEETING**  
**MONDAY MAY 1, 2023**  
**AGENDA**

1. Minutes of April 3, 2023
2. Business Arising
3. Application (A2023-19) for an extension to home at 12 Cribbies Road.
4. Application (A2023-17) to construct deck at 177 Main Road, Maddox Cove.
5. Application (A2023-20) to operate a Microbrewery/Restaurant at 11 Cribbies Road
6. Request to have drain cleaned out near 35 Motion Bay Road.
7. Request to pave and upgrade Pack's Lane.
8. Request to have Community Centre parking lot paved.
9. Request for councillors to sign petition related to the inshore fishery.
10. Request for Donation- St. Kevin's High School Scholarships.
11. Request for tax write-off from previous owner of 28 Motion Bay Road Extension.
12. Canada Summer Jobs approval.
13. Vacant house at 31 Main Road, Petty Harbour.
14. Capital Investment Plan approval- Lift Station Upgrades.
15. Application A2023-21 to construct a dog kennel at 59 Main Road, Maddox Cove
16. Letter from RNC Re: Staffing
17. Request from Enviro Masters Lawn Care to bid on town's lawn care services.
18. Application A2023-22 to build a greenhouse at 21 Shore Lane.
19. Foreperson's Report
20. Expense Claims
21. Bills
22. New Business
23. Adjourn

**BILLS**  
**MAY 1, 2023**

1. CIBC Mellon (Employee Pension Expense)	\$3,359.48
2. Bell Aliant (Telephone Expense)	\$613.19
3. Bennett's Home Hardware (Truck & Cleaning Expense)	\$41.89
4. Irving Energy (Propane Expense)	\$227.70
5. Orkin (Pest Control Expense)	\$71.60
6. NF Exchequer (Snow & Ice Control Expense)	\$9,757.46
7. John Layden Trucking (Truck & Road Maintenance Expense)	\$764.75
8. Cassie Rideout (Cleaning Expense)	\$200.00
9. CBCL (Professional Fees-Splashpad Expense)	<u>\$8,544.65</u>
<b>TOTAL</b>	<b>\$23,580.72</b>

**TOWN OF PETTY HARBOUR/MADDOX COVE**

**REGULAR MEETING**

**MONDAY MAY 1, 2023**

**PRESENT: Ron Doyle, Rick Raymond, Ed Dyke, Melissa Pardy, Agatha Stack-Balsom, Irene Stack, Beatrice Burry, and Mandy Dinn**

#		ITEM
1		Mayor Doyle brought the meeting to order at 6:30pm.
2		Minutes of April 17, 2023 were tabled. <b>Motion #111 Ed Dyke/Rick Raymond</b> Proposed to accept minutes of April 17, 2023. All in favor, motion carried.
	<b>BUSINESS ARISING</b>	
3		#4 There has been no response from the resident regarding the noise issue from the fan at The Stand General Store.
	<b>TONIGHT'S AGENDA</b>	
4		Application (A2023-19) to build a 20ft X 8ft X 16ft extension to civic number 12 Cribbies Road. The proposed development is in the Heritage Area and will have to be sent to surrounding residents for comment. The Inspections & Development Committee inspected the area and signed off on the application.  <b>Motion #112 Ed Dyke/Melissa Pardy</b> Proposed to send a letter to surrounding residents of 12 Cribbies Road for comment. All in favor, motion carried.
5		Application (A2023-17) to construct an 8ft X 12ft deck at 177 Main Road, Maddox Cove. The Inspections & Development Committee inspected the area and signed off on the application.  <b>Motion # 113 Ed Dyke/Beatrice Burry</b> Proposed to approve the application (A2023-17) to construct a 8ft X 12ft deck at 177 Main Road, Maddox Cove. All in favor, motion carried.  There was some discussion regarding the broken curbstop at 177 Main Road, Maddox Cove. Staff requested to fix the curbstop to determine which home in the area is serviced by the curbstop. <b>Motion # 114 Rick Raymond/Agatha Stack-Balsom</b> Proposed for staff to repair the curbstop at 177 Main Road, Maddox Cove. All in favor, motion carried.
6		Application (A2023-20) to operate a Microbrewery/Restaurant at 11 Cribbies Road. This application is a discretionary use in the Heritage Zone. A notice would have to be sent to residents for comment. The proposed brewery has 27 off-street parking spaces. The maximum capacity would be between 85-100 patrons. Operating hours would be from 11am to 10pm daily. The Inspections & Development Committee inspected the area and signed off on the application.  <b>Motion #115 Ed Dyke/Beatrice Burry</b> Proposed to send a notice to the public for comment. All in favor, motion carried.
7		Request from resident to have drain cleared out near 35 Motion Bay Road, Maddox Cove. The Inspections & Development Committee inspected the area and recommended to have the drain cleared out. <b>Motion #116 Ed Dyke/Melissa Pardy</b> Proposed to approve the request to have the drain near 35 Motion Bay Road cleared out. All in favor, motion carried.

8		<p>Request from residents of Pack's Lane to have the laneway paved/upgraded. There was discussion regarding the cost associated with paving the laneway and that it has not been budgeted for.</p> <p><b>Motion #117 Agatha Stack-Balsom/Irene Stack</b> Proposed to upgrade the laneway in the coming weeks as is done every year and to revisit the request during the budgeting process in the fall. All in favor, motion carried.</p>
9		<p>Request from Recreation Commission to have Community Centre parking lot paved. There was some discussion regarding the cost to have this area paved. This expense has not been budgeted for.</p> <p><b>Motion # 118 Ed Dyke/Irene Stack</b> Proposed to get a quote for paving the Community Centre parking lot to determine if it is feasible to get other committees involved to fundraise. This will be revisited during the budgeting process in the fall. All in favor, motion carried.</p>
10		<p>A petition from a local inshore fisherman was tabled requesting that individual councillors sign the petition in support of having the rules around licensing changed with the Professional Fish Harvestors Certification Board. The petition was read and councillors signed at their discretion.</p>
11		<p>Request from St. Kevin's High School for a donation toward their annual scholarship fund. Councillor Pardy left chambers at 6:53pm due to a conflict of interest. There was some discussion if Councillor Dyke was in a conflict of interest as his son is a graduate of St. Kevin's this year.</p> <p><b>Motion # 119 Rick/Raymond/no seconder</b> Proposed that Councillor Dyke was in a conflict of interest. There was no seconder. Motion defeated.</p> <p><b>Motion #120 Agatha Stack-Balsom/ Beatrice Burry</b> Proposed to donate \$1,000 (10- \$100 scholarships), as per the Town's Donation Policy, to St. Kevin's High School Scholarship Fund. All in favor, motion carried. Councillor Pardy returned to chambers at 6:55pm. Councillor Pardy will attend the ceremony on June 20, 2023, on behalf of council.</p>
12		<p>Request from the former owner of 28 Motion Bay Road Extension to write-off taxes in the amount of \$304.50. The previous owner was invoiced in error in January after an incorrect deed was submitted during the sale of 24-28 Motion Bay Road Extension.</p> <p><b>Motion # 121 Melissa Pardy/Agatha Stack-Balsom</b> Proposed to write-off taxes in the amount of \$304.50 for 28 Motion Bay Road Extension that was invoiced to the previous owner in error. All in favor, motion carried.</p>
13		<p>Canada Summer Jobs The Town was successful in getting 50% funding for 2 parking attendants through Canada Summer Jobs program. Staff will begin the advertising process in the coming days.</p>
14		<p>Vacant property at 31 Main Road, Petty Harbour.</p> <p><b>Motion #122 Ed Dyke/Agatha Stack-Balsom</b> Proposed for Stewart McKelvey to proceed with a demolition order of 31 Main Road, Petty Harbour and the removal order of the vehicle from the property at 31 Main Road. All in favor, motion carried.</p>
15		<p>Capital Investment Plan approval- Gas Tax Fund The application has been approved to upgrade the 2 lift stations on the north side of Petty Harbour. Staff will work on a scope of work for obtaining quotes to have the work completed.</p>
16		<p>Application (A2023-21) to construct a dog enclosure at 59 Main Road, Maddox Cove. The Inspections &amp; Development Committee inspected the area and signed off on the application.</p> <p><b>Motion # 123 Rick Raymond/Melissa Pardy</b> Proposed to approve application A2023-21 for a dog enclosure at 29 Main Road,</p>

		Maddox Cove. All in favor, motion carried.
17		Letter from RNC Association requesting the Town's input into a staffing project.  <b>Motion # 124 Ed Dyke/ Agatha Stack-Balsom</b> Proposed to send a letter to RNC Association to advise that council will not be providing input into this project. All in favor, motion carried.
18		Request from Enviro Masters Lawn Care to amend the Town's Contractor Policy to allow them to bid on the Town's lawn care contract.  <b>Motion # 125 Melissa Pardy/ Ed Dyke</b> Proposed to amend the Town's Contractor Policy by removing the line "The contractor will not be an employee of the town" and adding "Any employee of the town that is a contractor bidding on a town contract shall not have any more information than any other contractor and not be involved in the accepting or opening of any bids." All in favor, motion carried.  Staff will amend the Contractor Policy and present to council for review at the next meeting of council.
19		Application (A2023-22) to construct a 9ft X 6ft X 8ft greenhouse at 21 Shore Lane, Maddox Cove. The Inspections & Development Committee inspected the area and signed off on the application. This application meets the accessory building requirements for the residential zone.  <b>Motion #126 Ed Dyke/Agatha Stack-Balsom</b> Proposed to accept the application A2023-22 to construct a greenhouse at 21 Shore Lane with the stipulation that it be located exactly where it was pegged out at inspection as it is the minimum distance from the overhead powerline. All in favor, motion carried.
20		Foreperson's Report  <b>Motion # 127 Melissa Pardy/ Beatrice Burry</b> Proposed to accept the foreperson's report. All in favor, motion carried.
21		Expense claim for Mandy Dinn in the amount of \$60.00. Councillor Pardy left chambers at 7:25pm due to a conflict of interest.  <b>Motion # 128 Ed Dyke/ Irene Stack</b> Proposed to pay expense claim for Mandy Dinn in the amount of \$60.00. All in favor, motion carried. Councillor Pardy returned to chambers at 7:26pm.
22		Bills in the amount of \$23,580.72 were tabled.  <b>Motion #129 Irene Stack/Melissa Pardy</b> Proposed to pay bills in the amount of \$23,580.72. All in favor, motion carried.
	<b>NEW BUSINESS</b>	
23		Councillor Dyke requested that staff spread some fertilizer on the grass at the lookout.
24		Councillor Dyke requested that staff have the picnic tables placed around the community in the coming days.
25		Councillor Stack advised council that the Recreation Commission has been in contact with the Development Corporation regarding using Cribbies Park for the Summer Program.
26		Councillor Stack noted that the Development Corporation would like to move forward with the water hook-up at Cribbies Park. It was noted that they'd like to have this done as soon as possible.
27		Councillor Stack advised council that the Development Corporation still has two open positions. The Chair position and Treasurer position have not yet been filled. The Development Corporation will get staff to send out a community email notice before their next meeting.

28		Councillor Stack-Balsom noted that the drain by 115 Main Road, Petty Harbour is still open and dangerous. Mayor Doyle will contact our MHA to see if he can help with this issue.
29		Councillor Dyke and the Foreman will set up a time to go around the community to determine the placements for the speed bumps.
30		Councillor Stack-Balsom requested an update on Motion Bay Road Extension. Staff will contact the engineer as they advised that they should have drawings to the Town this week.
31		<p>Mayor Doyle advised council that the Buildings and Improvements Committee was only successful in getting funding for two summer positions through Canada Summer Jobs. Mayor Doyle advised that the committee will have to determine where and how to best utilize the positions.</p> <p>After the Heritage Museum's Annual General Meeting three long-time volunteers stepped down from their roles on the committee. Mayor Doyle thanked long-time Heritage Museum Committee members Ann Payne, Bill Lee, and Mike Hearn for their volunteer service. Ms. Payne, Mr. Lee, and Mr. Hearn recently stepped down from the committee after numerous years of service.</p> <p>Mayor Doyle advised council that the Heritage Museum Committee is currently working on the "Barking Pot" project. The committee is currently working on a storyboard for the display.</p>
32		Mayor Doyle congratulated Colin Walsh for being named Senior Athlete of the Year for Newfoundland and Labrador. Staff will include this in the next edition of the newsletter.
33		<p><b>Motion #130 Rick Raymond/ Agatha Stack-Balsom</b>  Proposed meeting be adjourned. All in favor, motion carried. Meeting adjourned at 7:42pm.</p>

**Ron Doyle, Mayor** \_\_\_\_\_

**Mandy Dinn, Administrative Assistant** \_\_\_\_\_