

TOWN OF PETTY HARBOUR/MADDOX COVE

REGULAR MEETING

TUESDAY MAY 20, 2014

PRESENT: Nat Hutchings, David Stack, Karl Chafe, Corey Lee, Harry Chafe, Mark Kieley, Linda Doyle, and Stephanie Stack

#		ITEM
1		Mayor Hutchings brought the meeting to order at 6:30pm
2		Minutes of May 5, 2014 were read. There were no errors or omissions. Motion #303 Karl Chafe/Linda Doyle All in favor, motion carried.
	BUSINESS ARISING	
3		#3 The tender for the renovations and construction of wheelchair accessible washroom has closed. The successful bidder for the tender is Bursey Cleaners (2010) Limited.
4		#7 Mayor Hutchings will speak with Keith Hutchings on May 21 st , 2014 regarding the work that needs to be completed by Dept. Transportation and Works.
5		#17 Corey Lee, David Stack and Jack Ershler will visit site to determine how much work needs to be done in order to make this area a picnic area/Green space.
6		#21 Report was tabled from the Town's engineer with regard to taking over Oceanview Boulevard. There are some issues with the subdivision that need to be fixed before the town takes it over. Motion #304 David Stack/Corey Lee Proposed to send letter to owner to advise that all the items listed by the town's engineer would have to be completed before the town takes over ownership of the subdivision. All in favor, motion carried.
	TONIGHT'S AGENDA	
7		Proposal presented for a multi-use park by Vonda Wareham and residents of Cribbies. Council was very receptive to the proposal and would like to set up a meeting with Recreation to discuss this issue and then move forward with setting up a committee to oversee.
8		Update from Kimberly Orren regarding Wooden Boat Conference. A tentative schedule of events was tabled. Council agreed for the conference committee to use the Tourist Information Center for Registration on Friday Sept. 5, 2014. Kimberly is also looking for a Petty Harbour history related theme for the conference.
9		Proposal from Rob Carter North Atlantic Ziplines to operate an obstacle course below the current zip line. "Run, Zip, Climb" Motion #305 Karl Chafe/Corey Lee Proposed to approve application for obstacle course "Run Zip Climb". All in favor, motion carried.
10		Some discussion regarding a development for Senior's Complex in Maddox Cove. Council notified the developer that council will be having a meeting with the Town's engineer in the next week to discuss sewer capacity issues and will get back to him as soon as they have more information.
11		Application from resident to move driveway. Corey Lee declared a Conflict of Interest and left the room at 7:56 due to the fact that this is his father-in-law, he returned at 7:59. Motion #306 David Stack/Karl Chafe Proposed to approve application subject to the approval of the Development and Inspections Committee Nat, David, Karl, Linda, Harry and Mark in favor, Corey was absent due to conflict of interest. Motion carried.

12		Canada Post is now accepting applications for the Postmaster's position for Petty Harbour/Maddox Cove.
13		Application from resident to build Fence – Main Road, Petty Harbour. Motion #307 David Stack/Linda Doyle Development and Inspections committee will look at structure to see if it complies with the Town's By-Law standards. All in favor, motion carried.
14		PMA is being held on June 19-20, 2014 in Deer Lake. Staff check to see if this will be offered closer to St. John's in the future.
15		Application from resident to build house – Hannaford's Lane. Motion #308 Corey Lee/Harry Chafe Proposed to approve in principal subject to the approval of the Department of Environment and Conservation/Service NL with regard to Septic Field and subject to the approval of the Development and Inspections Committee. All in favor, motion carried.
16		Application from resident to build shed – Old Road, Maddox Cove The Development and Inspections Committee will do a site visit and report back to council to discuss at next meeting.
17		Letter from Youth Ventures to waive fees and taxes for Youth Venture businesses. Motion #309 Karl Chafe/Linda Doyle Proposed to waive fees and taxes for Youth Ventures businesses. All in favor, motion carried.
18		NAACAP Annual General Meeting will be on May 22 nd , 2014 at 7:00. Mayor Hutchings will attend.
19		Application from resident to construct french drain – Main Road, Maddox Cove. Motion #310 Corey Lee/Karl Chafe Proposed to approve application to construct French drain. All in favor, motion carried.
20		Application to sub-divide property – Oceanview Boulevard, Maddox Cove. Motion #311 Corey Lee/David Stack Proposed not to approve application to sub-divide lot. All in favor, motion carried.
21		Application to build extension to house – Cribbies Road. Motion #312 Karl Chafe/David Stack Proposed to approve application subject to the Development and Inspection Committee. All in favor, motion carried.
22		A follow up bill for repairs to vehicle from pot hole was presented to council from resident. Motion #313 Corey Lee/Karl Chafe Proposed not to approve the follow up bill. Council will pay original quote that was submitted back in April in the amount of \$273.46. All in favor, motion carried.
23		A list from staff of dilapidated structures was presented council. Motion #314 Corey Lee/Mark Kieley Send out order to property owners notifying them that they have 30 days from date of letter to have repairs completed. All in favor, motion carried.
24		Application to build house – O'Brien's Lane. Motion #315 Corey Lee/Karl Chafe Proposed to defer this application until Council meets with the Town's engineer regarding issues with the Town's sewer capacity. All in favor, motion carried.
25		Letter from the Town of Paradise for proposed amendment to the St. John's Urban Region Regional Plan. Motion #316 Linda Doyle/Mark Kieley Proposed to send letter to the Town of Paradise stating that Council does not have any concerns with this amendment. All in favor, motion carried.

26		Request from staff to have all garbage covered. Motion #317 Corey Lee/David Stack Proposed to send out notice to residents that all garbage will have to be covered in the future and if not covered garbage will not be pick up and may result in fine. Also notify residents that garbage should not be placed out the night before garbage pick-up. Nat, David, Linda, Corey, Mark and Harry in favor, Karl not in favor, motion carried.
27		Motion #318 Mark Kieley/Linda Doyle Proposed invoices in the total of \$9,445.85 be approved for payment. All in favor, motion carried.
	NEW BUSINESS	
28		There is some regular building maintenance to be completed on front of Town office. Painting, caulking and some deck boards and clapboard need to be replaced. Area around service mass needs to be painted also. Will notify staff to have maintenance completed.
29		Resident on Main Road Lane has large amount of debris which includes old pallets. Motion #319 David Stack/Corey Lee Proposed to send an order to resident notifying them that the debris needs to be cleaned up with 10 days. All in favor, motion carried.
30		Lines on road need to be painted – Will notify staff and contact Dept. of Transportation and Works.
31		Loose gravel on roads need to be swept. Notify Staff
32		Resident on Motion Bay Road is parking in a “No Parking on paved portion of the road” area and also has clean up garbage placed out in road. Staff will look into this and report back to council.
33		Curb/Gutter near William Lee’s and James Kieley need to be cleaned out. Staff will contact the Dept. of Transportation and Works to look into this.
34		Request from resident to have water tax to shed wrote off. Council will defer this until they receive more information from Municipal Affairs. Will discuss at next council meeting.
35		Complaint from resident regarding aggressive unleashed dog. Motion #320 Mark Kieley/Corey Lee Proposed to send fine in the amount of \$50 as per the Town’s Animal By-Law. This is the second offence for this dog owner, the first being a warning. All in favor, motion carried.
36		The Development Corp met and will be setting up meeting with Mary Bishop to go over future plans for development.
37		Discussion regarding staff member travelling to Toronto for medical treatment. Motion #321 Corey Lee/Linda Doyle Proposed to issue cheque for \$400 to offset the cost of travelling to Toronto. All in favor, motion carried.
38		Motion #322 Corey Lee/Harry Chafe Proposed meeting be adjourned. All in favor, motion carried. Meeting adjourned at 9:25 pm

Nat Hutchings, Mayor _____

Stephanie Stack, Acting Chief Administrative Officer _____