

REGULAR MEETING
TUESDAY MAY 25, 2021
AGENDA

1. Minutes of May 10, 2021
2. Business Arising
3. Application to operate a tourist accommodation at 88 Southside Road. A2021-020
4. Request for tank sponsorship – Petty Harbour Mini Aquarium
5. Overflow – Beach area
6. Proposed walking trail Main Road
7. Ratify sale of garbage truck
8. Guardrail – Kennedy’s Lane
9. Request for speed bump – Old Maddox Cove Road
10. Foreperson’s Report
11. Expense Claims
12. Bills
13. New Business
14. Adjourn

BILLS

Reprographics (office Exp.)	\$430.16
Rogers (Office Exp.)	\$97.67
MFB Trucking (Water Expense)	\$919.00
McDonald's Home Hardware (Cleaning Expense)	\$22.85
CBCL (Sewer Monitoring Exp.)	\$395.03
Kent Building Supplies (Misc. Exp.)	\$76.99
Chandler (Cleaning Supplies)	\$109.02
John Layden Trucking (Water Exp.)	\$718.75
The Art & Frame Shoppe (Misc)	\$457.19
Bidgood's (Office Exp.)	\$7.08
Bell Aliant (Telephone Exp)	\$566.62
Brenntag (Water Exp.)	\$1,195.06
Dicks & Company (Office Exp.)	<u>\$563.50</u>
Total	\$5,558.92

TOWN OF PETTY HARBOUR/MADDOX COVE

REGULAR MEETING

TUESDAY MAY 25, 2021

PRESENT: Sam Lee, Sam Stack, Kimberly Orren, David Green, Linda Hearn, Rick Raymond and Stephanie Stack

ABSENT: Harry Chafe

#	ITEM
1	Mayor Lee brought the meeting to order at 6:32 pm.
2	Minutes of May 10, 2021 were tabled. Motion #116 Rick Raymond/Lynn Hearn Proposed minutes of May 10, 2021 be approved. All in favor, motion carried.
	BUSINESS ARISING
3	#6 Councillor Raymond and staff visited the site to investigate the water/drainage issue again. Motion #117 Rick Raymond/Lynn Hearn Proposed that Deputy Mayor Stack was in a conflict of interest when discussing this issue due to the fact that it is his son's driveway where some of the work may commence. All in favor, motion carried. Deputy Mayor Stack left chambers at 6:36pm. Councillor Raymond noted that the water is coming down the driveway and out onto the road. Councillor Raymond recommended that the town not do anything with this water as it is not the town's issue but the homeowners. Councillor Hearn stated that the water is coming from the hill behind the property running onto the property down the driveway and onto the road. Councillor Raymond noted that most property owners have issues with water on their property and they must fix it themselves. Councillor Orren noted that the letter the property owner received when he constructed an extension to his property stated that if there are any drainage issues due to the construction that it is the property owner's responsibility to fix. Councillor Orren also stated that she felt it is the property owner's responsibility to fix the water issue. Mayor Lee noted that this statement is on all approval letters. Councillor Raymond recommended the town erect a swale on the shoulder of the road at the bottom of the driveway at 49 Cribbies Road. Motion #118 Rick Raymond/Kim Orren Proposed to erect a swale on the shoulder of the road at the bottom of the driveway at 49 Cribbies Road to direct the water into the drain on the same side of the road. All in favor, motion carried. Deputy Mayor Stack returned to chambers at 6:48pm
4	#5 Staff will drill more holes in the pavement on Old Maddox Cove Road.
5	#6 Condition of property at 36B Long Run Road. It was noted that the property is in the process of being demolished. Staff will check to see when the demolition permit expires.
6	#10 – Staff compiled a list of all pole lights that may need a longer arm. It was noted that NF Power will be replacing all pole lights in the province to LED within the next five years. Council will wait for the lights to be replaced by NL Power first and then determine if a longer arm would be required.
7	#11 Clean-out of drains throughout the community. Staff received three quotes to have the drains in the community cleaned-out. MFB Trucking \$150.00 per hour Backhoe & Dump Truck ForMac 2002 Ltd \$220.00 per hour Backhoe & Dump Truck Nu Way Construction \$155.00 per hour Backhoe & Dump Truck This pricing does not include a flag person. Mayor Lee noted that there is only a small difference in MFB Trucking and Nu Way. He suggested the town go with MFB Trucking as they are basically on call with the town and are very accessible to the town. Staff will get a final quote with the cost of a flag person included.

8	#16 Cribbies Park The CAO was speaking to the chair - Jeff Elliott of the Development Committee with regard to their progress on the drainage project. Mr. Elliott informed the town that they will be meeting in the near future to discuss their next steps. The CAO informed Mr. Elliott that the committee must have the funds from the Covid Stimulus Project spent and the project finished by December 31, 2021. Councillor Orren noted that she sent a link to the committee for infrastructure funding.
9	#17 The town received approval from the Department of Municipal and Provincial affairs for Vote by Mail. Staff will check to see what is required from the town in order to be able to move forward with the vote by mail option for the election.
10	#31 The town recently had the town flag and description of the flag framed in a shadow box to be displayed at the town office.
11	#33 Parking Area off Skinner's Hill The town was recently informed by NL Power that the chain link fence that was erected in the parking area at the hydro plant had to be removed. NL Power informed the town that recent studies show that a chain link fence cannot be placed next to the hydro plant as it may conduct electricity. The chain link fence would have to be replaced with a wooden fence. NL Power will get back to the town in the next week or so with more information.
	TONIGHT'S AGENDA
12	Application to operate a tourist accommodation at 88 Southside Road, A2021-020. This application would have to go out to the public as it is a new business. It was noted by the applicant in the application that there is no designated parking for this property. The applicant also noted that historically the owner of this property parked on Southside Road. In the letter that was attached to the application, the applicant asked the town if they would consider issuing temporary permits to the guests at the tourist accommodations. Deputy Mayor Stack noted that the town currently issues parking permits to residents on Southside Road and this should be no different. Motion #119 Rick Raymond/Kim Orren Proposed to send this application out to the public for comment. All in favor, motion carried.
13	Request for tank sponsorship – Petty Harbour Mini Aquarium Councillor Hearn and Mayor Lee were in a conflict of interest and left chambers at 7:21pm. Councillor Green noted that the Mini Aquarium brings a lot of visitors to the town and is a big contribution to the town. Councillor Green noted that he feels the town should give more support to the aquarium. Motion #120 David Green/Rick Raymond Proposed for the town to sponsor the Coastal Connections Tank in the amount of \$800. Councillor Green and Deputy Mayor Stack in favor. Councillor Orren and Councillor Raymond not in favor. Motion defeated. Motion #121 Rick Raymond/Kim Orren Proposed for the town to sponsor the Jewels of the Sea Tank in the amount of \$500. All in favor, motion carried. Councillor Hearn and Mayor Lee returned to chambers at 7:29pm
14	Overflow at Lift station on Northside (Beach area) Mayor Lee noted that the overflow at the lift station by the beach on the Northside is still not functioning and needs to be repaired. It was noted that there is a tree root that has gone through the pipe and the back water valve at the end of the pipe is missing. Staff will get a price to have this work completed.
15	Proposed walking trail on Main Road. All councillors were asked to visit the area. Councillor Raymond felt that the project was too big and out of reach for the town. Councillor Raymond also noted that there would have to be a fence erected in the steep areas and this would take away from the view. Councillor Orren noted that she felt the steep cliffs in the area would be an issue. Councillor Hearn stated that she would like to see a walkway but felt it would be dangerous in this area. Deputy Mayor Stack noted that he felt that this project would be doable in phases. He stated that the next step would be to meet with ACOA. Councillor Green noted that the town could talk to the Grand Concourse with regard to this project. Mayor Lee noted that there may be potential issues with liability and insurance. Mayor Lee also noted that upkeep of the trail would have to be considered. The CAO noted that council should consider that the natural beauty of the town coastline may be compromised. She also noted that the town needs to consider how they will cover

		their 10% (possibly more) of this project as it would not be 100% funded. Staff will set up a meeting with ACOA to discuss the potential of this project.
16		Sale of Garbage Truck Motion #122 Rick Raymond/David Green Proposed to sell the garbage truck in the amount of \$5,750.00. The fee of \$250.00 for Fitzgerald's Auctioneering will be subtracted from the \$5,750.00. All in favor, motion carried.
17		Guardrail Kennedy's Lane Staff presented a quote to have guardrail erected on Kennedy's Lane in the amount of \$4,380.00. Motion #123 Kim Orren/Rick Raymond Proposed that Councillor Green was in a conflict of interest when discussing this issue as his property backs onto the proposed area where the guardrail will be erected. All in favor, motion carried. Councillor Green left chambers at 7:59pm. There was some discussion with regard to where the boundaries of the property owners in the area are. It was noted that there may very little or no road easement. It was agreed that staff will check with the one property owner that requested guardrail due to rocks hitting her property from snow clearing, to see what she would like to see in the area. Councillor Green returned at 8:12pm.
18		Request from resident to place a speed bump on Old Maddox Cove Road. Mayor Lee noted that that he did not feel a speed bump is warranted in this area as due to the layout of the road it is very difficult to speed on the area. It was noted that the road repairs to Old Maddox Cove Road should start in the coming weeks. Councillor Orren noted that she would not know where to place the speed bump in the area to be effective. Motion #124 Rick Raymond/Lynn Hearn Proposed that the town not place a speed bump on Old Maddox Cove Road. All in favor, motion carried.
19		Foreperson's Report Deputy Mayor Stack noted that the request to hire the part time labourer is not warranted as the work on the priority list can wait until there is time to do them. The list of paving to be done was reviewed. The swale on Long Run Road was removed from the list. Staff will get a price on swales and road patches separately. Motion #125 Sam Stack/Kim Orren Proposed to accept the Foreperson's Report. All in favor, motion carried.
20		Motion #126 Rick Raymond/David Green Proposed to approve the expense claim for Stephanie Stack in the amount of \$40.00. All in favor, motion carried. Motion #127 Rick Raymond/Kim Orren Proposed to approve the expense claim for Matthew Chafe in the amount of \$314.63. All in favor, motion carried.
21		Bills in the amount of \$5,558.92 were tabled. Motion #128 Kim Orren/Rick Raymond Proposed to pay bills in the amount of \$5,558.92. All in favor, motion carried.
	NEW BUSINESS	
22		Councillor Hearn noted that recreation will be meeting Thursday of this week.
23		Councillor Green noted that the guardrail on Southside Road by the Co-op needs to be repaired.
24		Councillor Orren informed the town that the Petty Harbour Mini Aquarium recently received a Sustainable Tourism Award from Hospitality NL. The town will feature this in the next newsletter.
25		Councillor Orren noted that the guardrail across from 59 Main Road Maddox Cove needs to be repaired. Staff will contact the Department of Transportation and Infrastructure.
26		Deputy Mayor Stack noted that the town recently received \$56,413.67 from the provincial government for the Safe Restart Program. Deputy Mayor Stack requested that the town use some of these funds to cover the town's 10% cost for the Capital Works Project for the Lift Stations. Motion #129 Sam Stack/Lynn Hearn Proposed the town use a portion Safe Restart Program funds to cover the town's 10% cost for the Capital Works Project for the Lift Stations in the amount of

		\$20,041.00. All in favor, motion carried.
27		The town received an Enabling Accessibility Fund from the Federal Government in the amount of \$7,472.00 to install new accessible doors to community centre.
28		Staff will have the excess gravel that is piled up in the community center parking lot spread out.
29		Staff informed council that there is some erosion happening on the undeveloped section of Motion Bay Road Extension. Mayor Lee noted that water is coming out through the road causing the erosion. Mayor Lee noted that hopefully this will be rectified if we get the Capital Works Project to upgrade the road. Staff will keep monitoring the area.
30		Summer meeting schedule Motion #130 Rick Raymond/Kim Orren Proposed to accept the summer meeting schedule. All in favor, motion carried.
31		Town Beautification Mayor Lee and the CAO discussed some ideas to beautify the town that included: 1. A new mural in a strategic location in the town 2. Possibly the town supplying materials and labour to paint some fishing sheds colorful colors 3. Light up the trees in "the point" area for Christmas Motion #131 Sam Stack/David Green Proposed to use the \$5,000 recently won by the Town from Rock Network and give the CAO that \$5,000 budget to complete some of these tasks. All in favor, motion carried.
32		Councillor Orren noted that she may have someone to fix the fence at the Ron Weir Memorial Ball Field. She will get back to staff on this. The CAO will check with staff to see if someone else performing this work would be okay.
33		Motion #132 Rick Raymond/Kim Orren Proposed meeting be adjourned. All in favor, motion carried. Meeting adjourned at 9:10pm.

Sam Lee, Mayor _____

Stephanie Stack, Chief Administrative Officer _____