

TOWN OF PETTY HARBOUR/MADDOX COVE

REGULAR MEETING

MONDAY NOVEMBER 14, 2016

PRESENT: Nat Hutchings, Corey Lee, Harry Chafe, Mark Kieley, and Mandy Dinn

ABSENT: Linda Doyle

#		ITEM
1		Mayor Hutchings brought the meeting to order at 6:30pm
2		Minutes of November 1, 2016 were read. There were no errors or omissions. Motion #562 Harry Chafe/Corey Lee All in favor, motion carried.
	BUSINESS ARISING	
3		#5 Staff has contacted the Department of Transportation & Works with regard to missing rail on bridge. Staff will contact Department again regarding shoulder of road near 15 Main Road Maddox Cove.
4		#9 Staff has had no contact with the unsuccessful bidders of the 2016-2018 Snow Clearing Contract.
5		#10 Meet & Greet with Mitchell Stack on November 20 th from 2-4pm
6		#18 Corey Lee attended St. Kevin’s High Graduation and awarded scholarships on November 9 th .
7		#16 Fireplace has been installed as part of the Emergency Preparedness Plan.
8		#21 Motion # 563 Harry Chafe/Mark Kieley Proposed to send a letter of thanks to the War Memorial Committee and the Ladies Auxiliary for doing a wonderful job with the Remembrance Day Ceremony. All in favor. Motion Carried
9		#22 Corey Lee is working on putting together a float for the Santa Claus Parade.
10		#23 The Emergency Preparedness Plan will be reviewed following the next regular meeting of Council.
11		#24 Staff will see if Canada Post Mailboxes at the end of Motion Bay Road have received more crushed stone. Staff will also inquire about the lighting issue near the mailboxes by the Ball Field in Maddox Cove.
	TONIGHT’S AGENDA	
12		A letter from the Town’s Engineer was read. The letter outlined the cost overruns from the Cribbies Road Skinner’s Hill and Water Main replacement projects. The cost overrun is \$58,000.00. The letter was drafted to send to Municipal Affairs to request extra funding under the 90/10 format. Motion #564 Corey Lee/Mark Kieley Proposed to send the letter to Municipal Affairs requesting the extra funding in the amount of \$58,000.00 under the 90/10 format. All in favor. Motion Carried Staff will arrange a meeting between Council and the Town’s Engineer.
13		Motion #565 Corey Lee/Harry Chafe Proposed to tender the Long Run Road Water Main Replacement in the spring due to it being late in the season. All in favor, Motion Carried.
14		Staff has learned from Municipal Affairs that you cannot hold a by-election within 12 months of the general municipal elections as previously stated to staff during training. Motion #566 Corey Lee/ Harry Chafe Proposed to rescind Motion #547 to hold a by-election. All in favor. Motion Carried.
15		An application to construct a cold storage shed under a deck at 1 Motion

		<p>Bay Road was further reviewed. Staff received legal advice on the matter that stated that the waterline on the property is a private line and maintenance to the line would be the responsibility of the home owner.</p> <p>Motion #567 Harry Chafe/Corey Lee</p> <p>Proposed to rescind Motion # 541 Removal order of the concrete slab and to approve the application for the concrete slab and enclosure. All in favor. Motion Carried.</p>
16		<p>A property owner inquired about connecting to the sewer line on Shore Lane. The sewer line is currently privately owned.</p> <p>Motion #568 Corey Lee/Mark Kieley</p> <p>Proposed to contact the owner of the sewer line to see if an arrangement can be made between the owner and Council in order to allow for future connections to the sewer line on Shore Lane. All in favor. Motion Carried.</p>
17		<p>Bills in the amount of \$23,764.06 were presented to Council.</p> <p>Motion #569 Corey Lee/Mark Kieley</p> <p>Proposed to pay the bills in the amount of \$23,764.06.</p> <p>All in favor. Motion carried.</p>
	NEW BUSINESS	
18		<p>Staff will look at the dip in the road on Old Maddox Cove Road to see what can alleviate the problem. Water builds up there and is a problem for the homeowner nearby.</p>
19		<p>The road work on Big Hill Road is near completion. Councilor Chafe commented that a fabulous job was done in the area.</p>
20		<p>Discussion on the Snow Clearing Contract. Council will be meeting to see what changes will be made to the tender in the future. Training has been scheduled with regard to the Public Tendering Act for Council.</p>
21		<p>Staff will request that a salt/sand box be placed at the top of Cavell's Lane.</p>
22		<p>Request from office staff to attend training on November 25th regarding the Municipal Elections.</p> <p>Motion #570 Corey Lee/Mark Kieley</p> <p>Proposed to allow staff to attend training on November 25th regarding the Municipal Elections. All in favor. Motion Carried.</p>
23		<p>Meet & Greet with Mitchell Stack will be at the Community Centre on November 20th from 2pm to 4pm. Council is requesting that everyone attend to congratulate Mitchell on his softball success with Team Canada.</p>
24		<p>Request from office cleaner for a pay raise. Cleaner has not had a raise since 1991.</p> <p>Motion # 571 Mark Kieley/Harry Chafe</p> <p>Proposed to increase the cleaners wage by \$40.00 per month. Mayor Hutchings abstained from voting due to a conflict of interest. All in favor. Motion cannot be accepted as there was not a quorum present. This will be deferred until the next regular meeting of Council.</p>
25		<p>Staff will contact Engineer with regard to the sods on the church property to see if they can be rolled in.</p>
26		<p>The Town of Petty Harbour/Maddox Cove has won the 2016 Award of Excellence for Tidy Towns.</p> <p>Motion #572 Corey Lee/Harry Chafe</p> <p>Proposed to send a flyer in the mail to congratulate the Tidy Towns Committee and residents for receiving this award. All in favor. Motion Carried.</p>
27		<p>Motion #573 Harry Chafe/Mark Kieley</p> <p>Proposed meeting be adjourned. All in favor, motion carried. Meeting adjourned at 7:25pm</p>

Nat Hutchings, Mayor _____

Mandy Dinn, Administrative Assistant _____