

TOWN OF PETTY HARBOUR/MADDOX COVE

REGULAR MEETING

MONDAY NOVEMBER 16, 2015

PRESENT: Nat Hutchings, Harry Chafe, David Stack, Karl Chafe, and Stephanie Stack

ABSENT: Linda Doyle

Corey Lee arrived late at 6:45 and Mark Kieley arrived late at 6:55

#	ITEM
1	Mayor Hutchings brought the meeting to order at 6:33pm
2	Minutes of October 26, 2015 were read. There were no errors or omissions. Motion #276 Harry Chafe/Karl Chafe Proposed minutes of October 26, 2015 be approved. All in favor, motion carried.
	BUSINESS ARISING
3	#4 Car has been removed.
4	#7 Cavell's Lane – changes that have been made to the lane seem to be sufficient after talks with residents of the lane.
5	#8 New windows in boardroom need to be painted on the inside. This work will be completed when floor is replaced in boardroom. Also new blinds for these windows will have to be ordered.
6	#9 Repairs are progressing on property at 31 Main Road, Petty Harbour.
	Corey Lee arrived at 6:45pm and voted on items after this point.
	TONIGHT'S AGENDA
7	Adopt the 2010 National Building Code and the National Fire Code of Canada standards for 2016. Motion #277 Corey Lee/Karl Chafe Proposed to adopt the 2010 National Building Code and the National Fire Code of Canada standards for 2016. All in favor, motion carried.
8	Request for 2 office staff to attend a workshop hosted by the Municipal Assessment Agency on December 3, 2015. Motion #278 Corey Lee/Karl Chafe Proposed to approve for 2 office staff to attend a workshop hosted by the Municipal Assessment Agency on December 3, 2015. All in favor, motion carried.
9	Request from staff for the Town to sponsor a food drive for the local food bank to commence early December. Motion #279 Corey Lee/David Stack Proposed the Town to sponsor a food drive for the local food bank to commence early December. All in favor, motion carried.
12	Application to build house at 23 Hamlyn Heights. Inspections and Development Committee have inspected the property and the new home meets all the Towns regulations. Motion #280 Karl Chafe/Harry Chafe Proposed to approve application to build house at 23 Hamlyn Heights. All in favor, motion carried.
13	New Social Media Policy was tabled. Motion #281 David Stack/Corey Lee Proposed to adopt new Social Media Policy. All in favor, motion carried.
	Mark Kieley arrived at 6:55 and voted on items after this point
14	Letter from the Petty Harbour Maddox Cove Development Corporation informing Council that they have received a grant in the amount of

		<p>\$5,000.00 to cover the cost to develop a business plan for the Bidgood's Stage, Cribbies Park and Pancake Trail. The Development Corporation is responsible to cover 25% of this cost which would be \$1,250.00. The Development Corporation are requesting the Town cover this amount as the Development Corporation are not in a financial situation to pay this cost.</p> <p>Motion #282 Karl Chafe/David Stack</p> <p>Proposed to pay the \$1,250.00(25% portion) in order for the Development Corporation to move forward with the business plan for the Bidgood's Stage, Cribbies Park and Pancake Trail. All in favor, motion carried.</p>
15		<p>Application to operate Art Studio at 30-32 Main Road, Petty Harbour was presented to Council. The Public Notice for a discretionary Use went out to the public on October 21, 2015. There was 1 letter received that was tabled to Council.</p> <p>Motion #283 Karl Chafe/Harry Chafe</p> <p>Proposed to approve application to operate Art Studio business at 30-32 Main Road, Petty Harbour. All in favor, motion carried.</p>
16		<p>Sale of small parcel of land behind Tourist Information Center</p> <p>Motion #284 Mark Kieley/Corey Lee</p> <p>Proposed to send out public notice of Council's intention to sell this parcel of land. All in favor, motion carried.</p>
17		<p>Old camper at 26 Main Road, Petty Harbour.</p> <p>Motion #285 Karl Chafe/Corey Lee</p> <p>Proposed that staff and the Inspections and Development Committee inspect camper to confirm the state of disrepair. All in favor, motion carried.</p>
18		<p>A quote from CBCL to start the implementation of a new GIS Mapping System to map all properties and infrastructure in the Town was presented. Engineering/surveying cost \$5000 and \$5000 for GIS mapping. This money is allocated in the 2016 Budget.</p> <p>Motion #286 Corey Lee/Mark Kieley</p> <p>Proposed to approve quote for New GIS Mapping System in the amount of \$5000 for Engineering/surveying and \$5000 for GIS mapping. All in favor, motion carried.</p>
19		<p>License agreement for the berth at Bidgood's Cove property in exchange for exclusive rights to right of way at Bidgood's Cove property was tabled. There was some discussion with regard to Item # 6 in this agreement. The Town's lawyer recommends that Item # 6 stay in this license agreement.</p> <p>Motion #287 Harry Chafe/Mark Kieley</p> <p>Proposed to approve license agreement (with Item # 6 remaining) for berth at Bidgood's Cove property in exchange for exclusive rights to right of way at Bidgood's Cove property. All in favor, motion carried. Staff will send licensee the agreement to review and sign if satisfactory.</p>
20		<p>Bills in the amount of \$27,503.19 were presented to Council.</p> <p>Motion #288 Harry Chafe/Karl Chafe</p> <p>Proposed to pay the bills in the amount of \$27,503.19. All in favor, motion carried.</p>
	NEW BUSINESS	
21		<p>The Petty Harbour/Maddox Cove Remembrance Day Ceremony was another huge success. Council will send a thank you letter to the War Memorial and Museum Committees on another beautiful ceremony.</p>
22		<p>The Petty Harbour Maddox Cove Christmas Parade will take place on December 13, 2015. Council will sponsor a float for the Christmas Parade again this year. Corey Lee will oversee the decorating of the float.</p> <p>Motion #289 Corey Lee/Mark Kieley</p> <p>Proposed to install a trailer hitch on the Town truck. All in favor, motion carried.</p>
23		<p>Motion #290 Karl Chafe/Mark Kieley</p>

		Proposed to send flowers for a relative of town staff that has passed away. All in favor, motion carried.
24		There has been a lot of garbage left around the area of the new Pressure Reducing Station. Staff will get a quote on surveillance camera to place in the area.
25		There was some discussion with regard to the frequency of meetings.
26		Request from the Goulds Come Home Year Committee for a member of Council to attend a meeting on Tuesday November 24, 2015 with regard to the Goulds Come Home Year. Mark Kieley volunteered to attend this meeting on behalf of the Town.
27		The Town will place its' flags at half staff out of respect for the victims and families in Friday's terrorist attacks in Paris.
28		Maddox Cove resident Matthew Howlett has received an award for Outstanding Youth Venture for his car detailing business. The Town will send Matthew a letter of congratulations.
29		Motion #291 Corey Lee/Harry Chafe Proposed meeting be adjourned. All in favor, motion carried. Meeting adjourned at 7:25pm

Nat Hutchings, Mayor _____

Stephanie Stack, Chief Administrative Officer _____