

**REGULAR MEETING**  
**MONDAY NOVEMBER 22, 2021**  
**AGENDA**

1. Minutes of November 8, 2021
2. Business Arising
3. Application to operate a micro brewery at 20 – 22 Main Road, Petty Harbour
4. Letter from property owner of 36A Long Run Road
5. Christmas Lights – Trees at the point
6. Letter from two residents on Shore Lane with regard to the town erecting a sign in the area
7. Town Flag/Town Logo
8. Application to build a shed at 6 Main Road Lane, Petty Harbour (A2021-82)
9. Town Christmas Hours
10. Foreperson's Report
11. Bills
12. New Business
13. Adjourn

## **BILLS**

Bidgood's (Office Expense)	\$41.08
KalTire (Truck Expense)	\$1,132.58
Bell Bell Aliant (Telephone Expense)	\$568.57
Chandler (Garbage & Cleaning Supplies Expense)	\$581.46
Ackland Grainger (Tools Expense)	\$343.48
Bennett's Home Hardware (Road Maintenance & War Memorial Expense)	\$123.71
Apex Construction (Fence Expense NF Power)	\$905.11
Hiscock Rentals (Tools Expense)	\$16.56
Emco Waterworks (Sewer Expense)	\$908.43
John Layden Trucking (Road Maintenance Expense)	\$345.00
Rogers (Office Expense)	\$77.55
T&D Enterprises (Snow Clearing Expense)	\$17,025.00
Reprographics (Copier Expense)	<u>\$865.79</u>
Total	\$22,934.32

**TOWN OF PETTY HARBOUR/MADDOX COVE**

**REGULAR MEETING**

**MONDAY NOVEMBER 22, 2021**

**PRESENT: Rick Raymond, Agatha Stack-Balsom, Beatrice Burry, Daphne Chafe, Ed Dyke and Stephanie Stack**

**ABSENT: Ron Doyle, Sherrylynn Rowe**

#		ITEM
1		Deputy Mayor Raymond brought the meeting to order at 6:30pm.
2		Minutes of November 8, 2021 were tabled. <b>Motion #340 Ed Dyke/Agatha Stack-Balsom</b> Proposed to accept the minutes of November 8, 2021. All in favor, motion carried.
	<b>BUSINESS ARISING</b>	
3		#4 Capital Works Application – Motion Bay Road Extension Dynamic Engineering completed the costing and the scope of work to mitigate the erosion in the area. This costing and scope of work has been added to the 2021-2022 Capital Works Application. The jersey barriers have been placed in the area.
	<b>TONIGHT'S AGENDA</b>	
4		Application to operate a microbrewery at 20-22 Main Road, Petty Harbour. The CAO noted that she received correspondence from the Environmental Assessment Division of the Department of Environment and Climate Change with regard to the applicant forwarding a project description and/or an environmental assessment to their department prior to the town considering approval of the project. <b>Motion #341 Beatrice Burry/Agatha Stack-Balsom</b> Proposed to defer the application until the Department of Environment and Climate Change approves the applicant's environmental assessment. All in favor, motion carried.
5		Letter from property owner of 36A Long Run Road. Deputy Mayor Raymond noted that the property owner is requesting to reduce the size of the lot. He stated that this lot is already a non-conforming lot and reducing the size would add to its non-conformity. Councillor Dyke agreed that reducing the lot size would increase the non-conformity. <b>Motion #342 Ed Dyke/Daphne Chafe</b> Proposed not to approve the request to reduce the lot size of 36A Long Run Road. All in favor, motion carried.  There was also a request from the property owner for the town to confirm that the structure can be used as residential. Councillor Dyke asked how long ago the structure was used as a house. It was noted that it was probably 30 plus years since the structure was used for residential purposes. Councillor Dyke stated that he had no issue with the structure being used as house if the structure was upgraded to the National Building Code standards. <b>Motion #343 Ed Dyke/Agatha Stack-Balsom</b> Proposed to approve the structure to be used for residential purposes provided the lot size is not reduced and the structure is upgraded to the National Building Code standards. All in favor, motion carried.
6		Request from the CAO to place Christmas lights on trees at the point by the entrance of the northside wharf. <b>Motion #344 Daphne Chafe/Beatrice Burry</b> Proposed to purchase Christmas lights for the trees at the point by the entrance of the northside wharf. All in favor, motion carried.  Council also discussed the annual Christmas light contest for residents for homes and fishing sheds/boats. <b>Motion #345 Beatrice Burry/Ed Dyke</b> Proposed to have the annual Christmas light contest. Prizes will be two \$100 prizes for best decorated houses and two \$100 prizes for the best decorated fishing sheds/boats. All in favor, motion carried.

7		<p>Request from property owner for the town to erect a “No Parking” sign at their private parking area on Shore Lane. The property owner noted that they have purchased the sign but would like council to erect the sign. Councillor Dyke noted that this is private property and the town could be setting a precedent by placing this sign on private property.</p> <p><b>Motion #346 Ed Dyke/Agatha Stack-Balsom</b>  Proposed not to approve the request for the town to place a “No Parking” sign on this private property. All in favor, motion carried.</p>
8		<p>Town Flag/Logo  The town received a request from a business owner to use the town flag/logo to promote the town on their website. The town flag/logo was developed 23 years ago as a contest to residents. The winner of the contest was recently contacted to request permission for the town to give this logo to a business to promote the town. The winner of the contest sent an email giving the town permission for this. Councillor Chafe and Councillor Burry stated that they would like to have a written agreement in place with the contest winner. Deputy Mayor Raymond noted that if the town gives permission to a business to use the logo the town may be liable. Deputy Mayor Raymond stated that the business owner could place a link to the town website on their website instead of the town logo. Councillor Dyke stated that the town logo/town flag should stay with the town.</p> <p><b>Motion #347 Ed Dyke/Beatrice Burry</b>  Proposed to decline the request from a business owner to use the town flag/logo on their website. It was noted that they could use a link to the town website on their website. All in favor, motion carried.</p>
9		<p>Application (A2021-82) to place a shed on property at 6 Main Road Lane. This application has been inspected and signed off on by the Inspections and Development Committee and meets all the regulations for accessory building in the Heritage Zone.</p> <p><b>Motion #348 Daphne Chafe/Beatrice Burry</b>  Proposed to approve the application (A2021-82) to place a shed on property at 6 Main Road Lane. All in favor, motion carried.</p>
10		<p>Town Christmas Hours  <b>Motion #349 Beatrice Burry/Daphne</b>  Proposed Town Christmas hours would be as follows:  Friday December 24<sup>th</sup> – Closed at noon  Wednesday December 29<sup>th</sup> – Closed  Thursday December 30<sup>th</sup> – Closed  Friday December 31<sup>st</sup> – Closed  All in favor, motion carried.</p>
11		<p>The Foreperson’s Report was tabled.  <b>Motion #350 Ed Dyke/Daphne Chafe</b>  Proposed to accept the foreperson’s report. All in favor, motion carried.</p>
12		<p>Bills in the amount of <b>\$22,934.32</b> were tabled.  <b>Motion #351 Beatrice Burry/Daphne Chafe</b>  Proposed to pay bills in the amount of <b>\$22,934.32</b>. All in favor, motion carried.</p>
	<b>NEW BUSINESS</b>	
13		<p>Councillor Dyke asked if the businesses have been contacted with regard to the newsletter. The CAO noted that the newsletter will be going out by early December so business will be contacted in the coming days,</p>
14		<p>The new rental agreement and waiver from Recreation was tabled. Council will review and this item will be placed on the agenda for the next meeting.</p>
15		<p><b>Motion #352 Daphne Chafe/Beatrice Burry</b>  Proposed meeting be adjourned. All in favor, motion carried. Meeting adjourned at 7:05pm.</p>

Rick Raymond, Deputy Mayor \_\_\_\_\_

Stephanie Stack, Chief Administrative Officer \_\_\_\_\_