

REGULAR MEETING
MONDAY NOVEMBER 23, 2020
AGENDA

1. Minutes of November 9, 2020
2. Business Arising
3. Application to build a chicken coop at 42 Long Run Road (A2020-128)
4. Application to build extensions to house at 55 Long Run Road (A2020-131)
5. 2021 Budget
6. Amendment to the St. John's Urban Regional Plan – City of St. John's
7. Adopt the National Building Code
8. Report from Foreperson – Water lines to wharf (3 areas)
9. Foreman's Report
10. Cheque Log
11. Expense Claims
12. Bills
13. New Business
14. Adjourn

BILLS

1. CBCL Limited (Sewer Monitoring Expense)	\$708.17
2. Emco (Water Infrastructure Expense)	\$1,635.67
3. John Layden Trucking (Road Maintenance)	\$733.13
4. Rogers (Office Exp.)	\$97.67
5. Bruce H. Little (Professional Fees)	\$100.00
6. Cassie Rideout (Office Expense)	\$190.00
7. MFB Trucking (Road Maintenance)	<u>\$948.75</u>
	\$4,413.39

TOWN OF PETTY HARBOUR/MADDOX COVE

REGULAR MEETING

MONDAY NOVEMBER 23, 2020

This meeting took place at the community centre and all Covid protocols were in place. (The meeting was open to the public)

PRESENT: Sam Lee, Sam Stack, Linda Hearn, David Green, Harry Chafe, Rick Raymond Kimberly Orren and Stephanie Stack

#	ITEM
1	Mayor Lee brought the meeting to order at 6:31 pm.
2	Minutes of November 9, 2020 were tabled. Motion #341 Kim Orren/Lynn Hearn Proposed minutes of November 9, 2020 be approved. All in favor, motion carried.
	BUSINESS ARISING
3	#4 The Department of Transportation and Infrastructure have fixed the wash-out on the shoulder of Long Run Road.
4	#5 The video intercom for the town office has been installed and the CAO noted it is working great.
5	#7 We should receive the new garbage truck by December 4, 2020.
6	#10 The nine \$100 scholarships for St. Kevin's High School were issued. 4 were issued to residents of Petty Harbour/Maddox Cove (only 4 residents were eligible for a scholarship) and 5 were issued to other graduates of St. Kevin's.
7	#11 The Department of Transportation and Infrastructure will be investigating the issue of water running across the road by the town office.
8	#16 Recreation and the Harbour Authority have agreed to contribute \$100 each for the prizes for the Best Decorate House and the Best Decorated Stage/Boat. Recreation also noted that they will be placing a tree at the War Memorial and another at the Tourist Information Centre. Recreation will be asking children of the community to place an ornament on the tree by the tourist information centre.
	TONIGHT'S AGENDA
9	Application to build an accessory building (chicken coop) and a set of stairs at 42 Long Run Road, Petty Harbour (Application # A2020-128). The Inspections and Development Committee have inspected the area and signed off on the application. The application meets the requirements for an accessory building in the Heritage Zone. Motion #342 Harry Chafe/Rick Raymond Proposed to approve the application to build an accessory building (chicken coop) and a set of stairs at 42 Long Run Road, Petty Harbour (Application # A2020-128). Mayor Lee, Councillor Raymond, Councillor Chafe, Councillor Orren, Councillor Green and Councillor Hearn in favor. Deputy Mayor Stack not in favor. Motion carried.
10	Application to build extension to home at 55 Long Run Road, Petty Harbour. The Inspections and Development Committee have inspected the area and signed off on the application. The application meets the requirements of a development in the Heritage Zone. Motion #343 Harry Chafe/David Green Proposed to approve the application to build extension to home at 55 Long Run Road, Petty Harbour. All in favor, motion carried.

11		<p>2021 Budget was presented. The finance committee presented council with a balanced budget in the amount of \$1,037,908.26. Deputy Mayor Stack presented the 2021 Budget. The 2021 Budget is down from this year's budget in the amount of \$235,383.24. This year's property assessments were down, which in turn, translates into less revenue for the town. The snow clearing contract has increased and salaries have also increased slightly. While taking all of these factors into account, the Finance Committee has managed to balance the Town's 2021 Budget. The mil rate for 2021 will stay the same as the current year at a rate of 6.5 mils. Below is a list of proposed increases to rates and fees:</p> <p>Minimum Water Meter Tax for 2021 will increase to \$600.00 and the price per thousand gallons on meters will increase to \$2.50 per thousand gallons.</p> <p>Residential Water Tax will increase to \$220.00.</p> <p>Commercial Water Tax will increase to \$320.00.</p> <p>Residential Sewer Tax will increase to \$200.00.</p> <p>Commercial Sewer Tax will increase to \$300.00.</p> <p>Residential Water & Sewer Tax combined will increase to \$420.00.</p> <p>Commercial Water & Sewer Tax combined will increase to \$620.00.</p> <p>Water Shut Off and Water Turn On fee during evenings, weekends and holidays will increase to \$150.00. Water Shut Off and Water Turn On fee during regular working hours will remain at no charge.</p> <p>Commercial -New Building/Reconstruction will increase to \$600.00</p> <p>Permit to operate a business will increase to \$150.00.</p> <p>Deputy Mayor Stack noted that while 2020 was a hard year on everyone, the finance committee is very pleased to enter into 2021 with a balanced budget. The increases that the finance committee is proposing are very minimal and will affect all taxpayers equally. With no increase in the mil-rate and no increase in property taxes, this budget for 2021 is fair and balanced.</p> <p>Motion #344 Sam Stack/Kim Orren Proposed to adopt the 2021 Budget as tabled in the amount of \$1,037,908.26. All in favor, motion carried.</p>
12		<p>Amendment to the St. John's Urban Regional Plan – City of St. John's. Council had no comment or issue with this amendment.</p>
13		<p>Motion #345 David Green/Harry Chafe Proposed to adopt the 2015 National Building Code. All in favor, motion carried.</p>
14		<p>Report from Foreperson – Re: Water lines to wharf (3 areas). This was a request from the Harbour Authority.</p> <p>The Foreperson presented a report for 3 locations within the town that the Harbour Authority was requesting access to water for the wharf areas.</p> <p>Area # 1 Wharf area by the breakwater – The foreperson noted that there is currently a 4" line that is in this area. The Harbour Authority can connect to this line if they wish. The Harbour Authority would just have to bring a line up to connect to the water main. Mayor Lee noted that this line should be metered. Councillor Raymond noted that if any person wants to connect to this line for their fishing premises or any other building, once the Harbour Authority has installed it, would have to pay a water tax.</p> <p>Area #2 By the slipway on the Northside - The foreperson noted that there is currently a 4" line that is in this area. The Harbour Authority can connect to this line if they wish. The Harbour Authority would just have to bring a line up to connect to the water main. Mayor Lee noted that this line should also be metered. If any person wants to connect to this line for their fishing premises or any other building, once the Harbour Authority has installed it, would have to pay a water tax.</p> <p>Area #3 In the area of Peerless Fish - The foreperson noted that there is no line in this area. The Harbour Authority would have to run a line. The Foreperson received a quote to have this line installed in the amount of \$4000.00.</p>

		<p>Mayor Lee asked council if they were interested in spending any of the town's money on this. Mayor Lee and Councillor Hearn noted that they were agreeable for the town to cover the cost of the hook-up and the meter but no other costs. Mayor Lee noted that the town should not be paying for the cost of running a line to water main for any resident or business in the community. He noted that the Harbour Authority could possibly look for funding for this project.</p> <p>Staff will send a letter to the Harbour Authority to inform them that there is a water line in two areas that they can hook onto. The third location (Southside Road) they would have to run a line. If the Harbour Authority would like to meet with council again, staff will set up a meeting in the new year.</p>
15		<p>The Foreperson's Report was tabled. Motion #346 Harry Chafe/Rick Raymond Proposed to accept the Foreperson's Report. All in favor, motion carried.</p>
16		<p>The Cheque Log was tabled Motion #347 David Green/Lynn Hearn Proposed the cheque log be accepted. All in favor, motion</p>
17		<p>Expense claim for Stephanie Stack in the amount of \$40.00 was tabled. Motion #348 Kim Orren/Rick Raymond Proposed expense claim for Stephanie Stack in the amount of \$40.00 be approved. All in favor, motion carried.</p>
18		<p>Bills in the amount of \$4,413.39 were tabled. Motion #349 Rick Raymond/Sam Stack Proposed to pay bills in the amount of \$4,413.39. All in favor, motion carried.</p>
	NEW BUSINESS	
19		<p>Letter from resident regarding concern over traffic not abiding by the stop sign at the intersection of Motion Bay Road and Motion Bay Road Extension. Staff will put a reminder in the newsletter and will have "Stop" painted on the road in the spring.</p>
20		<p>Staff will set up a meeting with the Development Corporation/Cribbies Park for December 1st at 7:00pm.</p>
21		<p>Mayor Lee noted that the door to the town office needs some weather stripping. Staff will have this work completed.</p>
22		<p>Mayor Lee noted that the final newsletter of 2020 will be going out very soon. He asked councillors to take a close look at the newsletter and add anything that they would like to see in it. There will be a section in the newsletter for the 2021 Budget. Mayor Lee also asked to add projects that were completed in 2020, basically highlights of the year.</p>
23		<p>Mayor Lee noted that the shoulder of Oceanview Boulevard is washed out and needs repair. It was noted that the town should look into getting some type of slinger to be doing the shoulders of the road to make it more economical and efficient.</p>
24		<p>Mayor Lee noted that the guardrail on Southside Road by the Co-op needs to be fixed.</p>
25		<p>Mayor Lee noted that there is an issue with water running across the road by the Chlorine Station. The water in the area needs to be diverted. Mayor Lee stated that he was talking to the foreperson about this and there is water problem behind the chlorin station that is causing water to seep into the building. The foreperson will investigate this.</p>
26		<p>Mayor Lee noted that there is an area on Church Lane that is washing out. Staff will place some fill in the area.</p>
27		<p>The resident of 82 Southside Road has agreed to remove a section of rope around his property for the town to be able to push snow for the winter.</p>
28		<p>Motion #350 Rick Raymond/Kim Orren Proposed meeting be adjourned. All in favor, motion carried. Meeting adjourned at 8:04pm.</p>

Sam Lee, Mayor _____

Stephanie Stack, Chief Administrative Officer _____