

REGULAR MEETING
MONDAY NOVEMBER 27, 2023
AGENDA

1. Swearing in of new councillor
2. Minutes of November 14, 2023
3. Business Arising
4. Application to construct a temporary snow fence at 9 Big Hill Road (A2023-98)
5. Application to construct a temporary wind break structure at 10D Main Road (A2023-101)
6. Tourist Accommodations
7. Adopt the National Building Code
8. Letter regarding drainage issue at 30-40 Cribbies Road – Request to speak from Denny Maher
9. Management Contract
10. Foreperson's Report
11. Expense Claims
12. Bills
13. New Business
14. Adjourn

BILLS

November 27th, 2023

Bell Aliant (Telephone Expense)	\$636.56
Bennett's Home Hardware (Office & Truck Expense)	\$26.83
Dynamic Engineering (Professional Fees Expense)	\$3,852.50
Englobe (Professional Fess Expense)	\$3,516.68
Meridian Engineering (Professional Fees Expense)	\$2,875.00
MSS Contracting (R&M Building Expense)	\$750.42
Work Authority (Employee Clothing Expense)	\$761.25
Saltwire (Advertising Expense)	\$634.80
Rodco (Sewer Infrastructure Expense – Gas Tax Project)	\$2,978.50
Weir's Construction (Road Maintenance Expense)	\$102.81
Rogers (Office Expense)	\$91.92
Crane Supply (Road Maintenance Expense)	\$3,657.00
MFB Trucking (Water & Road Maintenance Expense)	<u>\$1,437.50</u>
TOTAL	\$21,321.77

TOWN OF PETTY HARBOUR/MADDOX COVE

REGULAR MEETING

MONDAY NOVEMBER 27, 2023

PRESENT: Ron Doyle, Rick Raymond, Ed Dyke, Irene Stack, Beatrice Burry, Agatha Stack Balsom, David Balsom and Mandy Dinn

		ITEM
1		Mayor Doyle brought the meeting to order at 6:30pm.
2		Swearing-in of new councillor, David Balsom. Councillor Balsom recited the Oath of Office and signed the MEF-18 prescribed form from the Department of Municipal Affairs. Mayor Doyle welcomed councillor Balsom to council and thanked Liam McKenna for running for the seat on council.
3		Minutes of November 14, 2023, were tabled. Motion #415 Rick Raymond/ Ed Dyke Proposed to accept minutes of November 14, 2023. All in favor, motion carried.
	BUSINESS ARISING	
4		#4 There has been no response from the engineer. Staff will request a meeting with Dynamic Engineering and contact the Department of Municipal Affairs to see what options are available.
5		#7 No further documentation was received by the town from the applicant to date.
	TONIGHT'S AGENDA	
6		Application (A2023-98) to construct a temporary snow fence at 9 Big Hill Road. The Inspections & Development Committee inspected the area and had concerns regarding the application. The committee felt that the fence would be too close to the road in an already narrow street and would impede snow-clearing operations and the safe movement of traffic during the winter. Motion #416 Ed Dyke/ Irene Stack Proposed to not approve the application according to Policy HA-5 and G-13 of the Town's Municipal Plan 2014 and Section 6.1.1 of the Town's Municipal Plan 2014. All in favour. Motion carried.
7		Application (A2023-101) to construct a temporary wind break structure at 10 D Main Road, Petty Harbour. This structure would be removed after the winter and put back up before each winter season. The Inspections & Development Committee inspected the area and signed off on the application. Motion # 417 Ed Dyke/Beatrice Burry Proposed to approve application A2023-101 with the stipulation that the property owners must apply to council each year to construct the temporary wind break structure. All in favor, motion carried.
8		Tourist Accommodations Staff contacted various municipalities in the province to see how they deal with short-term accommodations. Staff also spoke to the Department of Tourism to see if there are any repercussions for unlicensed accommodations. As the provincial government is allowing short-term accommodations operators until March 31, 2024, to become licensed, council will revisit this issue at that time.
9		National Building Code 2020 adoption Motion # 418 Ed Dyke/Agatha Stack-Balsom Proposed to adopt the National Building Code 2020. All in favor. Motion carried.
10		Letter from resident regarding drainage issue at 30-40 Cribbies Road. The resident was not present to speak on the issue. Motion #419 Ed Dyke/Agatha Stack Balsom Proposed that Mayor Doyle was in a conflict of interest. All in favor. Motion carried. Mayor Doyle left chambers at 6:44pm. Deputy Mayor Raymond assumed the mayor's chair. The Inspections & Development Committee inspected the area and are having

		<p>difficulty tracking the path of the pipe running through the property. Staff used dye tablets to track the flow, but this was unsuccessful. Staff will run a 50ft snake through the pipe in hopes of clearing the blockage. If the snake does not clear the blockage, the culvert may have to be replaced in the driveway portion only and the drain opened up on the front of the property.</p> <p>Motion #420 Ed Dyke/David Balsom Proposed to defer the issue until staff determines if they can clear the pipe with the snake. All in favor, motion carried. Mayor Doyle returned to chambers at 6:49pm.</p>
11		<p>Management Contract Mayor Doyle was in a conflict of interest and left chambers at 6:50pm. Deput Mayor Raymond assumed the mayor's chair.</p> <p>Motion #421 Irene Stack/Agatha Stack-Balsom Proposed to accept the management contract. All in favor. Motion Carried. Mayor Doyle returned to chambers at 6:52pm.</p>
12		<p>Foreperson's Report Staff will check to see if the replacing of the Ron Weir Memorial Monument was included in the Community Revitalization Grant as it is in need of repair or replacement.</p> <p>Motion # 422 Rick Raymond/David Balsom Proposed to accept the foreperson's report. All in favor, motion carried.</p>
13		<p>Expense claim for Mandy Dinn of \$30.00.</p> <p>Motion # 423 Rick Raymond/Beatrice Burry Proposed to pay expense claim for Mandy Dinn in the amount of \$30.00. All in favor, motion carried.</p>
14		<p>Bills in the amount of \$21,321.77</p> <p>Motion # 424 Ed Dyke/Irene Stack Proposed to defer the payment in the amount of \$3,852.50 for Dynamic Engineering to the next meeting of council. All in favor. Motion carried.</p> <p>Motion #425 Rick Raymond/Beatrice Burry Proposed to pay bills in the amount of \$17,469.27. All in favor, motion carried.</p>
	NEW BUSINESS	
15		Councillor Balsom informed council that he was happy to become a member of council.
16		Councillor Stack-Balsom congratulated the Recreation Commission on a wonderful tree-lighting event.
17		Councillor Stack requested that staff contact the Department of Transportation regarding the culverts left on the side of the road near 115 Main Road, Petty Harbour to request that they be removed before winter.
18		<p>Councillor Dyke requested that an area be paved in addition to the cut out for the culvert replacement on Motion Bay Road Extension. The additional area to be paved measures 36 feet by 12 feet. This would allow for the proper tie-in of the patch work as the pavement in the area is currently in poor condition.</p> <p>Motion # 426 Ed Dyke/Agatha Stack-Balsom Proposed for staff to get a quote on getting this additional 36ft by 12ft paving completed and to send the quote to council for review. All in favor. Motion carried.</p>
19		Councillor Dyke requested that a letter be sent to the property owner of 31 Main Road, Petty Harbour to have the snow fence removed as it is no longer required as the demolition of the building is complete. The deadline to have it removed is December 10, 2023.
20		Councillor Dyke noted that the Christmas lights on the railing of the tourist information centre are very dull. He requested that staff check into this.
21		<p>Motion #427 Rick Raymond/Agatha Stack-Balsom Proposed meeting be adjourned. All in favor, motion carried. Meeting adjourned at 7:14 pm.</p>

Ron Doyle, Mayor _____

Mandy Dinn, Administrative Assistant _____