

REGULAR MEETING
MONDAY NOVEMBER 4, 2024
AGENDA

1. Minutes of October 21, 2024
2. Business Arising
3. Application to operate a microbrewery at 11 Cribbies Road (A2024-77)
4. Call for Applications – 2025-2026 Capital Works Projects
5. Letter from Enviromasters Lawn Care – No longer in business
6. Drainage issue 9 Long Run Road
7. Application to excavate to extend driveway at 83 Motion Bay Road (A2024-86)
8. Canada Summer Jobs application
9. Site Specific Safety Plan
10. Daily Foreperson's Log
11. Expense Claims
12. Bills
13. New Business
14. Adjourn

BILLS

November 4, 2024

Bidgood's (Office Expense)	\$23.82
Bell Aliant (Telephone Expense)	\$686.72
JW Consulting (Professional Fees Expense)	\$3,967.50
NF Power (Street Lighting Expense)	\$2,559.35
Canoe (Office Supplies)	\$160.92
North Atlantic Supplies (Employee Clothing Expense)	\$189.75
Stewart McKelvey (Professional Fees Expense)	\$1,904.40
Cassie Rideout (Cleaning fees)	\$250.00
CIBC (Postage, Office Exp.,)	\$800.76
Weir's Construction (CWP- Motion Bay Road Ext, Expense)	<u>\$91,930.41</u>
TOTAL	\$102,473.63

TOWN OF PETTY HARBOUR/MADDOX COVE

REGULAR MEETING

MONDAY NOVEMBER 4, 2024

PRESENT: Ron Doyle, Rick Raymond, Ed Dyke, Irene Stack, Agatha Stack Balsom, David Balsom, Kayla Parsons and Mandy Dinn

	ITEM
1	Mayor Doyle brought the meeting to order at 6:39pm.
2	Minutes of October 21, 2024, were tabled. Motion #368 Agatha Stack-Balsom/ Rick Raymond Proposed to accept minutes of October 21, 2024. All in favor. Motion carried.
	BUSINESS ARISING
3	#3 The community centre is nearing completion with the exception of the pine being added to the bar area.
4	#4 The sodding on Cribbies Road has been completed.
5	#5 The Town has not received a plan from the engineers to date.
6	#12 The eves trough should be completed as early as next week.
	TONIGHT'S AGENDA
7	Application (A2024-77) for a micro-brewery at 11 Cribbies Road Councillor Dyke tabled a letter outlining the reasons that he felt he should declare himself in a conflict of interest regarding this application. Councillor Dyke noted the consultant's findings in the conflict of interest investigation. Councillor Dyke also noted that there may be possible financial repercussions to the Town in the future if another investigation is warranted. Motion #369 Agatha Stack Balsom/Rick Raymond Proposed that Councillor Dyke was in a conflict of interest. Councillor Dyke abstained from voting. All NOT in favour. Motion defeated. There was some discussion regarding the patio and retaining wall not being previously inspected by the Inspections & Development Committee. Motion #370 Rick Raymond/ Dave Balsom Proposed to defer the application for the micro-brewery until the inspections can be performed by the Inspections and Development Committee. All in favor. Motion carried.
8	Application (A2024-87) to pave a parking area at 56-58 Main Road, Petty Harbour. A member of the Inspections and Development Committee inspected the area but requested that the foreman inspect the area also for possible waterlines. Motion # 371 Ed Dyke/ Kayla Parsons Proposed to approve the application in principle until it is inspected by the foreman for possible waterlines and with the stipulation that it is approved by the Department of Environment as it is in the flood risk area. All in favor. Motion carried.
9	Call for Applications- 2025-2026 Capital Works Projects. The Town currently has four projects at various stages of completion. Council would like to get these completed before taking on more projects. Motion #372 Ed Dyke/ Irene Stack Proposed not to apply for Capital Work's Projects 2025-2026. All in favor. Motion carried.
10	Request from Enviro Masters Lawn Care to have business tax in the amount of \$154.50 written off as they are no longer in business. Motion #373 Rick Raymond/ Ed Dyke Proposed to write off business tax for Enviro Masters in the amount of \$154.50 as they are no longer in business. All in favor. Motion carried. Councillor Stack noted that the finance committee should possibly consider implementing fees for late write-off requests.

11		<p>Drainage Issues at 9 Long Run Road. The Inspections and Development Committee Inspected the area and there is no indication that the town installed the culvert. It was advised that council should not get involved with drains and drainage issues on private property. Motion # 374 Ed Dyke/ Agatha Stack-Balsom Proposed to advise the resident that this is an issue on private property and the Town cannot take responsibility for drains on private property. All in favor. Motion carried.</p>
12		<p>Canada Summer Jobs Application. Motion #375 Ed Dyke/ Irene Stack Proposed to apply for 2 parking attendants through Canada Summer Jobs for 2025. All in favor. Motion carried.</p>
13		<p>Site Specific Safety Plan. The CAO met with the Foreman and the snow- clearing contractor and reviewed the Site Specific Safety Plan. Motion #376 Irene Stack/ Agatha Stack Balsom Proposed to approve the Site Specific Safety Plan. All in favor. Motion carried.</p>
14		<p>Foreman's Log Due to unforeseen circumstances, there was no foreman's log presented.</p>
15		<p>Expense claim in the amount of \$40.00 for Stephanie Stack. Motion # 377 Rick Raymond/ Agatha Stack-Balsom Proposed to approve expense claim for Stephanie Stack in the amount of \$40.00. All in favor. Motion carried.</p>
16		<p>Bills in the amount of \$102,473.63 were presented. Motion #378 Irene Stack/ Agatha Stack-Balsom Proposed to pay bills in the amount of \$102,473.63. All in favor. Motion carried.</p>
	NEW BUSINESS	
17		<p>Staff will contact the Department of Transportation and Infrastructure regarding the condition of Long Run Road.</p>
18		<p>Staff will contact the Engineer to reschedule the on-site meeting for Capital Works Project-Motion Bay Road Extension Phase 1.</p>
19		<p>The Remembrance Day Ceremony is set for November 11. Councillor Dyke will lay a wreath on behalf of the Town.</p>
20		<p>The Recreation Commission has some upcoming events for the Christmas season and they are looking for volunteers for their Santa Parade.</p>
21		<p>The speed bumps, picnic tables, and flowerpots can be taken in for the winter season. Staff will get this done this week.</p>
22		<p>Councillor Dyke noted that the chalet at the ballfield was broken into over the weekend. Staff will get a quote on a new steel door and an additional protective exterior door.</p>
23		<p>Staff will contact the City of St. John's regarding the burned car that is still near Beer Pond.</p>
24		<p>Motion #379 Rick Raymond/ Ed Dyke Proposed meeting be adjourned. All in favor. Motion carried. Meeting adjourned at 7:07 pm.</p>

Ron Doyle, Mayor _____

Mandy Dinn, Administrative Assistant _____