

REGULAR MEETING
MONDAY NOVEMBER 9, 2020
AGENDA

1. Minutes of October 26, 2020
2. Business Arising
3. Application to build an extension to house at 61 Main Road, Petty Harbour (A2020-122)
4. Application to place a temporary storage container 56-58 Main Road, Petty Harbour (A2020-125)
5. Request from St. Kevin's High School for the 2020 Graduation Scholarship Program
6. Letter from resident with regard to drainage/water issue off Skinner's Hill
7. Foreman's Report
8. Expense Claims
9. Bills
10. New Business
11. Adjourn

BILLS

Reprographics (Copier Expense)	\$580.50
Bell Mobility (Cell Phone Expense)	\$207.00
CIBC Mellon (Employee Pension Expense)	\$3,269.18
Dynamic Engineering Ltd. (Professional Fees Expense)	\$2,127.50
Apex Construction (Road Maintenance Expense)	\$356.56
Cassie Rideout (Cleaning Expense)	\$225.00
Irving Oil Marketing (Gas Expense)	\$970.89
Hiscock's Rentals (Tools Expense)	\$113.14
John Layden Trucking (Road Maintenance & Water Expense)	\$733.13
MFB Trucking (Road Maintenance & Water Expense)	\$1,753.75
T&D Enterprises (Snow Clearing Expense)	\$18,916.67
Municipalities NL (Training Expense)	\$375.00
Modern Paving (Road Maintenance Expense)	\$398.27
McDonald's Home Hardware (Tools Expense)	\$12.64
Source Atlantic (Office Supplies)	\$112.57
St. John Ambulance (Office Expense)	\$154.10
Stewart McKelvey (Professional Fees Expense)	\$1,875.67
City of St. John's (Garbage Expense)	\$2,089.52
Orkin (Pest Control Expense)	\$86.25
NF Power (Hydro Expense)	<u>\$4,136.87</u>
TOTAL	\$38,494.21

TOWN OF PETTY HARBOUR/MADDOX COVE

REGULAR MEETING

MONDAY NOVEMBER 9, 2020

This meeting took place at the community centre and all Covid protocols were in place. (The meeting was open to the public)

PRESENT: Sam Lee, Sam Stack, Linda Hearn, David Green, Kimberly Orren and Stephanie Stack

ABSENT: Harry Chafe and Rick Raymond

#	ITEM
1	Mayor Lee brought the meeting to order at 6:31 pm.
2	Minutes of October 26, 2020 were tabled. Motion #329 David Green/Lynn Hearn Proposed minutes of October 26, 2020 be approved. All in favor, motion carried.
	BUSINESS ARISING
3	#3 The Foreperson will finalize a report for the request from the Harbour Authority to supply water to three (3) areas of the town.
4	#6 The Department of Transportation and Infrastructure will be fixing the guardrail on the Main Road. If they cannot repair this year it will be done in the spring of next year.
5	#8 The video intercom for the town office should be installed in a couple of weeks.
6	#9 Councillor Green will drop off the Staff ID cards to the office.
7	#26 The garbage truck is in Halifax and we should receive next week.
	TONIGHT'S AGENDA
8	Application to build an extension to home at 61 Main Road, Petty Harbour. The Inspections and Development Committee have inspected the area and signed off on the application. The application meets the requirements for development in the Heritage Zone. Motion #330 David Green/Kim Orren Proposed to approve the application to build an extension to home at 61 Main Road, Petty Harbour. All in favor, motion carried.
9	Application to place a temporary storage container at 56-58 Main Road, Petty Harbour. The Inspections and Development Committee have inspected the area and signed off on the application. The Harbour Authority have also signed off on the application. Motion #331 David Green/Lynn Hearn Proposed to approve the application to place a temporary storage container at 56-58 Main Road, Petty Harbour. The permit will be issued for 60 days from the date of the permit. All in favor, motion carried.
10	Request from St. Kevin's High School to donate to the 2020 Graduation Scholarship Program. Motion #332 Sam Stack/David Green Proposed for the town to donate \$900 to the St. Kevin's High School 2020 Graduation Scholarship Program as per the towns Donation Policy. 5 scholarships will go to residents of the town and the other 4 will be selected by St. Kevin's High School. All in favor, motion carried.
11	Letter from resident with regard to water/drainage issue off Skinner's Hill. The resident was in chambers to discuss the issue. The letter stated that the resident felt that since the town did work on Skinner's Hill, waterflow down the lane has increased. Mayor Lee noted that there was always a pipe in this area. Deputy Mayor Stack noted that water always flowed down this area. The resident stated that he just wanted to know who is responsible to fix the water issue. Mayor Lee stated that he didn't feel it was issue. The resident stated that there is a concrete pipe under his deck that is broken. He wanted to know who is responsible to fix it. Mayor Lee stated that it is the property owner's responsibility. The resident also noted that there is also water running across the Main Road. He noted that this could be an issue during the winter when it freezes. Mayor Lee stated that any issues with the

		Main Road are the responsibility of the Department of Transportation and Infrastructure. Mayor Lee also stated that staff can contact the Department of Transportation and Infrastructure informing them of the issue of water running onto and over the Main Road.
12		The Foreperson's Report was tabled. Motion #333 Lynn Hearn/Kim Orren Proposed to accept the Foreperson's Report. All in favor, motion carried.
13		Expense claim for Matthew Chafe in the amount of \$142.60 was tabled. Motion #334 Kim Orren/David Green Proposed expense claim for Matthew Chafe in the amount of \$142.60 be approved. All in favor, motion carried.
14		Expense claim for Stephanie Stack in the amount of \$40.00 was tabled. Motion #335 Kim Orren/David Green Proposed expense claim for Stephanie Stack in the amount of \$40.00 be approved. All in favor, motion carried.
15		Bills in the amount of \$38,494.21 were tabled. Motion #336 Lynn Hearn/Kim Orren Proposed to pay bills in the amount of \$38,494.21. All in favor, motion carried.
	NEW BUSINESS	
16		Councillor Hearn informed council that Recreation recently met to discuss activities for Christmas. She asked what recreation could do regarding the Christmas Parade. Councillor Orren noted that she recently attended the MNL Conference and this topic did come up. Councillor Orren stated that they recommended that municipalities not go ahead with the traditional Christmas Parades. Mayor Lee noted that he was not in favor as having a parade would be encouraging people to gather. The CAO – Stephanie Stack stated that she has been in contact with the provincial governments Covid Information Line regarding the possibility of reopening the community centre. They stated that the town should not open the community centre until they get legal advice and contact their insurance company. Mayor Lee stated that he felt that this year, the town should avoid having the Christmas Parade. Councillor Hearn noted that Recreation would be placing a tree at the War Memorial but noted that there would be no tree lighting ceremony. Councillor Hearn asked if the town had any suggestions of things to do for the kids this Christmas season. The CAO- Stephanie Stack stated that recreation could have a virtual Santa visit with the kids. Kids could video conference with Santa over a certain platform such as Zoom or Facetime. The CAO also noted that recreation could have a Christmas Coloring Contest for kids in the community. Councillor Hearn will check with recreation to see if they want to move forward with the Christmas Coloring Contest. Mayor Lee suggested that in lieu of the Christmas Parade, the town could encourage residents to put a little extra effort into decorating their homes for Christmas. Councillor Green stated the town could also encourage residents to decorate their boats and/or fishing stages for Christmas. Councillor Green noted that the town could give a prize to the best decorated boat/stage. He also noted that the town could ask the Harbour Authority to participate by donating a prize. Councillor Orren stated that the town could have a prize for the boats/stages and also one for homes within the community. Motion #337 David Green/Sam Stack Proposed to have a contest for best decorated stage/boat. Councillor will award a prize of \$100 and they will contact the Harbour Authority to see if they will donate \$100 for a second prize. All in favor, motion carried. Motion #338 Sam Stack/David Green Proposed to have a contest for best decorated home. Councillor will award a prize of \$100 and they will contact the Recreation Commission to see if they will donate \$100 for a second prize. All in favor, motion carried.
17		Request from the East Coast Trail to donate to their "Trail Raiser – On The Go" Fundraiser. Mayor Lee noted that the town does do work for the East Coast Trail. He noted that the town looks after the parking areas that the East Coast Trail uses. Councillor Orren asked if there was money in the budget to donate to this cause. Deputy Mayor Stack noted there was money allotted for donations in the budget but the town needed to use some of this money to offset other unforeseen expenses in the budget. Councillor Green stated that he would agree to the town giving a \$100 donation to the East Coast Trail as the trail brings a lot of business to the town.

		Deputy Mayor Stack noted that this has been a hard year and there were parts of the budget where the town had to spend more money then what was budgeted. Motion #339 Lynn Hear/Kim Orren Proposed not to donate to the East Coast Trail at this time. Mayor Lee, Deputy Mayor Stack, Councillor Orren, Councillor Hearn in favor. Councillor Green not in favor, motion carried.
18		Councillor Orren asked if the town could have a walking path on Old Maddox Cove Road in the area where the road has collapsed as it has become an issue with patrons of the East Coast Trail. It was noted that the town could not put a walking path in the area as the town has been informed by the town's engineer that that there should not be pedestrians walking in the area due to safety concerns.
19		Councillor Orren asked when the town will receive the Safe Restart Funding and what it could be spent on. The CAO – Stephanie Stack noted that she is waiting to hear from the Department of Environment, Climate Change and Municipalities to see when this funding will be distributed. It was also noted that the town is able to spend this funding on whatever services/expenses they deem necessary.
20		Motion #340 David Green/Kim Orren Proposed meeting be adjourned. All in favor, motion carried. Meeting adjourned at 7:25pm.

Sam Lee, Mayor _____

Stephanie Stack, Chief Administrative Officer _____