

REGULAR MEETING
TUESDAY OCTOBER 11, 2022
AGENDA

1. St. John's Regional Fire Department Presentation – Fire Prevention Week
2. Minutes of September 26, 2022
3. Business Arising
4. Request to speak – Re: Proposed development at 7-11 Cribbies Road
5. Letter regarding 10D Main Road – Request to speak
6. Request from St. Kevin's High School to support the 2022 scholarship program
7. Application to build a shed at 21 Shore Lane (A2022-58)
8. Disclosure Statement
9. 50 years on Incorporation – Town Booklet
10. Review of Accounts Receivable
11. Letter with regard to garbage at 10C Main Road, Petty Harbour
12. Foreperson's Report
13. Expense Claims
14. Bills
15. New Business
16. Adjourn

BILLS

CIBC Visa (Office & Garbage Expense)	\$251.53
Canoe (Office Expense)	\$225.93
Bennett's Home Hardware (Cleaning Expense)	\$11.49
Bidgood's (Office Expense)	\$9.99
Cassie Rideout (Cleaning Expense)	\$150.00
Hiscock's (Road Maintenance Expense)	\$4.26
Irving Oil Marketing (Gas Expense)	\$1,541.01
Stewart McKelvey (Professional Fees Expense)	\$821.68
Orkin (Pest Control Expense)	\$66.30
John Layden Trucking (Truck Expense)	\$3,217.79
NF Power (Hydro & Street Lighting Expense)	<u>\$3,979.42</u>
TOTAL	\$10,279.40

TOWN OF PETTY HARBOUR/MADDOX COVE

REGULAR MEETING

TUESDAY OCTOBER 11, 2022

PRESENT: Ron Doyle, Rick Raymond, Ed Dyke, Melissa Pardy, Agatha Stack-Balsom, Beatrice Burry and Mandy Dinn

#		ITEM
1		Inspector Karen Thistle from St. John's Regional Fire Department was present to discuss Fire Prevention Week. Mayor Doyle read and signed a proclamation stating that the week of October 9- October 14, 2022, would be recognized as Fire Prevention Week in the Town of Petty Harbour-Maddox Cove.
2		Mayor Doyle brought the meeting to order at 6:35pm.
3		Minutes of September 26, 2022 were tabled. Motion #264 Ed Dyke/Beatrice Burry Proposed to accept minutes of September 26, 2022. All in favor, motion carried.
	BUSINESS ARISING	
4		#16 Councillor Dyke visited the area of 9 Motion Bay Road Extension and spoke to the homeowner who had flooding occur during the last rainstorm. Councillor Dyke advised the resident that the drains in front of the property will be monitored and dug out if necessary.
5		#17 The fireworks will not be included with Bonfire night as they cannot be set off at the ballfield.
6		#21 The water container at 59 Main Road, Maddox cove has been stored at the back of the building.
7		#5 A letter was sent to the property owner at 1 Oceanview Boulevard to have the rocks removed from the shoulder of the road. There has been no response to date.
8		#26 The caution signs that were erected on Long Run Road have a spelling error in them. Staff will contact the manufacturer to have them replaced.
	TONIGHT'S AGENDA	
9		Vonda Hayes was present and spoke about the concerns she has with the proposed business application at 7-11 Cribbies Road. Ms. Hayes had concerns regarding the safety and the overall impact to the community. Ms. Hayes also had concerns regarding the potential noise pollution from the proposed business. She also had concerns with the size and scale of the business as she stated that it didn't fit into the community. Ms. Hayes noted that she'd like to see a town meeting regarding the application. Mr. Jerry Hearn presented a petition to council with 137 signatures. The petition title stated, "We are opposed to changing the existing Heritage Zone at 9-11 Cribbies Road to a Commercial-Industry Zone in order to accommodate a new business application for the operation of "light industry". Motion #265 Ed Dyke/Melissa Pardy Proposed to hold a town meeting with the proposed business owner so that the owner can answer questions regarding the proposed business operations. The date will be announced to the public once confirmed. All in favor, motion carried.
10		Kimberly Orren was present to speak in chambers. Ms. Orren had a prior commitment so opted to leave a written statement with council regarding concerns she had regarding a possible conflict of interest.
11		Request from St. Kevin's High School seeking support for their scholarship program. Councillor Pardy requested that council decide if she was in a conflict of interest as she is a teacher at the school. Motion #266 Ed Dyke Rick Raymond Proposed that Councillor Pardy is in a conflict of interest. Councillor Pardy left chambers at 7:10pm due to a conflict of interest. Motion #267 Ed Dyke/Agatha Stack-Balsom Proposed to donate \$1000 to the St. Kevin's Scholarship program as per the town's

		donation policy # 7. All in favor, motion carried. Councillor Pardy returned to chambers at 7:12pm.
12		<p>Application (A2022-58) to build a shed at 21 Shore Lane. The applicant originally applied for 10' X 7' shed. The Inspections & Development Committee inspected the area. It was noted that there was an overhead wire above the proposed location so approval would have to be granted from Newfoundland Power before the town could issue a permit. The applicant decided to amend the location and downsize the structure to 5' X 8'. A member of the Inspections & Development Committee inspected the area. Another member of the Inspections & Development Committee will visit the area this week to perform an inspection.</p> <p>Motion #268 Ed Dyke/Agatha Stack-Balsom Proposed to approve the application in principle with the stipulation that another member of the Inspections & Development Committee sign off on the application. All in favor, motion carried.</p>
13		<p>Councillors' disclosure statements were presented.</p> <p>Motion # 269 Rick Raymond/Agatha Stack-Balsom Proposed to accept the disclosure statements. All in favor. Motion carried.</p>
14		<p>The town is celebrating 50 years of incorporation. Staff have received quotes for the printing and graphic design of commemoration booklets. The lowest quotes were \$750.00 for graphic design and \$823.40 for printing. Council had previously approved \$1000.00 budget for the booklets. Staff have applied for a grant in the amount of \$500 to \$1000. While this grant is not guaranteed, it is likely to be approved.</p> <p>Motion # 270 Rick Raymond/ Melissa Pardy Proposed to increase the \$1000 budget to \$1600 if the town is unsuccessful with the grant application. All in favor, motion carried.</p>
15		<p>There was a review of the accounts receivable. The outstanding account holders have been notified that October 31, 2022, is the deadline to have accounts paid in full.</p> <p>Motion # 271 Ed Dyke/ Melissa Pardy Proposed to accept the accounts receivable summary. All in favor, motion carried.</p>
16		<p>Letter from concerned residents regarding garbage at 10C Main Road, Petty Harbour. The Inspections & Development Committee inspected the area and did not see a problem in the area. Staff will send a letter to the resident stating that they did not see a problem with garbage in the area.</p>
17		<p>Foreperson's Report The Foreperson's Report was tabled. The Foreman requested to purchase an Inline Check Valve for the lift station on Southside Road. The lift station fills up with water whenever there is high tide or a storm surge. This valve would prevent ocean water from entering the overflow pipe. The cost to supply and install the valve is \$3500.00.</p> <p>Motion #272 Ed Dyke/Agatha Stack-Balsom Proposed to accept the Foreperson's Report and purchase the Inline Check Valve in the amount of \$3500.00. All in favor, motion carried.</p>
18		<p>Expense claim for Stephanie Stack in the amount of \$20.00 was tabled.</p> <p>Motion # 273 Ed Dyke/Rick Raymond Proposed to pay expense claim for Stephanie Stack in the amount of \$20.00. All in favor, motion carried.</p> <p>Expense claim for Rick Raymond in the amount of \$64.45 was tabled. Deputy Mayor Raymond left chambers at 7:50pm due to a conflict of interest.</p> <p>Motion # 274 Ed Dyke/Melissa Pardy Proposed to pay expense claim for Rick Raymond in the amount of \$64.45. All in favor, motion carried. Deputy Mayor Raymond returned to chambers at 7:52pm.</p>
19		<p>Bills in the amount of \$10,279.40 were tabled.</p> <p>Motion #275 Rick Raymond/Beatrice Burry Proposed to pay bills in the amount of \$10,279.40. All in favor, motion carried.</p>
20	NEW BUSINESS	
21		<p>Council will set up a meeting with Fishing for Success as Ms. Orren had requested a meeting with council. Staff will see if Ms. Orren would like to meet before the next meeting of council.</p>
22		<p>Deputy Mayor Raymond thanked Councillor Dyke for getting materials for the little library donated by Kent. Council also thanked Deputy Mayor Raymond for</p>

		constructing the little library. There has been positive feedback regarding the little library from residents. It is a great addition to the community and council encourages residents to use the library.
23		Councillor Dyke visited 35 Motion Bay Road as there was a large sink hole on the shoulder of the roadway blocking the driveway of the property. Councillor Dyke noted that the culverts in the area are too small and causing the ground to be undermined. Motion #276 Rick Raymond/Ed Dyke Proposed to replace the culvert at 35 Motion Bay Road with a larger culvert as was done at 33 Motion Bay Road. All in favor, motion carried.
24		Councillor Stack-Balsom asked for an update on Capital Works Project- Motion Bay Road Extension. It was noted that the town is waiting on a title search that is currently with the lawyer. Staff will get an update from the lawyer regarding how long the tile search will take to get completed.
25		Request from the Development Corporation for \$2000.00 to complete the remaining work at Cribbies Road Park under the Arbor Day Grant. Once the project is completed, the Development Corporations will return the funds to council from the holdback of the grant. Motion #277 Ed Dyke/Rick Raymond Proposed to get more information from the Development Corporation on what the funds will be used for before issuing the \$2000.00. All in favor, motion carried.
26		A list of upcoming events that Recreation have planned for the community were read to council. Recreation have requested that staff put up the Christmas trees at the War Memorial site and at the Tourist Information Centre. Deputy Mayor Raymond mentioned that he could probably cut the trees. If not, they could be purchased from a tree lot. Recreation also requested that the town confirm that they will be putting a float in this year's Christmas parade. Council agreed to put a float in the parade again this year.
27		Mayor Doyle advised that the Remembrance Day Service will be going ahead this year on November 11, 2022. Deputy Mayor Raymond agreed to lay a wreath on behalf of the town. Staff will order wreaths. Mayor Doyle requested that the town provide a donation to the service as in previous years. Motion # 278 Ed Dyke/ Rick Raymond Proposed to give a donation of \$500.00 for the Remembrance Day Service. All in favor, motion carried.
28		Council will decide on when to set off the fireworks that are left from Come Home Year 2022. There was some discussion about possibly setting them off during the Christmas season.
29		Mayor Doyle inquired about the possibility of council taking staff out to supper for Christmas. Councillor Pardy left chambers due to a conflict of interest at 7:55pm. Motion #279 Rick Raymond/Ed Dyke Proposed to take staff out to supper for Christmas. All in favor, motion carried. Councillor Pardy returned to chambers at 7:58pm.
30		Mayor Doyle reminded council of the Meet and Greet session on October 12 th regarding the Strategic Tourism Plan. All councillors were encouraged to attend. The session is scheduled from 7-9pm at the community centre.
31		Request to close the office again this year for the 3 days over Christmas between Christmas day and New Years. Councillor Pardy left chambers at 8:00pm due to a conflict of interest. Motion #280 Ed Dyke/Agatha Stack-Balsom Proposed to defer until the next meeting. All in favor, motion carried. Councillor Pardy returned to meeting at 8:02pm.
32		Motion #281 Rick Raymond/ Agatha Stack-Balsom Proposed meeting be adjourned. All in favor, motion carried. Meeting adjourned at 8:03pm.

Ron Doyle, Mayor _____

Mandy Dinn, Administrative Assistant _____