

REGULAR MEETING
MONDAY OCTOBER 21, 2019

1. Minutes of October 7, 2019
2. Business Arising
3. Site Specific Safety Plan – Pick –up of Ice Control Material
4. Remembrance Day Service – Request for traffic services and donation
5. Quote for electrical repairs to Tourist Information Centre
6. Request for support for the St. Kevin’s High School Scholarships
7. Request for donation – The C.L.B.
8. Request for donation – Citizen’s Crime Prevention Association of NL
9. Skinner’s Hill – Possible seasonal one-way traffic
10. Expense Claims
11. Bills
12. New Business
13. Adjourn

BILLS

Afonso (Water & Sewer Expense)	\$379.50
Apex Construction (Road Maintenance Expense)	\$391.00
CBCL (Professional Fees Expense)	\$1,956.21
Kent (R&M Building Expense)	\$401.78
McDonald's Home Hardware (R&M Building & Truck Expense)	\$36.76
Martin's Fire Safety (Fire Alarm Expense)	\$548.27
McDonald's Home Hardware (R&M Building Expense)	\$165.52
MSS Contracting (R&M Building Expense)	\$493.48
N&G Contracting (R&M Building Expense)	\$172.50
NL Distributors (R&M Building Expense)	\$207.12
Printer Tech (Office Expense)	\$89.70
SNC Lavalin (Professional Fees Expense)	\$6,696.02
Stewart McKelvey (Professional Fees Expense)	\$1,553.43
Bell Aliant (Telephone Expense)	\$552.53
Rogers (Office Expense)	\$97.67
Dicks & Company (Office Exp)	\$35.65
John Layden Trucking (Road Maintenance Expense)	<u>\$5,405.00</u>
	\$19,182.14

TOWN OF PETTY HARBOUR/MADDOX COVE

REGULAR MEETING

MONDAY OCTOBER 21, 2019

PRESENT: Sam Stack, David Green, Kimberly Orren Rick Raymond, Harry Chafe, Linda Hearn and Stephanie Stack

ABSENT: Sam Lee

#	ITEM
1	Deputy Mayor Stack brought the meeting to order at 6:30pm.
2	Minutes of October 7, 2019 were read. Motion #353 Rick Raymond/Harry Chafe Proposed minutes of October 7, 2019 be approved. All in favor, motion carried.
	BUSINESS ARISING
3	#3 Staff have set up a meeting with the developer that is requesting "Off-Grid Domes" for Tuesday October 22.
4	#4 The 1200mm culvert from the Department of Transportation & Works has been delivered.
5	#5 The town has not heard back from the Cribbies Park Committee.
6	#7 The guardrail on Southside Road should be replaced this week.
7	#10 A letter was sent to the applicant informing him he cannot remove shed as the property owner does not want the shed removed.
8	#13 The town's engineer is waiting on a quote from a geotechnical engineer to have the erosion on Motion Bay Road Extension investigated.
9	#15 The tender for the Water Valve Replacement in Maddox Cove closes on Friday October 25, 2019.
10	#17 To date, the town has received one bid for the tender for a new pick-up truck. The tender closes on Friday October 25, 2019.
11	#20 Councillor Chafe noted that he received a quote to have the hallway and bathrooms tiled with the remaining tiles left from main hall in the community centre. The cost would be \$1,357.00. If the kitchen was to be done along with the hall and bathrooms, it would cost \$2,486.86. Councillor Chafe noted that he did not think the kitchen tiles needed to be replaced. At the last meeting council informed recreation that they had \$1,244.29 from the insurance claim that recreation could use. There was some discussion whether or not council would cover the extra cost. Recreation will determine exactly what areas need to be done and get back to council.
	TONIGHT'S AGENDA
12	Site Specific Safety Plan – Department of Transportation and Works Motion #354 Rick Raymond/Lynn Hearn Proposed to accept the Site Specific Safety Plan. All in favor, motion carried.
13	Request to have the town provide the traffic control and donation for the Remembrance Day service and social. Motion #355 David Green/Harry Chafe Proposed for town staff to provide the traffic control and donation for the Remembrance Day service and social. All in favor, motion carried.
14	A quote to in the amount of \$985.30 to have the electrical issues fixed at the Tourist Information Centre was tabled. Motion #356 Rick Raymond/David Green Proposed to accept the quote in the amount of \$985.30 to have the electrical issues fixed at the Tourist Information Centre. All in favor, motion carried.
15	Request for support for the St. Kevin's High School scholarship program. Motion #357 Harry Chafe/Rick Raymond Proposed to donate eight (8) \$100.00 scholarships as per the town's Donation Policy. All in favor, motion carried.
16	The C.L.B. Motion #358 Lynn Hearn/David Green Proposed to make a donation to The C.L.B. in the amount of \$175.00. All in favor, motion carried.

17		Request for donation from the Citizens Crime Prevention Association. Motion #359 Harry Chafe/Lynn Hearn Proposed not to donate to the Citizens Crime Prevention Association. All in favor, motion carried.
18		Skinner's Hill - Proposed seasonal one-way traffic. There was some discussion about making Skinner's Hill one-way during the busy summer months when traffic will be using the parking area off Skinner's Hill. The town would like to see the one-way traffic run from June to the end of September. Motion #360 Rick Raymond/Lynn Hearn Proposed to send out a public notice to all residents and to also call residents of Skinner's Hill asking for their comments on the proposed change. All in favor, motion carried.
19		Expense Claims Motion #361 Harry Chafe/Rick Raymond Proposed to approve expense claim for Stephanie Stack in the amount of \$20.00. All in favor, motion carried.
20		Bills in the amount of \$19,182.14 were tabled. Motion #362 Rick Raymond/Harry Chafe Proposed to pay bills in the amount of \$19,182.14. All in favor, motion carried.
	NEW BUSINESS	
21		Councillor Hearn noted that there is a valve that is raised above the pavement on Motion Bay Road. Staff will check into this.
22		Councillor Orren noted that there is an area behind Peerless Fish that is eroding. Councillor Chafe noted that this is an area where bikes travel up and down that has caused some of the erosion. Staff will look into this.
23		Councillor Chafe suggested that the council should not be giving away crown land. Deputy Mayor Stack noted that all municipalities do this. It was noted that all crown land application have to go to council to be approved so council does have a say in people acquiring crown land. Councillor Orren noted that there is a trampoline on crown land that the Inspections and Development Committee has approved. Councillor Raymond noted that there was never a permit issued for this. Deputy Mayor Stack noted that staff inspected the area and had no issue with the location of the trampoline as it did not cause any issue with the laneway in the area.
24		Councillor Chafe asked if the town has to enforce right of ways. Staff will look into this.
25		The cheque log was tabled. Motion #363 Rick Raymond/Lynn Hearn Proposed to approve the cheque log. All in favor, motion carried.
26		The foreman's report was tabled. Motion #364 Rick Raymond/Lynn Hearn Proposed to accept the foreman's report. All in favor, motion carried.
27		The CAO Stephanie Stack noted that the signs to the Tourist Information Centre need to be replaced. The approximate cost to purchase two (2) new signs is \$750.00. The CAO noted that there are funds in the 2019 budget to cover this. Motion #365 Rick Raymond/David Green Proposed to purchase two (2) new signs for the Tourist Information Centre. All in favor, motion carried.
28		The CAO noted that the garbage truck is in need of repair. Two manifolds need to be replaced and there is a spring that needs to be replaced. The CAO noted that the town may need to look at replacing the garbage truck early in the new year. This has been budgeted in the 2020 budget.
29		Motion #366 Lynn Hearn/Rick Raymond Proposed meeting be adjourned. All in favor, motion carried. Meeting adjourned at 7:20pm.

Deputy Mayor, Sam Stack _____

Stephanie Stack, Chief Administrative Officer _____