

TOWN OF PETTY HARBOUR/MADDOX COVE

REGULAR MEETING

MONDAY OCTOBER 24, 2022

PRESENT: Ron Doyle, Rick Raymond, Ed Dyke, Melissa Pardy, Agatha Stack-Balsom, Beatrice Burry, Irene Stack and Mandy Dinn

#		ITEM
1		Mayor Doyle brought the meeting to order at 6:34pm.
2		Minutes of October 11, 2022 were tabled. Motion #284 Rick Raymond/Beatrice Burry Proposed to accept minutes of October 11, 2022. All in favor, motion carried.
		Minutes of October 17, 2022 were tabled. Motion #285 Beatrice Burry/Rick Raymond Proposed to accept minutes of October 17, 2022. All in favor, motion carried.
	BUSINESS ARISING	Minutes of October 11, 2022:
3		#11 Councillor Pardy will attend the graduation ceremony at St. Kevin's High School on November 9 th at 7pm as council's representative.
4		#14 The 50 th Anniversary Booklet of the Incorporation of the town is almost ready to be sent to the printers.
5		#27 The Remembrance Day Service is going ahead as usual on November 11 th at 11am with a social after at the community centre.
	TONIGHT'S AGENDA	
6		Letter regarding 10D Main Road Stop Work Order. Council met with the owner of 10D Main Road and it was noted that more time was needed to get the plot plan completed on the property as council had requested. There was some discussion as to whether Deputy Mayor Raymond was in a conflict of interest. Motion #286 Ed Dyke/Beatrice Burry Proposed that Councillor Raymond is not in a conflict of interest regarding matters of 10D Main Road, Petty Harbour. All in favor, motion carried. Councillor Raymond did not vote on this matter. Motion #287 Ed Dyke/Melissa Pardy Proposed to grant a three week extension to the owners of 10D Main Road, Petty Harbour to submit a professional plot plan to council for review. Staff will contact the owner of 10D Main Road, Petty Harbour after 1 week to get a progress report. All in favor, motion carried.
7		Application to excavate land at 24 Cribbies Road (A2022-61). Deputy Mayor Raymond and Councillor Burry left chambers at 6:44pm due to a conflict of interest. The Inspections & Development Committee visited the area and noted that they had no issues with the proposed excavation but did not want the neighboring brook altered in any way. Motion # 288 Ed Dyke/Agatha Stack-Balsom Proposed that the application to excavate at 24 Cribbies Road be approved with the stipulation that the brook in the area not be altered in any way. All in favor, motion carried. Deputy Mayor Raymond and Councillor Burry returned to chambers at 6:46pm.
8		Application to build a fence a 3 O'Brien's Lane (A2022-59). The Inspections & Development Committee visited the area and noted that there was no issues. Motion #289 Melissa Pardy/Rick Raymond Proposed to approve the application to build a fence at 3 O'Brien's Lane. All in favor, motion carried.

9		<p>Resolution to apply for the cost-shred funding through the 2023-2024 Municipal Capital works.</p> <p>Motion # 290 Moved by Rick Raymond/Ed Dyke BE IT RESOLVED to apply for cost-shared funding through the 2023-2024 Municipal Capital Works Call for Applications with the Municipal Infrastructure Division of the Department of Transportation and Infrastructure, in the amount of \$140,000.00, for the purpose of Storm Runoff Remediation and Mitigation for Shore Lane. The Town of Petty Harbour/Maddox Cove agrees to provide its share of the cost-shared funding for this project should it be selected for funding and acknowledges that project costs above the approved project total cost will be the sole responsibility of Town of Petty Harbour/Maddox Cove. All in favor, motion carried.</p>
10		<p>The Site Specific Safety Plan was presented to council. The Department of Transportation and Infrastructure requires that this plan be adhered to for the pickup of ice control materials by all contractors.</p> <p>Motion #291 Ed Dyke/ Irene Stack Proposed to approve the Site Specific Safety Plan. All in favor, motion carried.</p>
11		<p>Email regarding industrial container at 59 Main Road, Maddox Cove. There was some discussion regarding the regulations for commercial property in residential areas.</p> <p>Motion # 292 Rick Raymond/Ed Dyke Proposed to defer any decision on the matter until the next meeting of council so that council can get a clearer understanding of the regulations regarding this matter. All in favor. Motion carried.</p>
12		<p>Proposed amendment by the Town of Portugal Cove- St. Philips to the St. John's Urban Region Regional Plan. The Town of Portugal Cove-St. Philips is requesting to rezone an area of land in their boundaries from rural to residential.</p> <p>Motion # 293 Ed Dyke/ Irene Stack Proposed to send a letter stating that the Town of Petty Harbour-Maddox Cove does not foresee any issue with this re-zoning request. All in favor, motion carried.</p>
13		<p>A quote was presented to council from CBCL Ltd. to complete a costing of the splashpad/ playground upgrades in Maddox Cove in the amount of \$15,660 plus HST.</p> <p>Motion # 294 Ed Dyke/ Melissa Pardy Proposed to accept the quote from CBCL in the amount of \$15,660 plus HST with the stipulation that an extension is given on the funding deadline of November 2022. All in favor, motion carried. Staff will ask the engineer about the water usage and chlorine usage of the splashpad.</p>
14		<p>Request from Recreation to replace a door and doorbox at the community centre. A quote was received from Kent in the amount of \$258.92.</p> <p>Motion # 295 Melissa Pardy/Beatrice Burry Proposed to accept the quote in the amount of \$258.92 and replace the door and doorbox in the community centre. All in favor, motion carried.</p>
15		<p>Letter regarding suspected business at 10C Main Road, Petty Harbour. There was some discussion on the difficulty monitoring online businesses. Staff contacted other municipalities who are having the same issues.</p> <p>Motion #296 Agatha Stack-Balsom/Irene Stack Proposed to send a letter to the resident/proposed business owner asking if he is operating a business. All in favor, motion carried.</p>
16		<p>Letter regarding property taxes for 29-43 Shore Lane. The owner noted that the property is currently before the courts requesting a quieting of titles and is requesting that taxes be deferred until the matter is settled in court.</p> <p>Motion #297 Ed Dyke/Agatha Stack-Balsom Proposed to defer the taxes with interest for 29-43 Shore Lane until the matter is settled through the courts. All in favor, motion carried.</p>
17		<p>Bidgood Property</p> <p>Motion #298 Ed Dyke/Agatha Stack-Balsom Proposed to provide a deed conveying the property (section behind Home Away from Home) over to Mr. Ron Bidgood. Bidgood will discontinue the court action and no one would seek legal fees for this discontinuation. Bidgood would also provide the Town with an Executed Release (drafted by the Town solicitor). All in favor, motion carried.</p>

18		<p>Staff Christmas Hours Mandy Dinn and Councillor Pardy left chambers at 7:35pm due to a conflict of interest. A request was received from staff to close the town office on December 28th, 29th and 30th (the regular workdays between Christmas Day and New Year's Day) as was done in previous years. Motion #299 Agatha Stack-Balsom/Ed Dyke Proposed to have at least one person in the office on December 28th, 29th and 30th. If time is taken it would have to be staff's leave. Mayor Doyle, Councillor Dyke, Councillor Burry, Councillor Stack, Councillor Balsom in favor. Deputy Mayor Raymond not in favor. Motion carried. Mandy Dinn and Councillor Pardy returned to chambers at 7:45pm.</p>
19		<p>Foreperson's Report Motion #300 Ed Dyke/Rick Raymond Proposed to accept the Foreperson's Report. All in favor, motion carried.</p>
20		<p>Expense claim for Mandy Dinn in the amount of \$30.00 was tabled. Mandy Dinn and Councillor Pardy left chambers at 7:50pm due to a conflict of interest. Motion # 301 Rick Raymond/Ed Dyke Proposed to pay expense claim for Mandy Dinn in the amount of \$30.00. All in favor, motion carried. Mandy Dinn and Councillor Pardy returned to chambers at 7:52pm.</p> <p>Expense claim for Stephanie Stack in the amount of \$20.00. Motion # 302 Ed Dyke/Agatha Stack-Balsom Proposed to pay expense claim for Stephanie Stack in the amount of \$20.00. All in favor, motion carried. .</p>
21		<p>Bills in the amount of \$20,644.20 were tabled. Motion #303 Ed Dyke/Rick Raymond Proposed to pay bills in the amount of \$20,644.20. All in favor, motion carried.</p>
	NEW BUSINESS	
22		<p>Councillor Stack-Balsom requested an update on Capital Works Project-Motion Bay Road Extension. There has been no update since the last meeting of council.</p>
23		<p>Councillor Dyke asked that staff make clearing the drain behind 43 Cribbies Road a priority.</p>
24		<p>Councillor Dyke requested that the speed bumps remain in place until after Halloween night.</p>
25		<p>Council was reminded of the Town Hall Meeting that is scheduled for November 3 at 7pm at the community centre. It was noted that a sound system would be required. Motion #304 Ed Dyke/Irene Stack Proposed to rent a sound system for the Town Hall Meeting on November 3, 2022. All in favor, motion carried.</p>
26		<p>Request from Staff to accept quotes form auditors for more than one year. Auditors have noted that the bulk of the work has to be done in year one and makes bidding on single year contracts unappealing. Motion #305 Ed Dyke/Beatrice Burry Proposed to accept quotes for 2-year contracts from auditors. All in favor, motion carried.</p>
27		<p>Recreation Committee will be having a Bonfire Night on November 5th at the ballfield parking area. Councillors will be in attendance to help out.</p>
28		<p>Motion #306 Rick Raymond/ Ed Dyke Proposed meeting be adjourned. All in favor, motion carried. Meeting adjourned at 8:10pm.</p>

Ron Doyle, Mayor _____

Mandy Dinn, Administrative Assistant _____