

REGULAR MEETING
MONDAY OCTOBER 25, 2021
AGENDA

1. Minutes of October 12, 2021
2. Business Arising
3. Rules of Procedure review
4. Application to operate a tourist accommodation at 94 Southside Road (A2021-60)
5. Application to excavate (Grub off) area at 33 Motion Bay Road (A2021-73)
6. Northeast Avalon Joint Council (NEAJC) – 2 representatives
7. MMSB Compost Bins Program
8. Letter inquiring about a recycling program
9. Strategic Planning Session – Mary Bishop
10. New guard rail – Motion Bay Road
11. Foreperson's Report
12. Expense Claims
13. Bills
14. New Business
15. Adjourn

BILLS

Bell Aliant (Telephone Expense)	\$571.73
Clean Sweep (Road Maintenance Expense)	\$2,760.00
Bidgood's (Office Expense)	\$11.82
CIBC Mellon (Pension Expense)	\$3,314.12
Kent (Fence Expense)	\$1,179.37
Staples (Office Expense)	\$258.37
Stewart McKelvey (Professional Fees Expense)	\$358.80
Xylem (Sewer Expense)	<u>\$565.80</u>
TOTAL	\$9,020.01

TOWN OF PETTY HARBOUR/MADDOX COVE

REGULAR MEETING

MONDAY OCTOBER 25, 2021

PRESENT: Ron Doyle, Rick Raymond, Agatha Stack-Balsom, Sherrylynn Rowe, Beatrice Burry, Daphne Chafe, Ed Dyke and Stephanie Stack

#		ITEM
1		Mayor Doyle brought the meeting to order at 6:30pm.
2		Minutes of October 12, 2021 were tabled. Motion #307 Sherrylynn Rowe/Agatha Stack-Balsom Proposed minutes of October 12, 2021 be approved. All in favor, motion carried.
	BUSINESS ARISING	
3		#9 St. Kevin's High School's 2020-2021 Scholarship Award Ceremony will take place on Wednesday November 24, 2021 at 7:00pm. Councillor Dyke will be present to represent the town.
4		#16 Capital Works Project – Motion Bay Road Extension The Department of Transportation and Infrastructure is still waiting to receive the climate lens report from the consultant. Once they receive this it will take up to 60 days before they decide on the application. The condition of Motion Bay Road Extension was discussed. The town's foreman noted that the road is in bad condition and there is an area that seems to be washing out the side of the road. Councillor Rowe noted that she walks this area frequently and has noticed that a couple of the large boulders on the shoulder of the road have rolled over the bank. She stated that she felt that the excavation that was done in the area has caused some of this erosion. Councillor Rowe asked if the excavation that was done in the area was within the property owners' boundary or the town's easement. The CAO noted that the town should have the engineer do a site visit to review the condition of the road and to explain the scope of work for the Capital Works Project. Mr. Tom Clarke was present in chambers and asked Mayor Doyle if he could speak on the topic. Mr. Clarke informed council that the reason the area is washing out is because there is water that is coming through the road and it had nothing to do with the excavation in the area. The CAO noted that the past council did have video of this water that is running through the road in the area. Staff will set up an on-site meeting with the engineer.
5		#17 The trees on Old Maddox Cove Road have been trimmed out.
6		#19 The Finance Committee met on Thursday October 14, 2021. The committee has completed the first draft of the budget. The committee will meet again on November 17, 2021 to finalize the budget. Once finalized the committee will present to council for approval.
7		#21 The speed bumps have been removed for the winter.
	TONIGHT'S AGENDA	
8		Rules of Procedure Motion #308 Rick Raymond/Ed Dyke Proposed to adopt the revised Rules of Procedure. All in favor, motion carried.
9		Application (A2021-60) to operate a Tourist Accommodation business at 94 Southside Road. Motion #309 Rick Raymond/Agatha Stack-Balsom Proposed to approve the application to operate a Tourist Accommodation Business at 94 Southside Road in principle with the condition that a tourist accommodation license is obtained from the provincial government. All in favor, motion carried.
10		Application to excavate (grub off) area at 33 Motion Bay Road (A2021-73). This has been inspected and signed off on by the Inspections and Development Committee. Motion #310 Ed Dyke/Daphne Chafe Proposed to approve the application to excavate (grub off) area at 33 Motion Bay Road (A2021-73). All in favor, motion carried.

11		<p>Northeast Avalon Joint Council Mayor Doyle will be the Northeast Avalon Joint Council representative for the town. Councillor Rowe will be an alternate when Mayor Doyle is unable to attend.</p>
12		<p>MMSB Compost Bin Program The MMSB is once again offering a program that provides compost bins at a reduced costs for communities. There is a minimum order of 40 compost bins required. The town may have to pair up with another community for a minimum order. Councillor Rowe noted that she would be in full support of this program. Councillor Rowe noted that this could reduce the towns garbage disposal costs. Councillor Rowe also noted that the tumbler compost bins are much better than the ground level compost bins. Councillor Chafe noted that if the compost bins are not used properly then they may attract rodents. Motion #311 Daphne Chafe/Beatrice Burry Proposed that the town provide the tumbler compost bins to residents at a reduced cost. All in favor, motion carried.</p>
13		<p>Curbside Recycling Program The town received an email inquiring if the town would be providing a curbside recycling program in the future. Mayor Doyle noted that there are many residents that already do recycle but they drop off their recyclable to a recycling depot. Councillor Rowe noted that if resident jump on board with this program it could reduce the tipping fees and garbage disposal expense as the cost of garbage disposal is \$84.00 a ton and recycling is \$22.00 per ton. It was noted that the town could have recycling once every two weeks. Councillor Rowe stated that in this day and age the town should have a recycling program. Councillor Dyke stated that it was a good idea but was concerned over participation in the program. Councillor Burry noted that having recycling once a month may be a problem for a lot of residents as storage becomes a problem. There was some discussion over manpower issues and how it could affect the outside workers work schedule. This program would take them away from their regular duties. Mayor Doyle suggested that the CAO have a discussion with the outside staff to see if there are any mayor challenges with providing this program. Mayor Doyle also noted that the town should go out to the public to see who would be interested in this program. Staff will send a survey out to the residents of the town.</p>
14		<p>Strategic Planning Session with Mary Bishop Motion #312 Ed Dyke/Daphne Chafe Proposed to book a strategic planning session with Mary Bishop. All in favor, motion carried.</p>
15		<p>Guard Rail – Motion Bay Road (area next to the mail boxes at the Ron Weir Memorial Ball Park) Motion #313 Rick Raymond/Beatrice Burry Proposed to install a new guard rail on Motion Bay Road. All in favor, motion carried.</p>
16		<p>Foreperson’s Report The Foreperson’s Report was tabled. There was a request to purchase a pair of rubber boots for the part-time employee. Motion #314 Ed Dyke/Agatha Stack-Balsom Proposed to purchase a pair of rubber boots for the part-time employee. All in favor, motion carried.</p> <p>Cribbies Park – The foreperson noted that there were some issues with the amount of water in the area and the engineer has stated that he will have to divert the water across the road through a culvert and then down the road. The engineer had the contractor submit a revised quote on this change in the scope of work. It was noted that the catch basin will no longer be needed in the area so this will offset some of the extra cost. The new cost to divert the water across the road and down the road is \$25,322.25. The cost reduction for the catch basin would be \$18,900.00. This leaves a deficit of \$6,422.25. Mayor Doyle noted that the Development Corporation did have some funds from a grant for drainage and this could be used for the deficit. Mayor Doyle will discuss this funding with the Development Corporation.</p> <p>Motion #315 Rick Raymond/Ed Dyke Proposed to move forward with the changes to the scope of work which includes diverting the water across the road. All in favor, motion carried.</p>

17		<p>Expense Claim</p> <p>Expense claim in the amount of \$40.00 for Stephanie Stack was tabled. Motion #316 Rick Raymond/Ed Dyke Proposed expense claim in the amount of \$40.00 for Stephanie Stack be approved. All in favor, motion carried.</p> <p>Expense claim in the amount of \$30.00 for Mandy Dinn was tabled. Motion #317 Rick Raymond/Agatha Stack-Balsom Proposed expense claim in the amount of \$30.00 for Mandy Dinn be approved. All in favor, motion carried.</p> <p>Expense claim in the amount of \$60.00 for Linda Hearn was tabled. Motion #318 Rick Raymond/Agatha Stack-Balsom Proposed expense claim in the amount of \$60.00 for Linda Hearn be approved. All in favor, motion carried.</p>
18		<p>Bills in the amount of \$9,020.01 were tabled. Motion #319 Rick Raymond/Beatrice Burry Proposed to pay bills in the amount of \$9,020.01. All in favor, motion carried.</p>
	NEW BUSINESS	
19		<p>Councillor Chafe asked if there was any way to expand the town's boundary or increase its tax base. Mayor Doyle noted that previous council tried to get the town's boundary extend but were unsuccessful. Councillor Chafe asked if there were areas in the town that could be developed for housing. It was noted that the sewer in Maddox Cove is close to capacity and could not accommodate another large development. If a developer was to approach the town to develop a subdivision, they would first have to install a new sewer system.</p>
20		<p>Councillor Dyke asked if the fill at the look out in Maddox Cove can be pushed off as soon as possible as it is an eyesore. It was noted that the fill should be pushed off this week. It was also noted that in the future the foreman will have to inspect any fill before it is dumped at the look out and ensure it is pushed off in a timely manner.</p>
21		<p>Councillor Dyke asked if the laneway behind 10B Main Road, Petty Harbour is private property. It was confirmed that this area is private property.</p>
22		<p>Councillor Dyke asked if the town could have a section in the newsletter for local businesses to advertise. It was agreed that the newsletter will have a section for local businesses. Staff will contact businesses to inform them of this.</p>
23		<p>Councillor Stack-Balsom asked about the fence that is being erected at 10D Main Road. It was noted that the property owner has a permit for this wooden fence. It was noted that there is currently an appeal in the process for the chain link fence in the area.</p>
24		<p>The foreperson requested to purchase a new socket set for the town as they are currently using their personal socket set for projects. Motion #320 Rick Raymond/Agatha Stack Balsom Proposed to purchase a socket set for the town. All in favor, motion carried.</p>
25		<p>Mayor Doyle asked if council would be interested in taking staff out to supper for Christmas this year. Motion #321 Ed Dyke/Daphne Chafe Proposed council take staff out for Christmas supper. All in favor, motion carried.</p>
26		<p>Motion #322 Rick Raymond/Ed Dyke Proposed meeting be adjourned. All in favor, motion carried. Meeting adjourned at 7:45pm.</p>

Ron Doyle, Mayor _____

Stephanie Stack, Chief Administrative Officer _____