

**REGULAR MEETING**  
**MONDAY OCTOBER 4, 2021**  
**AGENDA**

1. Minutes of September 27, 2021
2. Business Arising
3. Swearing in of new council
4. Election of Mayor and Deputy Mayor
5. Adjourn

**TOWN OF PETTY HARBOUR/MADDOX COVE**

**REGULAR MEETING**

**MONDAY OCTOBER 4, 2021**

**PRESENT: Sam Lee, Sam Stack, David Green, Harry Chafe, Rick Raymond, Lynn Hearn and Stephanie Stack**

**ABSENT: Kim Orren**

#	ITEM
1	Mayor Lee brought the meeting to order at 6:32pm.
2	Minutes of September 27, 2021 were tabled. <b>Motion #291 David Green/Rick Raymond</b> Proposed minutes of September 27, 2021 be approved. All in favor, motion carried.
3	Mayor Lee welcomed and congratulated the new council and thanked the outgoing council for their service to the town.
	<b>BUSINESS ARISING</b>
4	#4 The sewer overflow will be completed in the next week or so. There is a lot of congestion in the area as there is construction of a new building and the food fishery is open.
5	#6 The property at 36B Long Run Road has been cleaned up. A letter was sent to the property owner asking if the foundation on the property would be removed. The property owner stated that he has no plans on removing the foundation. Staff will send a letter to the adjoining property owner to see if he will be starting the repairs to that property now that 36B has been torn down and cleaned up.
6	#7 The town has not heard back from the property owner of 54-56 Cribbies Road with regard to deeding and registering the new right of way and clearing the right of way/footpath.
7	#8 Dynamic Engineering will be setting up a meeting with the firm that will be doing the Climate Change Lens for the Capital Works Project Application – Motion Bay Road Extension to address any questions.  It was also noted that the Capital Works Project – Lift Stations should be going to tender in the next week or so.
8	#10 Gas Tax Project – Old Maddox Cove Road Culvert Repairs The final cost for this project has been confirmed by the engineer at \$371,001.75. Which is \$1,848.73 over budget. There were several items taken off the original invoice such as: <ul style="list-style-type: none"> <li>• Removed payment for Maintaining Existing Sewer</li> <li>• Reduction of guardrail removal and replacement from 86m to 32m</li> <li>• Reduction of installation of new guiderail from 26m to 4m</li> <li>• Removal of the payment for the parking area</li> <li>• Reduction in payment for the concrete headwall by 18 cubic meters and payment for this concrete at a unit price cost of \$700/m3 based on reduced level of effort</li> </ul> <b>Motion #292 Sam Stack/Rick Raymond</b> Proposed to approve the final cost for this project at \$371,001.75 and to pay the invoices. All in favor, motion carried.
9	#11 Application to excavate for parking area at 204 Main Road, Maddox Cove (A2021-64). This application was inspected and approved by the Inspections and Development Committee. Councillor Chafe noted that the curb stop in the area has been located and there is no issue with the river in the area. <b>Motion #293 Harry Chafe/Sam Stack</b> Proposed to approve the application to excavate for parking area at 204 Main Road, Maddox Cove (A2021-64). All in favor, motion carried.
10	#14 There was no quorum to vote on this application.
11	#19 Staff drafted a new “Release of Personal Information Policy”. The new council will review this policy at the next meeting.

12		<p>#23 Staff have sent a letter to the property owner of 59 – 83 Cribbies Road regarding a culvert on Cribbies Road.</p> <p>The town received the tender results for the Cribbies Park Drainage Project from Dynamic Engineering. Dynamic Engineering have recommended the town award the contract to the lowest compliant bidder – Clarke’s Trucking &amp; Excavating Ltd.</p> <p><b>Motion #294 David Green/Rick Raymond</b> Proposed to award the Cribbies Park Drainage Project to Clarke’s Trucking &amp; Excavating Ltd. All in favor, motion carried.</p>
13		<p>#28 Swale on Skinner’s Hill Greg Sheppard with CBCL will do a site visit on Thursday to inspect the area.</p>
14		<p>#29 At the last council meeting on September 27, 2021 staff were asked to check with Municipal Affairs to see if the town has the authority to have the posts taken down at 10D Main Road, Petty Harbour considering there is an appeal in process. It was advised that because there was an appeal in place that no work should commence on the property including the removal of the posts. Council agreed to take the advice of Municipal Affairs and leave the posts in place until the appeal is heard.</p>
	<b>TONIGHT’S AGENDA</b>	
15		<p>Swearing in of new council All councillors took their Oath of Office.</p>
16		<p><b>The CAO – Stephanie Stack called to open nominations for Mayor.</b> Agatha Stack-Balsom nominated Ron Doyle for Mayor and Daphne Chafe seconded the motion. The CAO called for anymore nominations for Mayor. Nominations for Mayor ceased. Ron Doyle accepted the nomination for Mayor. Ron Doyle was acclaimed Mayor.</p> <p><b>The CAO – Stephanie Stack called to open nominations for Deputy Mayor.</b> Beatrice Burry nominated Rick Raymond for Deputy Mayor and Ed Dyke seconded the motion. Rick accepted the nomination.</p> <p>Sherrylynn Rowe nominated Daphne Chafe for Deputy Mayor and Rick Raymond seconded the motion. Daphne Chafe declined the nomination.</p> <p>Agatha Stack nominated Sherrylynn Rowe for Deputy Mayor and Ed Dyke seconded the motion. Sherrylynn accepted the nomination. Nomination for Deputy Mayor ceased. Council held a vote for Deputy Mayor. The count was 4 to 3 in favor of Rick Raymond. Rick Raymond was named Deputy Mayor.</p>
17		<p>It was noted that the new signing authority for the town would be Mayor Doyle and Deputy Mayor Raymond.</p>
18		<p>The Finance Committee and the Inspections and Development Committee were formed.</p> <p><b>Inspections and Development Committee</b> – Rick Raymond, Daphne Chafe and Ed Dyke</p> <p><b>Finance Committee</b> – Agatha Stack-Balsom and Ron Doyle</p>
19		<p>Mayor Doyle congratulated everyone who ran in the election. He stated that the number of people on the ballot was a very positive sign for the town. Mayor Doyle asked the new council if they had any comments to make. Councillor Stack noted that she would like to see more things for children and seniors and to have more tourism in the town. Councillor Dyke noted he agreed with Councillor Stack and would also like to see the summer program back next year. Councillor Chafe noted that she would like to see transportation for seniors. She noted that students are always looking for volunteer hours and they could help out seniors in the community.</p>
20		<p><b>Motion #295 Ed Dyke/Daphne Chafe</b> Proposed meeting be adjourned. All in favor, motion carried. Meeting adjourned at 7:08pm.</p>

Ron Doyle, Mayor \_\_\_\_\_

Stephanie Stack, Chief Administrative Officer \_\_\_\_\_