

**TOWN OF PETTY HARBOUR/MADDOX COVE**

**REGULAR MEETING**

**MONDAY SEPTEMBER 12, 2016**

**PRESENT: Nat Hutchings, Harry Chafe, Linda Doyle, Karl Chafe, David Stack, Mark Kieley, Corey Lee and Stephanie Stack**

#	ITEM
1	Mayor Hutchings brought the meeting to order at 6:35pm
2	Minutes of August 22, 2016 were read. There were no errors or omissions. <b>Motion #498 Karl Chafe/Harry Chafe</b> All in favor, motion carried.
3	Minutes of August 29, 2016 were read. There were no errors or omissions. <b>Motion #499 David Stack/Mark Kieley</b> All in favor, motion carried.
<b>BUSINESS ARISING</b>	August 22, 2016, 2016
4	#5 Staff will contact Bugs Green with regard to promotional video of community.
5	#6 Staff will contact the RNC with regard to lack of police presence in the community.
6	#7 Seamus O'Regan's assistant contacted the Town Office to let Council know that they had a meeting with Minister Joyce's Office and they have been informed that there is no funding available for Skinner's Hill for this season. Nor are they prepared to speed up the application process. Council would have to go through the same channels as with every other Capital Works Project.
7	# 8 Guard rail on Weir's Lane is complete.
8	#9 Councillor Stack noted that the Dory at the Bidgood's Cove Property is getting a lot of attention from tourists.
9	#19 A thank you letter has been sent to John Hanlon
10	#21 Staff have received very few complaints with regard to Big Hill.
<b>BUSINESS ARISING</b>	August 29, 2016
11	No business arising.
<b>TONIGHT'S AGENDA</b>	
12	Snow Clearing Contract for 2017-2018 <b>Motion #500 David Stack/Corey Lee</b> Proposed to tender the Snow Clearing Contract for a two year period same as previous contract. Nat, David, Karl, Linda, Mark, and Corey in favor, Harry not in favor. Motion carried.
13	Application to operate an Art Studio to teach art classes at 16 Old Maddox Cove Road. Staff and the Inspections and Development Committee investigated the parking for the business and reported that there are 5 off street parking spaces. Notice of Discretionary Use was advertised. A letter from concerned resident was tabled. <b>Motion #501 Karl Chafe/Harry Chafe</b> Proposed to approve application to operate an Art Studio to teach art classes at 16 Old Maddox Cove Road. Staff will remind applicant that there is to be no on street parking. Nat, David, Karl, Linda, Mark and Harry in favor, Corey not in favor. Motion carried.

14		<p>Staff have received a quote in the amount of 8,540.00 to have swale placed on shoulder of the road in sections of Motion Bay Road. Staff have checked and there is room in the road maintenance budget for this project.</p> <p><b>Motion #502 Karl Chafe/Harry Chafe</b> Proposed to have swale placed on shoulder of the road in sections of Motion Bay Road in the amount of \$8540.00. All in favor, motion carried.</p>
15		<p>Request for donation from The Brigade Council of the C.L.B.</p> <p><b>Motion #503 David Stack/Corey Lee</b> Proposed to approve donation to The Brigade Council of the C.L.B. in the amount of \$175.00. All in favor, motion carried.</p>
16		<p>Request for donation from the RNC for the Annual Community Crime Prevention Guide.</p> <p><b>Motion #504 Karl Chafe/Linda Doyle</b> Proposed to approve donation to RNC for the Annual Community Crime Prevention Guide in the amount of \$230.00. All in favor, motion carried.</p>
17		<p>Waste Water Effluent Testing.</p> <p><b>Motion #505 Corey Lee/Mark Kieley</b> Proposed to defer this until the next meeting when staff investigates the issue further. All in favor, motion carried.</p>
18		<p>Policy for Air Bed and Breakfast.</p> <p><b>Motion #506 Corey Lee/Karl Chafe</b> Proposed to defer this item. Council will discuss the policy further before they vote on this issue. All in favor, motion carried.</p>
19		<p>Complaints with regard to dogs at 34 Motion Bay Road causing a nuisance to surrounding neighbors. Council reviewed numerous recordings of the dogs before the meeting.</p> <p><b>Motion #507 Mark Kieley/Corey Lee</b> Proposed to move forward with enforcing the Animal Control By-Law. Staff will send warning letter as a 1st offence and will monitor the situation. All in favor, motion carried.</p>
20		<p>Letter from the East Coast Trail requesting feedback with regard to Parking, Campgrounds etc. that are used in our community. Staff will send a copy of the Town's parking plan. There are no official camp grounds in the area.</p>
21		<p>Bills in the amount of \$16,550.69 were presented to Council.</p> <p><b>Motion #508 Harry Chafe/Karl Chafe</b> Proposed to pay the bills in the amount of \$16,550.69. All in favor. Motion carried</p>
	<b>NEW BUSINESS</b>	
22		<p>Canada Post change of address deadline is October 5, 2016. Staff will contact Canada Post to see if an extension can be granted.</p>
23		<p>Discussion with regard to speeding in the community. Staff will contact the RNC.</p>
24		<p><b>Motion #509 Harry Chafe/Corey Lee</b> Proposed to advertise a non-unionized-casual-on call position for extra work during employee holidays or when needed. All in favor, motion carried.</p>
25		<p><b>Motion #510 Harry Chafe/Corey Lee</b> Proposed to purchase gift card for Emma Healey for painting the character chairs at the Bidgood's Property in the amount of \$100. All in favor, motion carried.</p>
26		<p>Staff will be attending Budget training on September 30, 2016. Office will be closed during this time.</p>
27		<p>Shea Heights Tragedy</p> <p><b>Motion #511 Linda Doyle/David Stack</b> Proposed to send a donation of \$100 to each family involved in this terrible tragedy. All in favor, motion carried.</p>
28		<p><b>Motion #512 Corey Lee/Harry Chafe</b> Proposed meeting be adjourned. All in favor, motion carried. Meeting adjourned at 7:13pm</p>

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**Nat Hutchings, Mayor** \_\_\_\_\_

**Stephanie Stack, Chief Administrative Officer** \_\_\_\_\_