
TOWN OF PETTY HARBOUR/MADDOX COVE
REGULAR MEETING
MONDAY SEPTEMBER 24, 2018

1. Minutes of September 10, 2018
2. Business Arising
3. Tourist Accommodations – Report from Committee. Request to speak – Shelly Bryant and Karen Vincent
4. Application from North Atlantic Ziplines for Extension to building – two washrooms.
5. Expense claim for Mandy Dinn
6. Expense claim for Glen Whitten
7. Review of Accounts Receivable
8. Power House Road parking area
9. Quote for Town Pins
10. Revised quote for guard rail replacement – Southside Road
11. Request for donation from the CLB to place ad in the dinner program for the 126th Anniversary Gala
12. Request to have interest wrote off for Civic #59-83 Cribbies Road
13. Bills
14. New Business
15. Adjourn

BILLS

The Telegram (Advertisement Expense)	\$879.47
T&D Enterprises (Truck Expense)	\$567.32
Rogers (Office Expense)	\$97.67
Printer Tech Solutions (Office Expense)	\$101.20
Modern Paving (Road Maintenance Expense)	\$520.89
McDonald's Home Hardware (Water & Sewer Expense)	\$326.05
John Layden Trucking (Road Maintenance & Garbage Expense)	\$849.50
Don Nolan Surveys (Professional Fees Expense)	\$1150.00
GTC Safety Training (Professional Fees Expense)	\$345.00
Impact Signs (Road Maintenance Expense)	\$105.80
Dicks & Company (Office Expense)	\$442.75
Bell Aliant (Telephone Expense)	\$546.01
Alfonso Group (Water & Sewer Expense)	<u>\$379.50</u>
TOTAL	\$6311.16

TOWN OF PETTY HARBOUR/MADDOX COVE

REGULAR MEETING

MONDAY SEPTEMBER 24, 2018

PRESENT: Linda Hearn, Kimberly Orren, Rick Raymond, David Green, Sam Stack and Stephanie Stack

ABSENT: Sam Lee and Harry Chafe

#	ITEM
1	Deputy Mayor Stack brought the meeting to order at 6:32 pm
2	Minutes of September 10, 2018 were read. Motion # 336 Lynn Hearn/Rick Raymond Proposed minutes of September 10, 2018 be approved. All in favor, motion carried.
3	Motion # 337 Kim Orren/David Green Proposed to move agenda item # 3 (Tourist Accommodations Report) to Item # 2 on the agenda. All in favor, motion carried.
4	Some members of the Tourist Accommodations Committee were present in chambers. Shelley Bryant was the spokesperson for the group and tabled a report with recommendations for a new tax structure for tourist accommodations. The Committee offered to meet with council at a later time if required. Deputy Mayor Stack thanked the Committee for their recommendation and the time spent preparing the proposal. Council will review the proposal and make a decision on the new tax structure for tourist accommodations.
	BUSINESS ARISING
5	#4 The Town depot has been surveyed. Town staff will measure the area and obtain a quote to erect a fence.
6	#17 Retaining wall – Big Hill Road Councillor Chafe and Councillor Raymond along with staff inspected the area. Councillor Raymond noted that the wall is tipping and requires rock and fill placed in the area to stop the wall from falling over. There was some discussion with regard to having an engineer look at the area. It was decided to place this on the agenda for the next meeting.
7	#23 Councillor Orren noted that a person on a motorcycle had an accident trying to go around one of the speed bumps in the town.
8	#24 Council has a meeting with the Department of Transportation and Works on Tuesday September 25, 2018 at 3:00pm to review some the ongoing issues in the town.
9	#25 Bus stop schedule – Mayor Lee was speaking with a representative from the Newfoundland English School District with regard to the bus schedule. It was noted that there have been some changes/improvements to bus stop schedule.
10	#28 Motion Bay Road Extension water line – Staff will check with the engineer to see if a quote to move the water line has been prepared.
11	#29 Ditching on Cribbies Road – The town received a quote to have ditching completed on Cribbies Road in the amount of \$10,350.00 (busting not included). This expense will be reviewed in the 2019 budget.
12	#34 Traffic Safety Mirrors – Traffic mirrors have been ordered. Staff will contact the owner of Herbie’s Olde Shope to ask if a mirror can be placed on the building.
	TONIGHT’S AGENDA
13	Application to construct an extension (2 Washrooms) to North Atlantic Ziplines at 30 Main Road, Petty Harbour. There was some discussion that the new extension will take away a parking space for a business that already has parking issues. Motion # 338 Rick Raymond/David Green

		Proposed to defer the application until the next meeting as Councillor Chafe was not present and he performed a follow up inspection. All in favor, motion carried.
14		Expense claim for Mandy Dinn in the amount of \$30.00 was presented. Motion # 339 Rick Raymond/David Green Proposed to accept the expense claim for Mandy Dinn in the amount of \$30.00. All in favor, motion carried.
15		Expense claim for Glen Whitten in the amount of \$8.95 was presented. Motion # 340 Rick Raymond/David Green Proposed to accept the expense claim for Glen Whitten in the amount of \$8.95. All in favor, motion carried.
16		2018 YTD Accounts Receivable was tabled.
17		Parking Area – Power House Rd. Council reviewed the area that can be used for parking in this area. Justin Whitten was present in chambers to bring forward some concerns in the area. He noted that the road is not wide enough for emergency vehicles in the case of a vehicle fire. He also voiced some concerns over increased traffic in the area. Deputy Mayor Stack noted that once the work is completed in the area the road will be a wider. Deputy Mayor Stack also noted that an emergency vehicle would have to get to the area if there was an emergency. Council will inspect the area further and bring back to the next meeting for review.
18		Motion # 341 David Green/Lynn Hearn Proposed to order 1,000 town pins at a cost of .89 ea. All in favor, motion carried.
19		Guard rail Southside Road (Estimate # 63) in the amount of \$5,865.00 was tabled. Quote will cover 92 ft. of guard rail and 10- 8X 8 posts. All guard rail will be replaced with new guardrail and bolts. Crush stone will be placed around all posts. Motion # 342 Lynn Hearn/Rick Raymond Proposed to approve the quote for new guard rails on Southside Road (Estimate # 63) in the amount of \$5,865.00. All in favor, motion carried
20		Request from CLB to advertise in their 126 th Anniversary Dinner Program. Motion # 343 Lynn Hearn/Rick Raymond Proposed to place an ad in the CLB's 126 th Anniversary Dinner Program at a cost of \$175.00. All in favor, motion carried.
21		Request to have interest in the amount of \$13.50 wrote off on civic address 59-83 Cribbies Road. Motion # 344 David Green/Lynn Hearn Proposed not to write off interest for civic address 59-83 Cribbies Road. All in favor, motion carried.
22		Bills in the amount of \$6,311.16 were presented. Motion # 345 Rick Raymond/Lynn Hearn Proposed to pay bills in the amount of \$6,311.16 All in favor. Motion carried.
	NEW BUSINESS	
23		Councillor Orren noted that there is a person living on a boat in the town.
24		Councillor Orren noted a couple of functions that have taken place and some that are scheduled to take place in our community. September 8-9 – Memorial University students field trip September 17 – Maple Leaf Canada went squid jigging in Petty Harbour October 4 – Laurentic Forum – Community Development Conference October 13 – Atlantic Provinces Political Sciences Association – Field trip
25		Councillor Raymond noted that there is a lot of traffic travelling up Cribbies and parking in the area of the town's pressure reducing station. There was some discussion with regard to placing a trench in the area to make it more difficult to access the area. The CAO noted that the town needs to consider the property owners in the area that would require access to their property. Deputy Mayor Stack suggested that boulders be placed in the area to stop the vehicle from parking in the area. Staff will get a price on placing the boulders in the area. Staff will also ask

		the property owner for permission to place the boulders in the area.
26		The Town received a letter from the Petty Harbour/Maddox Cove Heritage Museum requesting the Town cover a portion of, or all, the costs to have repairs done to the wall at the War Memorial. Motion # 346 Rick Raymond/David Green Proposed to pay the cost to have wall at War Memorial repaired in the amount of \$1,087.49. All in favor, motion carried.
27		Water running on Hannaford's Lane -- This will be placed on the agenda for next meeting.
28		Motion #347 Rick Raymond/David Green Proposed meeting be adjourned. All in favor, motion carried. Meeting adjourned at 7:50pm.

Sam Stack, Deputy Mayor _____

Stephanie Stack, Chief Administrative Officer _____