

**TOWN OF PETTY HARBOUR/MADDOX COVE**

**REGULAR MEETING**

**TUESDAY SEPTEMBER 3, 2024**

**PRESENT: Ron Doyle, Rick Raymond, Ed Dyke, Kayla Parsons, Agatha Stack Balsom, David Balsom, and Mandy Dinn**

**ABSENT: Irene Stack**

		<b>ITEM</b>
1		Mayor Doyle brought the meeting to order at 6:30pm.
2		Minutes of August 13, 2024, were tabled. <b>Motion #254 Agatha Stack-Balsom/Ed Dyke</b> Proposed to accept minutes of August 13, 2024. All in favor, motion carried.
	<b>BUSINESS ARISING</b>	
3		#5 The town is waiting to hear back from the insurance company. They are in the process of getting quotes for the restoration work.
4		#9 Deputy Mayor Raymond and Councillor Dyke noted that the drain that was blocked in the area of Big Hill Road has been cleaned out. The Inspections and Development Committee will inspect the area the next time there is a heavy rainfall.
5		# The foreman will follow up to see when the line painting will be completed.
6		#19 <b>Motion #255 Ed Dyke/Rick Raymond</b> Proposed to accept the quote from MFB Trucking in the amount of \$2,300.00 to complete the scope of work for the drain on Cribbies Road. All in favor, motion carried. Mayor Doyle abstained from voting as he was in a conflict of interest.
	<b>TONIGHT'S AGENDA</b>	
7		Application for excavation (ditching) at 59 Main Road, Maddox Cove (A2024-69). The Inspections & Development Committee inspected the area and signed off on the application. <b>Motion #256 Ed Dyke/Kayla Parsons</b> Proposed to approve the application for excavation (ditching) at 59 Main Road, Maddox Cove (A2024-69) with the stipulation that the applicant do not encroach or harm neighbouring land. All in favor, motion carried.
8		Application to build a shed and level area with decorative stone and/or mulch and to relocate existing shed at 59 Main Road, Maddox Cove (A2024-68). The Inspections & Development Committee inspected the area and signed off on the application. The application meets the requirements for accessory buildings in the Residential Zone. <b>Motion #257 Ed Dyke/Agatha Stack Balsom</b> Proposed to approve the application to build a shed and level area with decorative stone and/or mulch and to relocate the existing shed at 59 Main Road, Maddox Cove (A2024-68) with the stipulation that the application receive a permit to move the current shed. Both sheds must be 5ft from applicant's boundary line. All in favor, motion carried.
9		Application to build a retaining wall at 124 Motion Bay Road (A2024-70). The Inspections & Development Committee inspected the area and signed off on the application. <b>Motion #258 Ed Dyke/Kayla Parsons</b> Proposed to approve the application to build a retaining wall at 124 Motion Bay Road (A2024-70) with the stipulation that the retaining wall does not encroach on the drain. The retaining wall must not encroach on neighbouring property lines. All in favor, motion carried.
10		Application to build extension to Chafe's Landing at 11 Main Road, Petty Harbour(A2024-71). The Inspections & Development Committee inspected the area and signed off on the application. <b>Motion #259 Ed Dyke/Agatha Stack Balsom</b> Proposed the application go out to the public for comment. If approved the application would also need approval from the Department of Environment and

		Climate Change and the applicant would have to remove the current section on the building that is encroaching on the town's property. The new extension and the removal of the encroaching portion of the building would all have to be 5ft from the applicant's boundary. All in favor, motion carried.
11		A letter regarding debris at 13 O'Brien's Lane was tabled. <b>Motion #260 Ed Dyke/Rick Raymond</b> Proposed to send out an order to the property owner giving them 7 days to remove the debris. All in favor, motion carried.
12		Fall Bulk Garbage There was some discussion with regard to when Fall Bulk Garbage will start and end. <b>Motion #261 Kayla Parsons/Rick Raymond</b> Proposed to have Fall Bulk Garbage starting September 17, 2024 and ending October 29 <sup>th</sup> , 2024 by appointment only (Tuesday's, Thursday's and Wednesday's when there is no recycling). All in favor, motion carried.
13		A letter regarding a business at 10C Main Road, Petty Harbour was tabled. Councillor Duke noted that the town has reached out and met with the business owner. The business owner had noted he would apply to the town for a business permit. The town has not received an application to date. Staff have emailed the business owner on multiple occasions to set up a meeting with the business owner with no success. <b>Motion #262 Agatha Stack Balsom/Kayla Parsons</b> Proposed to send a letter to the business owner stating that he has 7 days to respond to the letter to set up a meeting or the town will be moving forward with legal action. All in favor, motion carried.
14		Request from the St. Joseph's Storyboard Committee to place information on the town's website. Council agreed that this would be a great idea. <b>Motion #263 Ed Dyke/Agatha Stack Balsom</b> Proposed to post information of the history of St. Joseph's Church on the town's website. All in favor, motion carried.
15		Foreperson's Daily Log. <b>Motion # 264 Agatha Stack-Balsom/ Rick Raymond</b> Proposed to accept the foreperson's daily log. All in favor, motion carried.
16		Expense claim in the amount of \$20.00 for Stephanie Stack was tabled. <b>Motion #265 Ed Dyke/Agatha Stack-Balsom</b> Proposed to approve expense claim for Stephanie Stack in the amount of \$20.00. All in favor, motion carried.  Expense claim in the amount of \$60.00 for Mandy Dinn was tabled. <b>Motion #266 Agatha Stack-Balsom/Kayla Parsons</b> Proposed to approve expense claim for Mandy Dinn in the amount of \$60.00. All in favor, motion carried.  Expense claim in the amount of \$15.00 for Mike Hayes was tabled. <b>Motion #267 Rick Raymond/Ed Dyke</b> Proposed to approve expense claim for Mike Hayes in the amount of \$15.00. All in favor, motion carried.  Expense claim in the amount of \$15.00 for Bill Coady was tabled. <b>Motion #268 Rick Raymond/Agatha Stack Balsom</b> Proposed to approve expense claim for Bill Coady in the amount of \$15.00. All in favor, motion carried.  Expense claim in the amount of \$1,597.35 for Matthew Chafe was tabled. <b>Motion #269 Rick Raymond/Agatha Stack-Balsom</b> Proposed to approve expense claim for Matthew Chafe in the amount of \$1,597.35. All in favor, motion carried.
17		Bills in the amount of \$20,972.00 were tabled. <b>Motion #270 Rick Raymond/Agatha Stack Balsom</b> Proposed to pay bills in the amount of \$20,972.00 . All in favor, motion carried.
	<b>NEW BUSINESS</b>	

18		Councillor Balsom noted that there are parking/traffic issues at The Stand General Store. He suggested that council request the owner to have the parking lot outlined. <b>Motion #271 Dave Balsom/Agatha Stack Balsom</b> Proposed to send a letter to the owner of The Stand General Store requesting him to outline his parking area. All in favor, motion carried.
19		Councillor Balsom asked if staff could get an update from the Hr. Authority regarding the oil spill. He noted that the booms that are out have been there a long time and not changed.
20		Mayor Doyle noted that the museum has installed a camera in the museum. He noted that he informed the museum that they need to inform council of anything like this in the future. He also informed them that they would have to put up a sign if people are being recorded. The museum agreed they would put up a sign.
21		Councillor Dyke asked if Recreation could give a final report on the summer program.
22		Request from staff to purchase a new weed trimmer. The current trimmer is broken and will cost \$150.00 to repair. It was noted that the repair company could not guarantee how long the repair would last. The foreman presented a quote with three prices as follows and recommended the town purchase the Stihl FS91R: Stihl FS56RC Gas Trimmer – \$254.99 Stihl FS91R Gas Trimmer – \$382.49 Stihl FS94R Gas Trimmer – \$484.49  <b>Motion #272 Dave Balsom/Agatha Stack Balsom</b> Proposed to purchase the Stihl FS91R Gas Trimmer in the amount of \$382.49. All in favor, motion carried.
23		Water/drainage issue at 89 Main Road, Maddox Cove. Staff informed council that they have completed chlorine testing a number of times with no chlorine being present. If there is a water break, it is on private property and would be the property owner's responsibility to repair it. Council noted that at this time there is nothing further that they can do. Deputy Mayor Raymond noted that there is a spare line in the area that may be leaking. It was noted that this spare line is also on private property and not the town's responsibility.
24		The next meeting will be scheduled for September 9 <sup>th</sup> , 2024. Meetings will follow on Monday's every two weeks for the remainder of the year.
25		<b>Motion #273 Rick Raymond/Ed Dyke</b> Proposed meeting be adjourned. All in favor, motion carried. Meeting adjourned at 7:18 pm.

Ron Doyle, Mayor \_\_\_\_\_

Stephanie Stack, Chief Administrative Officer \_\_\_\_\_