

REGULAR MEETING
TUESDAY SEPTEMBER 5, 2023
AGENDA

1. Minutes of August 22, 2023
2. Business Arising
3. Application to extend deck at 23 Hamlyn Heights (A2023-69)
4. Excavation application for topsoil and sodding 29 Long Run Road (A2023-68)
5. Application to extend culvert at 56-58 Main Road, Petty Harbour (A2023-70)
6. Town Amendment
7. Vandalism
8. Road conditions on Southside Road
9. Request for a donation from Autumn Clarke – CBS Soccer Association Girl's U15
10. Foreperson's Report
11. Expense Claims
12. Bills
13. New Business
14. Adjourn

BILLS

September 5th , 2023

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| Triware Technologies (Office Exp.) | \$2,185.00 |
| Bennett's Home Hardware | \$685.17 |
| NF Power (Street Lighting) | \$2,530.95 |
| Bell Aliant (Telephone Exp.) | \$687.97 |
| Cassie Rideout (Cleaning Expense) | \$250.00 |
| CIBC (Cleaning Supplies) | \$179.23 |
| Ace Locksmithing (Comm. Centre R & M Building) | \$132.25 |
| Dynamic Engineering (Prof. Fees) | \$2,458.13 |
| Crane Supply (Water Infrastructure Exp.) | \$407.10 |
| Kent (R & M Building) | \$586.21 |
| Hickey's Building Supplies (R & M Building) | \$158.14 |
| MSS Contracting (R & M Building) | \$129.28 |
| Orkin Canada (Pest Control) | \$71.60 |
| Weir's Construction (Road Main.) | \$565.80 |
| Chafe's Landing (Summer Student's Banquet) | \$500.00 |
| Impact Signs (Signage) | \$488.41 |
| Xylem Canada (Sewer Exp.) | <u>\$900.45</u> |
| TOTAL | \$12,915.69 |

TOWN OF PETTY HARBOUR/MADDOX COVE

REGULAR MEETING

TUESDAY SEPTEMBER 5, 2023

PRESENT: Ron Doyle, Ed Dyke, Melissa Pardy, Rick Raymond, and Stephanie Stack

ABSENT: Irene Stack, Beatrice Burry and Agatha Stack Balsom

| # | ITEM |
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| 1 | Mayor Doyle brought the meeting to order at 6:30pm. |
| 2 | Minutes of August 22, 2023, were tabled. Motion #307 Rick Raymond/Melissa Pardy Proposed to accept minutes of August 22, 2023. All in favor, motion carried. |
| | BUSINESS ARISING |
| 3 | #5 The town has tried contacting Dynamic Engineering for the last week but with no success. The town will arrange a meeting with Dynamic to discuss the progress of the Motion Bay Road Extension Project. |
| 4 | #6 The accessible washroom at the Tourist Information centre is progressing. Deputy Mayor Raymond and Councillor Dyke met on site with the contractor and there is an issue with acquiring the grade for the wheelchair ramp. A quote to have an extension to ramp constructed to meet the grade was tabled in the amount of \$2,150.00 plus tax. Motion #308 Ed Dyke/Melissa Pardy Proposed to approve the quote for the ramp in the amount of \$2,150.00 plus tax. All in favor, motion carried. |
| 5 | #10 Staff will contact the Department of Transportation and Infrastructure again with regard to the roads throughout the community. Staff will also send another email to MHA Loyola O'Driscoll. |
| 6 | #17 A letter from the resident of 10C Main Road, Petty Harbour was tabled. The resident indicated that they are not running a business from their residence. They noted that they offer a delivery/moving service but that has nothing to do with their residence. Council will have staff send a letter to the residence of 10C Main Road informing them that there are to be no items stored on their property. If items from a moving business or a business that is buying and selling items are stored on the property, council will determine that there is a business operating from 10C Main Road, Petty Harbour. |
| 7 | #22 The town received a quote to cut a hole in the concrete catch basin on Cribbies Road in the amount of \$600.00 plus tax. Motion #309 Melissa Pardy/Rick Raymond Proposed to approve the quote to cut a hole in the side of concrete catch basin on Cribbies Road in the amount of \$600.00 plus tax. All in favor, motion carried. |
| 8 | #24 Staff have been in contact with the City of St. John's to ask what mechanism they use when dealing with hidden intersections. They are waiting to hear back. |
| 9 | #25 The public consultation meeting for the town's Accessibility Plan will take place on Thursday September 7 at 7:00pm at the community centre. |
| | TONIGHT'S AGENDA |
| 10 | Application to extend deck at 23 Hamlyn Heights (A2023-69). The Inspections and Development Committee inspected the area and signed off on the application. Deputy Mayor Raymond noted that there were no issues with the application. Motion #310 Rick Raymond/Ed Dyke Proposed to approve the application to extend deck at 23 Hamlyn Heights (A2023-69). All in favor, motion carried. |
| 11 | Excavation application for topsoil and sodding 29 Long Run Road (A2023-68). The Inspections and Development Committee inspected the area and signed off on the application. Deputy Mayor Raymond noted that there were no issues with the application. Motion #311 Rick Raymond/Ed Dyke Proposed to approve the application for topsoil and sodding 29 Long Run Road (A2023-68). All in favor, motion carried. There was some discussion with regard to the necessity of charging for a permit for topsoil and sodding when it is only a small area. |

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| | | <p>Motion #312 Rick Raymond/Ed Dyke Proposed not to charge a fee for topsoil and sodding when less than a tandem load. All in favor, motion carried.</p> |
| 12 | | <p>Application to extend culvert at 56-58 Main Road, Petty Harbour (A2023-70). The Inspections and Development Committee inspected the area and signed off on the application. Deputy Mayor Raymond noted that there were no issues with the application. He stated that this extra section of culvert would also be beneficial for the town's drainage. The applicant has received a permit from the Department of Transportation and Works for the extension to the culvert.</p> <p>Motion #313 Rick Raymond/Melissa Pardy Proposed to approve the application to extend culvert at 56-58 Main Road, Petty Harbour (A2023-70). All in favor, motion carried.</p> |
| 13 | | <p>Town Amendments – 11 Cribbies Road The Department of Municipal and Provincial Affairs have released the amendments from provincial review. The department informed the town that they may consider the amendments for adoption and if so, schedule a public hearing. Deputy Mayor Raymond stated that the town should have a professional look at parking and traffic before an amendment is adopted. Councillor Pardy and Councillor Dyke noted that the amendment should be done first. This does not mean that council is approving any application, it just means they can consider an application. Once an application is brought forward to the town, council can put conditions and request parking plans and/or a traffic study before an application is reviewed.</p> <p>Motion #314 Ed Dyke/Melissa Pardy Municipal Plan Amendment No. 2 and Development Regulations Amendment No. 3, 2023 – St. Joseph's Church Property</p> <p>Be it resolved that Council adopt Municipal Plan Amendment No. 2 and Development Regulations Amendment No. 3, 2023 pertaining to the former St. Joseph's Church property at 11 Cribbies Road.</p> <p>Furthermore, be it resolved that Council appoint a commissioner to hold a public hearing on the amendments in accordance with the <i>Urban and Rural Planning Act, 2000</i>.</p> <p>And be it further resolved that Stan Clinton be appointed Commissioner to conduct the public hearing. Mayor Doyle, Councillor Pardy and Councillor Dyke in favor. Deputy Mayor Raymond not in favor. Motion carried.</p> |
| 14 | | <p>Vandalism Mayor Doyle asked council what can be done regarding the vandalism that is happening in the town. There was some discussion with regard to installing a pole light or motion censored light at the look-out in Maddox Cove. Staff will get a price on having Newfoundland Power install a light at the look-out in Maddox Cove. Staff will also speak with the RNC to see if the town can get some late night patrols.</p> |
| 15 | | <p>Road conditions on Southside Road Deputy Mayor Raymond noted that the road conditions on Southside Road are very bad. He suggested that the town budget some funds for this road over the next few years. Councillor Dyke, Deputy Mayor Raymond and the foreman will inspect the road and possibly get some pricing.</p> |
| 16 | | <p>Request for a donation from Autumn Clarke – CBS Soccer Association Girl's U15 who willing be travelling out of province. Motion #315 Ed Dyke/Melissa Pardy Proposed to approve \$100.00 for Autumn Clarke. All in favor, motion carried.</p> |
| 17 | | <p>The Foreperson's Report was tabled</p> <p>Motion #316 Rick Raymond/Ed Dyke Proposed to accept the foreperson's report. All in favor, motion carried.</p> |
| 19 | | <p>Expense claim for Stephanie Stack in the amount of \$60.00 was tabled. Motion #317 Melissa Pardy/Rick Raymond Proposed to pay expense claim for Stephanie Stack in the amount of \$60.00. All in favor, motion carried.</p> |
| 20 | | <p>Bills in the amount of \$12,915.69 were tabled.</p> <p>Motion #318 Melissa Pardy/Rick Raymond Proposed to pay bills in the amount of \$12,915.69. All in favor, motion carried</p> |

| | NEW BUSINESS | |
|----|---------------------|---|
| 21 | | Councillor Dyke asked when the paving/patchwork will be completed. It was noted that the contractor said they would be down next week to complete the work. |
| 22 | | Deputy Mayor Raymond noted that there are a few potholes on the wharf by the Watershed Coffee Shop. Deputy Mayor Raymond noted that they are on the town's easement. Motion #319 Rick Raymond/Ed Dyke Proposed to fix the two potholes on the wharf by the Watershed Coffee Shop. All in favor, motion carried. |
| 23 | | Deputy Mayor Raymond noted that the ballfield in Maddox Cove needs some work. He stated that the Ron Weir Memorial sign is in need of repair. He also stated that the shingles on the dugouts need to be replaced. Councillor Dyke stated that he could get the shingles donated. Deputy Mayor Raymond also stated that the deck to the chalet needs to be checked. Councillor Dyke, Deputy Mayor Raymond and the Foreperson will look into this and get pricing for next years budget. |
| 24 | | Deputy Mayor Raymond noted that the parking at Tinker's is bad at times. He said that trucks extend out into the road making it dangerous for motorists and pedestrians. Councillor Dyke stated that council should send a letter to the owner of Tinker's asking them to designate the two parking spaces closest to the entrance of the building be designated for small vehicles. Council agreed to send this letter. |
| 25 | | Mayor Doyle wanted to remind council that Remembrance Day is coming up. He stated that this is the 25 th Anniversary of the War Memorial. Mayor Doyle asked if council will be donating \$500.00 to the War Memorial Service as they have done in the past. Motion #320 Ed Dyke/Melissa Pardy Proposed to donate \$500.00 to the War Memorial Service. All in favor, motion carried. |
| 26 | | Community Revitalization Fund – Splash Pad The town received a quote to construct the splash pad in the amount of \$175,000.00 plus tax. This quote is over budget. The overrun for the town would be \$61,436.00. The total cost for engineering services and construction is \$203,540.00. The funding for this project is \$142,104.00. Council must decide if they want to move forward with this project with the overrun or give the funds back. ACOA has indicated that there may be some extra funds available in this funding stream once other projects are completed but they cannot give us a guarantee at this time. Councillor Pardy stated that this is a lot of money for the town but it is also a lot of money to leave on the table if the project is not completed. Councillor Dyke stated that the kids of the community deserve this. Motion #321 Ed Dyke/Melissa Pardy Proposed to approve the final project total in the amount of \$203,504.00 and for the town to send a request to ACOA for extra funding to cover the shortfall of the project. All in favor, motion carried. |
| 27 | | Motion #322 Rick Raymond/Ed Dyke Proposed meeting be adjourned. All in favor, motion carried. Meeting adjourned at 7:54pm. |

Ron Doyle, Mayor _____

Stephanie Stack, Chief Administrative Officer _____