REGULAR MEETING

MONDAY DECEMBER 8, 2025

AGENDA

1. Minutes of November 24, 2025
2. Business Arising
3. Request from Heritage Museum Committee to have a hole dug for barking pot sign
4. Request from Recreation Committee for traffic control during the Christmas parade
5. 2026 Assessment Review Commissioner
6. 2026 Audit
7. Quote for Mini-split for town office
8. Daily Foreperson's Log
9. Expense Claims
10. Bills
11. New Business
12. Adjourn

BILLS

December 5, 2025

Biomxx (Sewer Monitoring Expense)	$5,504.36
Bidgood's (Office Expense)	$344.43
Bennett's Home Hardware (Tools & Hardware & Truck Expense)	$196.18
Canoe (Office Expense)	$186.60
CIBC (Donation, Tools, Postage & Office Expenses)	$736.58
City Tire (Garbage Truck Expense)	$7,831.28
C&A Landscaping (Park & Playground Expense)	$2,288.50
Cassie Rideout (Cleaning Expense)	$400.00
CBS Rentals (Tools & Hardware Expense)	$217.35
Bell Aliant (Telephone Expense)	$624.87
NF Power (Street Lighting Expense)	$2,589.70
MFB Trucking (Road Maintenance Expense)	$1,587.00
Orkin (Pest Control Expense)	$83.51
T&D Enterprises (Snow Clearing Expense)	$26,583.33
T&D Enterprises (Road Maintenance Expense)	$26,795.00
Weir's Construction (Road Maintenance Expense)	$138.92
Total	$76,107.61

TOWN OF PETTY HARBOUR/MADDOX COVE

REGULAR MEETING

MONDAY DECEMBER 8, 2025

PRESENT: Ed Dyke. Irene Stack, Rick Raymomd, Kayla Parsons, Sam Stack, Todd Chafe, Nancy Bungay and Mandy Dinn

		ITEM
1		Mayor Dyke brought the meeting to order at 6:30pm.
2		**Motion # 376 Irene Stack/Nancy Bungay** Proposed to accept minutes of November 24, 2025. All in favor. Motion carried.
	BUSINESS ARISING	No new business.
	TONIGHT'S AGENDA	
3		Request from Heritage Museum Committee to have a hole dug in the spring for the barking pot display signage. Councillor Raymond volunteered to dig the hole for the committee in the spring using this own equipment.
4		Request from Recreation Committee for the town to provide traffic control during the Christmas parade. **Motion # 377 Irene Stack/Sam Stack** Proposed that the town provide traffic control for the Christmas parade. Two staff members will be stationed at each end of the parade. Barricades will also be set up at each intersection onto Long Run and Main Road along the parade route. All in favor. Motion carried.
5		2026 Assessment Review Commissioner **Motion # 378 Irene Stack/ Kayla Parsons** Proposed to accept MJM Property Consulting (Mitchell Moran) as the Town's 2026 Assessment Review Commissioner. All in favor. Motion carried.
6		2026 Financial Audit **Motion # 379 Nancy Bungay/Kayla Parsons** Proposed to request a quote from the previous year's auditor (Brian Scammell). All in favor. Motion carried.
7		Quote for mini split for town office. **Motion # 380 Kayla Parsons/ Irene Stack** Proposed to defer item until another quote is received. All in favor. Motion carried.
8		Foreman's Log **Motion # 381 Irene Stack/ Sam Stack** Proposed to accept the foreman's log. Councillor Parsons will change the form to include a Thursday to Wednesday work week. All in favor. Motion carried.
9		Expense claim in the amount of $40.00 for Mandy Dinn **Motion # 382 Kayla Parsons/Irene Stack** Proposed to pay the expense claim for Mandy Dinn in the amount of $40.00. All in favor. Motion carried.
10		Bills in the amount of $76,107.61 were presented. **Motion # 383 Kayla Parsons/Irene Stack** Proposed to pay bills in the amount of $76,107.61. All in favor. Motion carried.
	NEW BUSINESS	

11		Councillor Parsons noted that the stop signs were blown down at the 3-way stop on Motion Bay Road. Staff have temporarily reinstalled the signs.
12		Councillor S. Stack noted that the water pooling by the mailboxes at the bottom of Motion Bay Road is an issue. **Motion # 384 Kayla Parsons/Nancy Bungay** Proposed to hire the contractor for 3 hours to grade the area of the mailboxes at the bottom of Motion Bay Road and dig the trench that is required at the bottom of Oceanview Blvd. All in favor. Motion carried.
13		Deputy Mayor Stack thanked Recreation for the events that they had the past weekend for the Christmas season. The Breakfast with Santa and the Dinner and Dance were very well received by the public. Staff will get a key for Recreation to the lock boxes on the thermostats for the mini splits at the community centre.
14		Mayor Dyke also thanked Recreation for all their time and effort that went into their most recent events. Mayor Dyke noted that a pavement roller is parked in front of a fire hydrant on Motion Bay Road. Staff will request that the roller be removed immediately.
15		**Motion # 385 Irene Stack/ Sam Stack** Proposed meeting be adjourned. All in favor. Motion carried. Meeting adjourned at 6:57pm.

Mayor, Ed Dyke _____

Chief Administrative Officer, Mandy Dinn _____