REGULAR MEETING

TUESDAY JULY 22, 2025

AGENDA

1. Minutes of July 8, 2025
2. Business Arising
3. Request to speak- Mr. Tom Clarke- Phase II Motion Bay Road Extension
4. Application (A2025-63) to excavate and replace walkway at 2 Main Road, Petty Harbour
5. Application (A2025-64) to build deck at 108 Motion Bay Road
6. Application (A2025-25) to operate a restaurant & event centre at 56-58 Main Road, Petty Harbour
7. Expression of interest regarding sale of 66-76A Motion Bay Road.
8. 2025 Municipal Elections
9. Letter of concern regarding 11 Cribbies Road
10. Capital Works Project- Motion Bay Road Extension Phase II
11. Daily Foreperson's Log
12. Expense Claims
13. Bills
14. New Business
15. Adjourn

BILLS

July 22, 2025

Bennett's Home Hardware (R&M Building Expense)	$48.25
C&A Landscaping (Parks & Playground Expense)	$1,845.75
CIBC Mellon (Pension Expense)	$2,497.52
Impact Signs (Road Maintenance Expense)	$607.66
Cassie Rideout (Cleaning Expense)	$100.00
City of St. John's (Garbage Expense)	$2,381.84
Canoe (Office Expense)	$79.11
Grainger (Safety & Tools Expense)	$243.85
GardaWorld (Traffic Enforcement Expense)	$1,379.26
Emco (Water Infrastructure Expense)	$116.06
Kodiac Holdings (Employee Clothing Expense)	$213.30
John Layden Trucking (Water Infrastructure Expense)	$805.00
MFB Trucking (Road, Tidy Towns & Water Infrastructure Exepnse)	$4,312.50
North Atlantic Supplies (Employee Clothing Expense)	$298.31
NF Power (Hydro Expense)	$1,817.42
Reprographics (Copier Expense)	$327.95
Municipal Assessment Agency (Assessment Fees Expense)	$3,926.00
Roger (Office Expense)	$114.98
Total	$21,114.76

TOWN OF PETTY HARBOUR/MADDOX COVE

REGULAR MEETING

TUESDAY JULY 22, 2025

PRESENT: Rick Raymond, Ed Dyke, Kayla Parsons, Mandy Dinn

ABSENT: Irene Stack

		ITEM
1		Mayor Raymond brought the meeting to order at 6:30pm.
2		Minutes of July 8, 2025, were tabled. **Motion # 225 Ed Dyke/Kayla Parsons** Proposed to accept minutes of July 8, 2025. All in favor. Motion carried.
	BUSINESS ARISING	
3		#5 Councillor Dyke commended the Blue Water Film Crew on adhering to the stipulations of their permit and leaving the waterfront area in an acceptable condition.
4		#17 The foreman was advised that paving should be completed either this week or next.
	TONIGHT'S AGENDA	
5		Application (A2025-63) to excavate and replace walkway at 2 Main Road, Petty Harbour. The Inspections Committee inspected the area and signed off on the application. The property is located on the Main Road and in the flood risk area. **Motion # 226 Ed Dyke/Kayla Parsons** Proposed to approve application A2025-63 with the stipulation that approval be granted from the Department of Transportation and Infrastructure and the Department of Environment. All in favor. Motion carried
6		Application (A2025-64) to construct a deck at 108 Motion Bay Road. Councillor Dyke declared himself in a conflict of interest as he quoted the building supplies for the project through his employment. This left only the Mayor and one councillor permitted to vote. As the Mayor cannot motion or second a motion the application had to be deferred until the next meeting of council.
7		Application (A2025-25) to operate a restaurant and event centre at 56-58 Main Road, Petty Harbour. A notice was sent to the public for comment. Three letters were received. Two were in support of the application and one noted concerns. The CAO read the letters in chambers. Councillor Dyke read a statement regarding the application from Councillor Stack who was absent form the meeting as she had requested. Councillor Dyke noted that while he feels the project is a great idea there are still some questions regarding the application that council would like to have answers to before voting on the application. The applicant was in chambers and did answer some of council's questions. It was noted that responses should be in writing a become a part of the application. **Motion # 227 Ed Dyke/ Kayla Parsons** Proposed to defer Application (A2025-25) until the CAO compiles a list of the questions that council would like to have clarification on and answers to. The CAO will send the list of questions off to the applicant. The applicant can them provide clarification to council in writing. All in favor. Motion carried.
8		Expression of Interest from owner of 66-76A Motion Bay Road for the Town to purchase the property. Staff will request more information from the owner of the property regarding the matter such as a purchase price and a survey.
9		2025 Municipal Election The 2025 Municipal Election is scheduled for October 2, 2025. The CAO requested that September 4 and 5 be nominations days from 9am to 4pm each day. The CAO also requested that Tara Birmingham be approved as Poll Clerk.

		Motion # 228 Kayla Parsons/Ed Dyke Proposed that September 4 and 5 be nominations days for the 2025 Municipal Election. All in favor. Motion carried. **Motion # 229 Ed Dyke/Kayla Parsons** Proposed that Tara Birmingham be Poll Clerk for the 2025 Municipal Election. All in favor. Motion carried.
10		Letter of concern from resident regarding the condition of 11 Cribbies Road. A letter will be sent to the resident informing them that Council will monitor the area for any concerns.
11		Capital Works Project-Motion Bay Road Extension Phase II. Council discussed the unforeseen cost increases related to the project. The tenders came in over budget and the acquisition of private land was a financial concern for council. Council did explore other options for the project such as reducing the scope and investigating alternative routes but all leave the Town with an increased financial burden. **Motion # 230 Ed Dyke/ Kayla Parsons** Proposed to cancel Capital Works Project 17-MCW-25-00048- Motion Bay Road Extension Phase II. All in favor. Motion carried. **Motion # 231 Ed Dyke/ Kayla Parsons** Proposed to pay for placing class A stone on Motion Bay Road Extension out of the remaining budgeted funds. All in favor. Motion carried.
12		Request to speak from Mr. Tom Clarke regarding Motion Bay Road Extension Phase II. Mr. Clarke had questions for council regarding their decision. Mr. Clarke noted that he was content with having the class A added to the area.
13		Foreman's Log **Motion # 232 Ed Dyke/Kayla Parsons** Proposed to accept the foreman's log. All in favor. Motion carried.
14		Expense claim in the amount of $40.00 for Mandy Dinn **Motion # 233 Kayla Parsons/ Ed Dyke** Proposed to pay expense claim for Mandy Dinn in the amount of $40.00. All in favor. Motion carried.
15		Bills in the amount of $21,114.76 were presented. **Motion # 234 Ed Dyke/Kayla Parsons** Proposed to pay bills in the amount of $21,114.76. All in favor. Motion carried.
	NEW BUSINESS	
16		Councillor Dyke noted that the bottom of Motion Bay Road requires attention. Staff will have the area attended to.
17		**Motion # 235 Ed Dyke/Kayla Parsons** Proposed meeting be adjourned. All in favor. Motion carried. Meeting adjourned at 7:26pm.

Rick Raymond, Mayor _____

Mandy Dinn, Chief Administrative Officer _____