REGULAR MEETING

MONDAY JUNE 29, 2026

AGENDA

1. Minutes of June 15, 2026
2. Business Arising
3. Application A2026-67 to excavate at 5 Oceanview Blvd
4. Application A2026-66 to Excavate at 41-45 Motion Bay Road Extension
5. Application A2026-65 to place a sea can at 56-58 Main Road, Petty Harbour
6. Draft Fraud Management Policy
7. Update- Museum Committee
8. Quote for Lawn Care
9. Campers- look-out in Maddox Cove
10. Water Conservation- summer season
11. Removal Orders- 28 Main Road, Petty Harbour
12. Removal Order- 18 Big Hill Road
13. Office Assistant position
14. Daily Foreperson's Log
15. Expense Claims
16. Bills
17. New Business
18. Adjourn

BILLS

June 29, 2026

Bennett's Home Hardware (Road Maintenance & R&M Building Expense)	$403.08
Brenntag (Water Infrastructure Expense)	$2,281.31
Brenntag (Water Infrastructure Expense)	$2,359.40
Bidgood's (Office Expense)	$41.07
C&A Landscaping (Lawn Care Expense)	$851.00
Eastern Ventures (Safety Training Expense)	$63.24
Hiscock Rentals (Tools & Hardware Expense)	$41.26
Hi Tech (Truck Expense)	$91.98
Kodiak (Employee Clothing Expense)	$399.03
Impact Signs (Road Maintenance Expense)	$441.14
Kent (R&M Building Expense)	$983.12
Mister Transmission (Truck Expense)	$1,049.64
Orkin (Pest Control Expense)	$90.19
Triware (Office Expense)	$127.42
Sage (Office Expense)	$1,898.65
Rogers (Office Expense)	$114.98
Total	$11,236.51

TOWN OF PETTY HARBOUR/MADDOX COVE

REGULAR MEETING

MONDAY JUNE 29, 2026

PRESENT: Ed Dyke, Irene Stack, Sam Stack, Todd Chafe, Nancy Bungay and Mandy Dinn
ABSENT: Kayla Parsons & Rick Raymond

		ITEM
1		Mayor Dyke brought the meeting to order at 6:32pm.
2		**Motion #166 Sam Stack/Nancy Bungay** Proposed to accept minutes of June 15, 2026. All in favor. Motion carried.
	BUSINESS ARISING	
3		#3 The debris at 13 Motion Bay Road has been cleaned up.
4		#7 The vehicle has been moved near the parking area at Skinner's Hill. The parking shed has been placed on the site.
5		#6 Councillor Bungay's last name requires correction
	TONIGHT'S AGENDA	
6		Application A2026-67 to excavate at 5 Ocean View Boulevard. The inspections committee (Sam Stack) inspected the area. The excavation is within the property boundaries. **Motion #167 Sam Stack/ Irene Stack** Proposed to approve application A2026-67 to excavate at 5 Ocean View Boulevard. All in favor. Motion carried.
7		Application A2026-66 to excavate at 41-45 Motion Bay Road Extension The inspections committee (Sam Stack) inspected the area and noted that he didn't see an issue with the proposed work as the applicant was proposing to level and fill the property. **Motion # 168 Sam Stack/ Irene Stack** Proposed to approve Application A2026-66 to excavate at 41-45 Motion Bay Road Extension. Deputy Mayor Stack noted that she preferred to defer the application until council received information from the lawyer regrading development along Motion Bay Road Extension. She noted that she didn't want the applicant prematurely spending money on the land when there could be other possible delays in developing the area. Councillor Chafe noted that he didn't see an issue as an excavation permit was issued to another property owner in the area. Councillor Stack and Chafe in favor. Mayor Dyke, Deputy Mayor Stack and Councillor Bungay not in favor. Motion defeated. **Motion # 169 Irene/ Nancy Bungay** Proposed to defer Application A2026-66 to excavate at 41-45 Motion Bay Road Extension to the next meeting of council in hopes that council will have received a written report from the lawyer by that time. Mayor Dyke, Deputy Mayor Stack, Councillors Stack and Bungay in favor. Councillor Chafe not in favor. Motion carried.
8		Application A2026-65 to place a sea can at 56-58 Main Road, Petty Harbour. The inspections committee inspected the area (Sam Stack). **Motion #170 Sam Stack/ Nancy Bungay** Proposed to approve application A2026-65 to place a sea can at 56-58 Main Road, Petty Harbour. Deputy Mayor Stack noted that the location of the proposed sea can would be in contravention of the approved parking plan for the current business at

		the location. The proposed location of the sea can would take away a parking space on the approved parking plan. Therefore, it contravenes the businesses approval to operate. Mayor Dyke noted that he does not like the idea of the waterfront being littered with sea cans. He noted that it takes away from the fishing village. All opposed. Motion defeated. Staff will advise the applicant that they can reapply to council for consideration of a location that does not contravene their approval to operate the business at the location.
9		Draft Fraud Management Policy **Motion #171 Irene Stack/ Sam Stack** Proposed to approve the Fraud Management policy. All in favor. Motion carried.
10		Museum Committee Update The Museum Committee have decided to try and hire a third summer employee to operate the tourist information centre for the summer season. This will be their last year operating the tourist centre during the summer. The town will make alternate plans for the summer of 2027 for the operation of the tourist centre.
11		Quote for Lawn Care The town was only able to acquire one quote for lawn care. It was from C&A Landscaping in the amount of $195 per cut for the Ball Field and $175 per cut for Cribbies Park. **Motion #172 Nancy Bungay/ Irene Stack** Proposed to approve the quote from C&A Landscaping for lawn care at the Ball Field and Cribbies Park. All in favor. Motion carried.
12		Campers- Look-out in Maddox Cove. **Motion #173 Irene Stack/ Nancy Bungay** Proposed to erect signage at the look-out in Maddox Cove noting that there is no overnight parking or camping permitted. Mayor Dyke, Deputy Mayor Stack, Councillor Bungay in favor. Councillors Stack and Chafe not in favor. Motion carried.
13		Water Conservation- Summer Season As the weather is getting warmer and dryer the foreman will add regular checks of the water supply to monitor the water levels. Should it be necessary, council will implement conservation measures as required.
14		Removal Orders for vehicle and structure at 28 main Road, Petty Harbour. The vehicle and structure are still situated on the property. The removal order had a deadline of June 6, 2026, to have the structure removed and May 23, 2026, to have the vehicle removed from the property. Staff have not heard back from the town's lawyer regarding this issue. **Motion #174 Irene Stack/ Sam Stack** Proposed moving forward with having the structural report completed on the building situated at 28 Main Road, Petty Harbour and to accept the quote received. All in favor. Motion carried.
15		Removal order of shed at 18 Big Hill Road. The shed structure has not been removed to date. The deadline of the removal order has passed. **Motion # 175 Irene Stack/ Nancy Bungay** Proposed to get a quote to have a structural report completed on the shed structure at 18 Big Hill Road. All in favor. Motion carried.

16		Office Assistant Position. **Motion #176 Irene Stack/ Nancy Bungay** Proposed to defer until the next meeting of council to give council time to discuss privately as this is a HR related issue. All in favor. Motion carried.
17		Foreman's Log **Motion #177 Sam Stack/ Irene Stack** Proposed to accept the foreman's log. Mayor Dyke, Deputy Mayor Stack, Councillors Stack and Bungay in favor. Councillor Chafe not in favor. Motion carried.
18		Expense claim for Mike Hayes in the amount of $69.56. **Motion #178 Irene Stack/ Sam Stack** Proposed to approve expense claim for Mike Hayes in the amount of $69.56. All in favor. Motion carried.
19		Bills in the amount of $11,236.51. **Motion #179 Nancy Bungay/ Irene Stack** Proposed to pay bills in the amount of $11,236.51. All in favor. Motion carried.
	NEW BUSINESS	
20		Councillor Bungay noted that the Museum Committee was facing some challenges getting a third summer employee. She requested that Recreation have their supplies removed from the tourst centre by week's end as they plan on opening the tourist centre in the coming days.
21		Councillor Chafe asked if there were any leads on getting funding for widening Southside Road for additional parking. There has been none to date. Staff will take pictures of abandoned property up on the hill above Cavell's Lane to determine what steps can be taken to clear the area.
22		Councillor Stack requested that staff reach out to the Department of Transportation to see if they'd allow the town to brush cut near the lookout in Maddox Cove.
23		Deputy Mayor Stack asked reminded council of the Canada Day celebrations scheduled for July 1. She also thanked Recreation for hosting the event. Deputy Mayor reminded council and staff to be mindful of the wildfire index and advise residents as necessary. She also requested that staff contact the Department of Transportation regarding the running water from the driveway at 27 Main Road, Maddox Cove as it will be a danger this winter when freezing.
24		Mayor Dyke requested that staff repair the speed sign on Long Run Road and to remind the foreman of the paving quotes for the town's roads. The laneway leading to the parking area off Skinner's Hill requires attention as there is a large rock protruding. Crushed stone may be required. Mayor Dyke wished everyone a Happy Canada Day and also wanted to acknowledge The Battle of Beaumont Hamel as it is an important day to remember as Newfoundlanders and Labradorians. Lest We Forget.
25		**Motion #180 Nancy Bungay/ Irene Stack** Proposed meeting be adjourned. All in favor. Motion carried. Meeting adjourned at 7:16 pm.

Mayor, Ed Dyke _____

Chief Administrative Officer, Mandy Dinn _____