REGULAR MEETING

MONDAY MAY 26, 2025

AGENDA

1. Minutes of May 12, 2025
2. Business Arising
3. Application (A2025-38) to film in harbour front area
4. Application (A2025-40) to excavate at 16 Old Maddox Cove Road & 1 Shore Lane
5. Application (A2025-37) to excavate at Old Maddox Cove Road
6. Application (A2025-41) to replace decks at 141 Main Road, Maddox Cove
7. Application (A2025-42) to place crushed stone at 10D Main Road, Petty Harbour
8. Drain/catch basin Cavell's Lane
9. Drainage issue at 52 Motion Bay Road
10. Drainage issue at 24 Cribbies Road
11. 2025 Traffic Enforcement
12. Request for Town Hall Meeting- CPAWS
13. Letter of concern regarding CWP- Motion Bay Road Extension Phase II
14. Request for monetary assistance- PHMC Recreation Committee
15. Request for donation - Resident
16. Daily Foreperson's Log & hydrant installation
17. Expense Claims
18. Bills
19. New Business
20. Adjourn

BILLS

May 26, 2025

Bell Aliant (Telephone Expense)	$700.97
Canoe (Office Expense)	$49.60
CIBC Mellon (Employee Pension Expense)	$1,956.40
Bell Mobility (Cell Phone Expense)	$325.17
Hi-Tech Communications (Truck Expense)	$91.18
Grainger (Safety Supplies Expense)	$124.23
Kodiak (Employee Clothing Expense)	$86.24
Kent (Road Maintenance Expense)	$344.87
S&s Supply (Road Maintenance Expense)	$967.15
Triware (Office Expense)	$230.92
Rogers (Office Expense)	$114.98
Irving Energy (Propane Expense)	$227.70
MFB Trucking (Road Maintenance & R&M Building Expense)	$1,653.13
TOTAL	$6,872.54

TOWN OF PETTY HARBOUR/MADDOX COVE

REGULAR MEETING

MONDAY MAY 26, 2025

PRESENT: Rick Raymond, Ed Dyke, Irene Stack, Kayla Parsons and Mandy Dinn

		ITEM
1		Mayor Raymond brought the meeting to order at 6:30pm.
2		Minutes of May 12, 2025, were tabled. **Motion # 147 Irene Stack/Kayla Parsons** Proposed to accept minutes of May 12, 2025. All in favor. Motion carried.
	BUSINESS ARISING	
3		#5 No further information has been received regarding the application for a seawall on Southside Road.
4		#9 The fence has been erected at 24 Main Road, Petty Harbour as a permit has been issued.
	TONIGHT'S AGENDA	
5		Application (A2025-38) to film at the north side waterfront in July. Council met with the applicants (Blue Heart Productions) and received a detailed application. **Motion # 148 Ed Dyke/Kayla Parsons** Proposed to approve application A2025-38 to film on the north side waterfront with the stipulation that the applicant receives permission from any private property owners for the use of their property. All in favour. Motion carried.
6		Application (A2025-40) to excavate at 16 Old Maddox Cove Road and 1 Shore Lane. The inspections committee inspected the area and signed off on the application. **Motion # 149 Ed Dyke/Kayla Parsons** Proposed to approve Application A2025-40 to excavate at 16 Old Maddox Cove Road and 1 Shore Lane. All in favor. Motion carried.
7		Application (A2025-37) to excavate test holes at Old Maddox Cove Road. The inspections committee inspected the area and signed off on the application. **Motion # 150 Ed Dyke/Kayla Parsons** Proposed to approve Application A2025-37 to excavate at Old Maddox Cove Road for test holes with the stipulation that the applicant not excavate private property and stay within the town's property. All in favor. Motion carried.
8		Application (A2025-41) to replace decks at 141 Main Road, Maddox Cove. Councillor Stack declared herself in a conflict of interest as the applicant is her sister. **Motion # 151 Ed Dyke/Kayla Parsons** Proposed that councillor Stack was in a conflict of interest. All in favor. Motion carried. Councillor Stack left chambers at 6:35pm. The inspections committee inspected the area and signed off on the application. **Motion # 152 Ed Dyke/Kayla Parsons** Proposed to approve Application A2025-41 to replace decks at 141 Main Road, Maddox Cove. All in favor. Motion carried. Councillor Stack returned to chambers at 6:36pm.
9		Application (A2025-42) to place crushed stone at 10D Main Road, Petty Harbour. The inspections committee inspected the area and signed off on the application. Approval was also granted from the Harbour Authority. **Motion # 153 Ed Dyke/Kayla Parsons**

		Proposed to approve Application A2025-42 with the stipulation that approval is obtained from the Department of Environment as the property is located in the flood risk area. All in favor. Motion carried.
10		Letter of concern regarding the catch basin at the bottom of Cavell's Lane. The inspections committee inspected the area and will have staff get a quote on building a box around the catch basin and placing a steel grate over it. Council will revisit when they receive a quote.
11		Letter of concern regarding drainage issue at 52 Motion Bay Road. The inspections committee inspected the area and will monitor the area and revisit the issue when they are paving in the area.
12		Drainage issue at 24 Cribbies Road. Mayor Raymond declared himself in a conflict of interest as he is the owner of the property. **Motion # 154 Ed Dyke/Kayla Parsons** Proposed that Mayor Raymond was in a conflict of interest. All in favor. Motion carried. Mayor Raymond left chambers at 6:39pm. The inspections committee inspected the area and water appears to be draining off the berm at Cribbies Park. The applicant was advised that he could apply to the town to install a French drain in the area. Mayor Raymond returned to chambers at 6:41pm.
13		2025 Traffic Enforcement **Motion #155 Irene Stack/Kayla Parsons** Proposed to appoint GardaWorld as the Town's municipal enforcement officers for 2025. All in favor. Motion carried.
14		Request for Town Hall meeting- CPAWS **Motion # 156 Irene Stack/Kayla Parsons** Proposed to advise CPAWS to contact Recreation to reserve the community centre as there is more space and the building is accessible. All in favor. Motion carried.
15		Letter of concern regarding Capital Works Project- Phase 2 Motion Bay Road Extension. The letter was read in chambers. Council will advise resident that council is still working through the project based on the most recent tendering information and ongoing analysis.
16		Request for monetary assistance from the Recreation Committee. As the Recreation Committee has not been successful in receiving the Canada Summer Jobs grant for 2025, they are requesting the Town's support with operating costs for the Summer Program. Council would like to help in whatever way is feasible for the town but would like to see a plan from Recreation first on how they plan to contribute monetarily to the summer program. Councillor Stack noted that she would relay this message to Recreation as she is the council liaison for the committee. **Motion # 157 Irene Stack/Ed Dyke** Proposed to defer the request for monetary assistance from Recreation until a detailed plan is submitted for council's review. All in favor. Motion carried.
17		Request for donation from Rachel Maher who will be travelling outside the province for Softball and Basketball this summer as a part of Team NL. **Motion #158 Ed Dyke/Irene Stack** Proposed to donate $100 to Rachel Maher as per the town's donation policy. All in favor. Motion carried.
18		Foreman's Log **Motion # 159 Kayla Parsons/Irene Stack** Proposed to accept the foreman's log. All in favor. Motion carried. CAO advised council that the water will have to be shut off during the installation of the hydrant at the PRV station. **Motion # 160 Irene Stack/Kayla** Proposed to continue with the previously approved quote for the hydrant and request to have advanced notice before the installation to advise residents of the water shut off. All in favor. Motion carried. .

19		Expense claim in the amount of $30.00 for Mandy Dinn **Motion # 161 Kayla Parsons/Irene Stack** Proposed to pay expense claim for Mandy Dinn in the amount of $30.00. All in favor. Motion carried. Expense claim in the amount of $3,646.04 for Irene Stack Councillor Stack declared herself in a conflict of Interest. Motion # **# 162 Ed Dyke/Kayla Parsons** Proposed that councillor Stack was in a conflict of interest, All in favor. Motion carried. Councillor Stack left chambers at 7:03pm. **Motion # 163 Kayla Parsons/Ed Dyke** ' Proposed to pay expense claim for Irene Stack in the amount of $3,646.04. Councillor Stack purchased the Chromebooks for the councillors which was budgeted in the 2025 budget. All in favor. Motion carried. Councillor Stack returned to chambers at 7:04pm.
20		Bills in the amount of $6,872.54 were presented. **Motion # 164 Kayla Parsons/Ed Dyke** Proposed to pay bills in the amount of $6,872.54. All in favor. Motion carried.
	NEW BUSINESS	
21		Councillor Stack advised council that she attended the Museum Committee's AGM this past weekend. The committee retained its committee and are looking forward to their new initiatives they have planned. Councillor Stack noted that the museum Committee will be requesting for council to increase their grant in the coming weeks.
22		Councillor Parsons requested that staff get quotes on replacing the basketball nets at the ballfield.
23		Councillor Dyke requested that staff fill in the pothole near the row houses on Motion Bay Road. Councillor Dyke also noted that the inspections committee will be marking out areas to get quotes for paving on Thursday afternoon.
24		**Motion # 165 Ed Dyke/Irene Stack** Proposed meeting be adjourned. All in favor. Motion carried. Meeting adjourned at 7:08 pm.
25		

Rick Raymond, Mayor _____

Mandy Dinn, Chief Administrative Officer _____